



**TECHNOLOGY FORM  
2020-2021**

**NAME:** \_\_\_\_\_ **Date:** \_\_\_\_\_ **DEPART. /RM #:** \_\_\_\_\_

**DESKTOPS**

**NO INTERNET CONNECTIVITY**

- No Log on Servers Available  
Computer Station Service Tag: \_\_\_\_\_  
Computer Station Service Tag: \_\_\_\_\_
- Trust Relationship Message  
Computer Station Service Tag: \_\_\_\_\_  
Computer Station Service Tag: \_\_\_\_\_
- Other: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**CHROMEBOOK: use attached sheet**



**PRINTER/CANON COPIER**

- Unable to Print
  - Unable to Copy
  - Toner/Ink
- Specify Printer Model/Type:  
 HP: \_\_\_\_\_  
 Dell: \_\_\_\_\_  
 Brother: \_\_\_\_\_  
 Canon: \_\_\_\_\_  
 Other: \_\_\_\_\_
- Toner Type #: \_\_\_\_\_

**SMARTBOARD/PROJECTOR**

- Ink- Writing on Smartboard
- Off track- not writing in correct spot/point
- Not writing at all
- Bulb- not powering on, red light,
- Color- display of color on SB is off from what is displayed on desktop Computer
- Spotting
- Other: \_\_\_\_\_  
\_\_\_\_\_

If your issue(s) is/are not found above please use the space to specifically describe the issue:

Resolution:

Auto Task ticket entered: \_\_\_\_\_ TC Initial: \_\_\_\_\_