

# SLT Meeting Agenda/Minutes

## September 15, 2020

Present: Walker, Mooney, Murphy, Alcantara, Hill, Laguna, Sanders, Guerra, Arnold, Valere, Davis, Aytas

Absent: Smith,

Agenda:

- Review/approve previous meeting minutes
  - Laguna motion to approve
  - Walker/ Sanders Second
  
- Phase 1
  - Successes/Challenges
  - **SUCCESS**
    - Walker- Parents are helpful in navigating the students through the programs and google classroom
    - Mooney - 1st and 2nd classes were using the same approaches as the other grade levels but were losing students; now changed the process where they use one classroom and one Zoom all day; change made benefited from the change in process
    - Guerra - amount of Google Classrooms students have to join, where and when to go, parents have had some concerns; we have been able to connect almost all students - overall, majority of students have attended
    - Sanders - Parents a little frustrated; time period is not as long; more structured this time; some parents overwhelmed because of the schedule; internet is always down or getting pushed out of sessions
    - Murphy - number of kiosks held to provide resources; technical support provided by St. Jean, Murphy, Alcantara and other teachers; strategies are being shared across the board
    - Hill - parents grateful for information shared on Dojo or in Google Classroom and videos posted to maneuver around different websites; parents are happy with the time we are spending trying to explain things to them
    - Davis - the schedule is great and keeps them focused on what they have to do and the class they have next
    - MS ELA created a shared folder on the drive and made a schedule for each school to create the lessons/slides; create the Google forms and share with all other teachers

- 1st and 2nd grade participation rate has increased since students remain in class and teachers have begun to move

**CHALLENGES:** some parents were a little upset on the switches between Google Meet and Zoom; once explanation provided more understood the need for the change; communication is key

- Generally teachers are feeling overwhelmed, physically and mentally, and up late trying to get work done. Students are feeling more exhausted; it's more rigorous and structured; MS craving social interaction and teachers' attention focused on maximizing instructional time they have.
- 45 minute block of Math and ELA is not enough; in Spring, we were doing Science and SS asynchronous and gave more time to Math and ELA; lesson planning and Genesis is a lot (time spent on writing the plan vs. developing the plan); "do we do the lesson or do we do the lesson plan"; Parent suggestion to remove the requirement for formal lesson plans; remove the burden and focus on the lesson
- Really big issues with Zoom; a lot of Chromebooks are not updated; looked at version on Chromebook vs what is on the cell phone and other devices
- Schedules are great but Kindergarten is tired around 12 pm; some parents are concerned about coming back in the afternoon
- Push in to classes; hard to provide support in a virtual world; asking if there is something they can do; not able to have private conversation with someone; have been helping to take attendance and/or contact students/parents (not feeling very helpful)
- Preparation for Phase 2
  - Begins October 5th (teachers start to rotate back into the building)
  - We will relay to parents at Back to School night (October 23rd.)
  - Live instruction 4 days a week
    - Wednesday become Asynchronous
      - Students receive lessons and complete assignments independently
      - CPT meetings will take place
      - Supervisors will be creating meetings with teams of teachers for PD based on content and grade level
      - SEL for 3rd wednesday of each month
      - Staff schedule is staggered
        - K-3 Monday and Tuesday
        - 4-7 Thursday and Friday
        - Specialist are split between the days
        - Teachers will be socially distanced in their own classrooms or with shared spaces at least 6 feet apart
        - All rooms have been checked for air flow and HVAC and rooms that need improvements have been notified to districts for repairs
    - Webcams are being installed.

- Infrastructure testing for the network for live streaming of up to 31 teachers.
  
- SEL Survey for Parents (parents think it is too soon)
  - May be too soon and parents are right now only noticing the things going wrong. May be better to hold off until end of September
  - What is working well? (drop down boxes)
  - What do I need support with? (drop down boxes)
    - Navigation of online platforms (google classroom, meet, zoom)
    - Tech issues with a personal computer
    - Tech issues with a district issued computer
  - Suggest holding off until end of September; revisit in our next meeting
  
- Review of ASP (Annual School Plan)
  - October 15th all students need to take SRI
  - October 15th all students need to take iReady Diagnostic
  - Current enrollment at October 15th that determines our funding
    - 355 students currently enrolled
  - Lunch applications need to be returned at 100%
    - Even if students do not want to be considered for free lunch they need to return to be counted.
  
- Monthly Convocation for all grade levels
  
- School Calendar (October - December)