

## School Leadership Team

Minutes for Meeting on December 17, 2018

Present: F. Alcantara, G. Murphy, K. Smith, M., S. Guerra, C. Walker, Ms. Thom

Absent: J. Mooney, M. Valere, A. St. Jean

- Call to order
- November Minutes Accepted
- NWEA and iReady assessments will be administered after winter break per district timeline
- Review to assure what training will be necessary for Eureka Math (timing of the block and the debriefing at the end.
- Intervention Period for grade Kindergarten has not been looked at, but it will be reviewed at this week's cpt meeting
- Future Ready Update with St. Jean
- Documented walk throughs have not been occurring due to the new template, however both administrators are visible in the classroom and coming into the classrooms. Any barriers stopping us from achieving goals
- Teachers need to track our tier 2 and tier 3 intervention attendance for Saturday program
- Identify ways to motivate the parents and students to attend the parent workshops that are available.
- Send email to Ela teachers to assure that they have populated the Data Template with the most recent Sri assessments taken last week.
- We need to be able to track our tier 2 and tier 3 intervention student's progress.
  - We will put a tracker in the Intervention folder. Teachers will update tracker during CPT Meeting. Smith and Guerra will create template with Alcantara.
  - Parents need to be contacted if their child is no attending
  - Possible PTA fundraiser to sell breakfast for Saturday program to increase attendance
  - Saturday program teachers have been documenting students attendance

### Reading Inventory Scores

- What interventions are put in place for students in grades 5, 6, 7. Scores remained the same for both below basic and basic for SRI.
- Email was sent to the following teachers to identify students who made no movement in the below basic range and what interventions are in place for them.

Gody  
Valere  
Sutton  
Canas  
Radomski

- School advisors need to have conversations with their groups to discuss with students their expectations with Reading Plus and SRI.

#### Parent Workshops

- January 15th K-3 Workshop (Language Arts) 5pm-7pm
- January 16th 4-7 Workshop (Language Arts) 5pm-7pm

#### Service Projects

- We will have 3 service projects completed by Feb.
- Teachers are including a reading component to their service projects
- Have students come up with a design for t-shirts for incentives for school wide service project for FUN DAY
  - Idea for T-shirt (hands shaking with students first name representing the hands)

#### Good of the Order

- Was Fun Day money approved? Smith will ask Werner

Meeting ended at 4:30pm