

School Leadership Team (SLT) Retreat
August 14, 2018

Present: Ms. Alcantara (Principal), Mr. Murphy (AP), Mrs. Rodriguez-Laguna (Guidance), Mrs. Valere (ESL), Mrs. Guerra (ELA, Grade 4), Ms. Mooney (Grade 2), Mrs. Walker (SE, Grades K - 1), Ms. Smith (Grade 2), Mr. Goeller (Math, Grade 5 - 6), Mr. Arnold (parent)

Absent: None

Agenda

1. Welcome

2. Review and Discuss ASP Plan

- a. Reviewed and discussed one area of our “Needs Assessment” - Activities in Support of Governance to show that we have a need to review our mission, develop our vision and core values
- b. Reviewed and discussed the following areas of our ASP (enrollment, attendance - students and staff, PARCC baseline performance, benchmark assessment data, all three SMART goals with associated action steps and budget). Questions were asked by members and addressed by Ms. Alcantara/Mr. Murphy. Ms. Alcantara stressed the need for all staff to ensure daily attendance is accurate and the importance of maintaining 95% or higher attendance rate. Ms. Alcantara also provided the PARCC Spring 2018 results by grade level and team reviewed our progress/lack of progress over PARCC Spring 2017 results. Reviewed Google Sheets with student information, including other measures (IRead, SRI, etc.)

3. Review and Create School Mission, Vision and Shared Belief Statements

- a. Reviewed and discussed our current mission statement and resolved that it should remain without any revision
- b. Created our new school vision statement and engaged in an exercise to formulate shared core beliefs; we developed four key belief statements; will share both vision and belief statements with building staff for input and to finalize prior to school opening
- c. Discussed our former school motto “Focus, Discipline and Respect”; decided that we should reinstitute our motto and ensure full staff and student buy-in

4. Social and Emotional Learning

- a. Viewed Edutopia video on the five core competencies of Social and Emotional Learning
- b. Briefly reviewed table of available research based SEL programs for elementary schools provided in the 2013 CASEL guide; tasked Mrs. Rodriguez, Mr. Murphy and Ms. Alcantara with providing team with information regarding possible programs at our next meeting

- c. Discussed ways to incorporate Social/Emotional Learning into our school practices by developing school wide expectations and teaching students what they look like in different areas of our school; redesigning our “office disciplinary referral form with SEL in mind; reviewing our PBSIS program via Class DoJo and incorporating positive behaviors that have a SEL focus; incorporating SEL in our monthly MS convocation
- d. This area attends to our Smart Goal #3; also discussed our plans to incorporate into our guidance program and our need to think about how we can establish and maintain the momentum during Mrs. Rodriguez-Laguna’s absence
- e. Utilized samples found online to begin to develop a common set of expectations that each teacher will review on a regular basis with each of their classes

5. Development of School Calendar updated for September-January.

- a. Completed dates for September 2018 to January 2019
- b. Need to pick up on February 2019
- c. Identified dates for first of six parent workshops identified in our ASP; dates for our After School and Saturday programs

6. Meeting Agenda for September

- a. Continued reviewed of our ASP
- b. Defining roles of each member to provide data needed at each meeting
- c. Complete school calendar

7. Good of the Order

Meeting adjourned at 4:00 pm