

**School Leadership Team Retreat**  
**8/26/2019 & 8/27/2019**

**Attendance** – F. Iannucci, P. Yearwood, I. Colon, F. Coward, S. Desanges, T. Ford, J. Grant, T. Jefferson, M. Kane, J. Parchment, A. Rowe, R. Thomas, V. Torrenegra, M. Vignola

- I. Introductions
  - a. Meeting began with the team completing an Ice Breaker – “Starts with Why”
  - b. Team reviewed the meeting calendar for the school-wide and SLT meetings for the year.
  - c. Team reviewed the meeting norms “AEIOU” and added the idea of communication and transparency.
  - d. We discussed the essential question in alignment to the Superintendent’s goal” “How can we take our school from good to great?”
- II. Roles and responsibilities of the SLT
  - a. The team will assess and review the school as a whole
  - b. Design and monitor the ASP
  - c. Involve the community in the development and monitoring of the ASP.
  - d. Create and cultivate school programs – Take risks!
  - e. SLT Roles:
    - i. Chair – A. Rowe
    - ii. Timekeeper – R. Thomas
    - iii. Secretary – M. Kane
  - f. Sub-committees –
    - i. Culture & Climate/Rewards & Recognition – T. Jefferson & M. Kane
    - ii. Data – J. Grant
    - iii. I & RS – R. Thomas
    - iv. Attendance – R. Thomas & F. Coward
    - v. Discipline – M. Vignola
    - vi. PD – A. Rowe
  - g. Sub-committees will meet during the 2<sup>nd</sup> Monday meeting of every month
  - h. Chairs will develop a list of the number of people and roles needed per committee
  - i. We will create a “Lincoln 10” – beliefs and statements to live by
- III. Data
  - a. Team looked at the trends within the data, posed “wonderings” about the data, and decided what other data may be needed.
  - b. Data was looked at based on yearly cohorts, as well as, gender, ELL, and Sp. Ed.
  - c. Overall, the school has shown growth.
- IV. ASP
  - a. Smart Goal 1: By June 2020, 70% of students will reach or exceed the lexile goal

- i. 6<sup>th</sup> & 7<sup>th</sup> grade will utilize the intervention period
  - ii. CPT meetings and PDs will work to support this goal
  - iii. Monthly data reviews
  - iv. Following a scope and sequence alignment
  - v. Staff will identify students that are not meeting expectations
  - vi. After school programs
- b. Smart Goal 2: By June 2020, 70% of students will meet or exceed IReady goals
  - i. CPT meetings will focus on data
  - ii. IReady diagnostics
  - iii. Individual growth interventions
  - iv. Multi-tiering
  - v. Implement student progress
  - vi. Creation of a google drive document to track data
  - vii. Identifying standards that should be focused on
- c. Smart Goal 3: By June 2020, there will be a 10% decrease in student discipline reports and suspensions.
  - i. PD on restorative justice
  - ii. Back to school night
  - iii. Creation of an incentive program
  - iv. Positive behavior celebration calendar
  - v. Parent nights
  - vi. Family literacy and math nights
  - vii. Community partnerships
  - viii. There must be a consistency throughout the school on student expectations
- d. Questions:
  - i. What is being doing for Tier 3 students?
  - ii. Can the additional 20 minutes be utilized for student growth?

V. School Calendar

- a. School events were decided for the year and are as follows:

September:

9/30 - Back to School Night – 6:00

October:

10/7-10/11 – Week of Respect

10/10 – Fire Prevention Assembly (Tentative)

10/25 – Hispanic Heritage Assembly

10/28-11/1 – Red Ribbon Week

10/31 – Trunk or Treat

November:

11/4-11/6 – In-class Spelling Bees

11/6 – Bring your “grown-up” to school: Grades 5<sup>th</sup>-7<sup>th</sup>

11/25 – Staff Pot Luck

December:

12/9 – Bring your “grown-up” to school: Grades K-4<sup>th</sup>

12/16-12/20 – 5 days of the Holidays

12/18 – Winter Arts Festival – 5:30

January:

1/24 – Boys to Men Breakfast

February:

2/7 – Spelling Bee: 1<sup>st</sup>-7<sup>th</sup>

2/12 – Black History Celebration Assembly

2/12 – BOE Art Show

2/14 – Valentine’s Day Celebrations

2/24 – 100<sup>th</sup> day of school (Tentative)

March:

3/2 – Read Across America

3/20 – International Night

3/27 – Girls Empowerment

April:

4/8 – Literacy Night

4/9 – Easter Egg Hunt: K & 1<sup>st</sup>

May:

5/15 – Kindergarten Spelling Bee

5/18 – Haitian Flag Day Assembly

5/21 – STEAM Night

5/26-5/29 – College & Career Week

June:

6/3 – Spring Arts Festival – 5:30

6/12 – Field Day & Carnival

6/15 – Field Day rain date

6/19 – Lincoln’s Got Talent

6/24 – Moving Up Ceremonies: K & 7<sup>th</sup>

VI. Staff Handbook

- a. SLT reviewed staff handbook and made adjustments
- b. Creation of a “fairness committee” and other intervention practices

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