

Forest Street School
Minutes
SMT Meeting
Monday, December 4, 2017
3:00-4:15 PM

Meeting to Order

1. Mrs. Nyree Delgado, Mr. William Donnelly, Ms. Christal White, Mr. Brian Canares, Mr. Kyle Winter, Ms. Alejandrina Mueses, Mrs. Daniela Antunes, Mr. Ernesto Lorenzo, Ms. Naheelah Irving, Mrs. Teresa Repiscak
2. October 26, 2017 minutes were distributed and reviewed by members. By a unanimous vote, minutes were approved.

Old Business

1. Reading Plus Lessons and Interventions
 - a. A decline in student scores has been observed.
 - i. Students who have met the goal are now being rewarded.
 - ii. Previously, students who were not meeting their goals were taken from their lunch periods. This method was not showing student progress.
 - b. A math data component is needed to be developed by math teachers.
 - i. Dreambox Math (student websites) began the week of December 4th. Ms. Irving can license to teachers of ESL and resource students. It is an adaptive, remedial program that re-teaches skills, offers challenges and included repetition. Dreambox is aligned to grade level standards.
 - c. Lack of available technology at home
 - i. Many students are not able to access online programs at home.
 - ii. Ms. Irving suggested that the technology lab have "open lab" student time slots before and after school.
2. Teacher of the Year
 - a. A total of 4 nominations were completed.
 - i. 3 teacher of the year and 1 paraprofessional of the year.
 - ii. Staff and parents were asked to join the selection committee to vote.
 - iii. The selection committee of 8 staff members and 1 parent member (Mr. Gamboa) voted for each category.
 - iv. The winners were shared.
 - v. Next step: Ms. Cooke will announce winners to accept their nominations
3. Washing Machine, Installed 11/20/17
 - a. The question of how the washing machine will be used was presented.
 - i. Students may be able to use for personal laundry or as a venture where local businesses can use.
 - ii. Mr. Lorenzo volunteered to question all staff members to receive their input and suggestions

New Business

4. Structure of SMT, New SMT members, responsibilities
 - a. The structure of SMT membership and descriptions were distributed to members.
 - b. The following new members volunteered for the suggested positions: D.Antunes-Secretary, N. Irving- timekeeper, C. White- encourager, A. Mueses-lifeline
 - c. Additional positions will be discussed at the next meeting
5. Parent Involvement/PTO/Mr. Charles Gamboa

- a. Mr. Gamboa had written a letter to be delivered in reference to the washing machine, but job was completed prior to delivering letter.
 - b. Additional parental involvement is needed
6. Security Guard staffing
- a. Mr. Gamboa recognized the need for an additional security guard
 - i. A letter will be drafted and sent to the district regarding neighborhood security and safety.
 - ii. Letter should be delivered to the district with additional PTO members
 - b. This item may be revisited.
7. Interventions: Academic Standing Form
- a. Teachers will document student progress across all platforms (iRead, SRI, running records etc.)
 - b. Form will be signed by teachers, students, and parents
 - c. All students should have ownership and knowledge of where they academically stand
 - i. Students will understand what the scores mean and will be able to develop goals.
8. New 2nd Grade Teacher (to be discussed at next meeting)
9. Cinderella, Fundraising, Shirts, Pumpkin Ads (to be discussed at next meeting)
10. Students' Vision and glasses, Helen Keller International
- a. Students in grades 4-7 will receive a free eye screening and glasses (if needed) on Wednesday. December 13, 2017.
11. Project Achieve update, Mr. Canares
- a. Most students are using Reading Plus.
 - b. Program is in the process of being restructured to include students to work on group projects
 - c. A "student council" group is in the developing process.
12. AmeriCorp update, Mr. Lorenzo (to be discussed at next meeting)
13. FoodCorp update, Ms. Mathew (to be discussed at next meeting)
14. FSS Calendar: Set up Jan to June 2018 (to be discussed at next meeting)

Looking Ahead

Thursday	12/14/17	Progress Reports
Friday	12/15/17	District Holiday Party
Tuesday	12/19/17	Winter Concert
Thursday	12/21/17	Forest Holiday Party
Friday	12/22/17	Honor Roll Assembly

Adjourn

- 1. Mr. Donnelly
- 2. Mr. Winter