

**Forest Street School**  
**SMT Meeting**  
**Wednesday, October 7, 2015**  
**1:30pm-3:00pm**

**1. Meeting to Order**

-Present: Yancisca Cooke, Najran Cowins, William Donnelly, Crystal Battle, Kimberly Donnerstag, Brian Canares, Daneen Collins-Grayson, and Saranda Murati

**2. Old Business**

-Superintendent Lee's Grant Invitation, need for proposal (Saturday App Writing?)  
\*Maybe call NJIT and see if someone can come and do computer programming  
\*Mr. Canares said that he would be willing to help if it is in a small group setting  
\*not looking to do a whole school program; small group with only 2 or 3 facilitators  
\*need to have it piloted to see if it will work  
\*maybe do a K-2 proposal and a 3-7 proposal  
\*Concern: Is it a whole school forum? Need to follow up to get this information. Mr. Donnelly will send email to Ms. Cooke to inquire about who to contact regarding this. Will send an email to Mr. Lee regarding this from SMT

**3. New Business**

-Assessment of first 4 weeks of school  
\*huge change in middle school dynamic  
\*students are engaged and behavior problems have decreased  
\*lower grade students however have more behavior problems  
\*a lot of crisis situations (repeat students having crisis's this year)  
\*overwhelmed  
\*  
-Preliminary feedback from District Walk-Through of 10/6/15  
\*Action Plan: infuse more technology, small group instruction, transition of Middle school students from line up to their specials and that is cutting into special time, clean the clutter in the classrooms, make sure all district materials are being utilized, need to look at ESL and Resource schedules  
-Black History Month, recommendations how to implement  
\*bring forth to the staff at the next staff meeting to have them come up with ideas as well  
-Update on Family Liaison  
\*interviewed a gentlemen for the position  
\*partnered with AmeriCorps and Montclair University is placing him here  
\*strong background with data  
\*worked with the Boys and Girls Club before  
-Sub-Committee Assignments  
\*plan for committees to meet, choose leader, set goals, agenda, schedule next meeting: will be held on October 19th for about 30 minutes

\*assign Sunshine Club evaluation and launch to Social & Fund Raising Committee: will decide whether to pass this or not

**4. Good of the Order**

**5. Adjourn**