

Forest Street School
SMT Meeting Minutes
Wednesday, November 2, 2016
4:00pm-5:30pm

1. Meeting to Order

-Present: Yancisca Cooke, William Donnelly, Brian Canares, Kyle Winter, Shareen Haddad, Ms. T, Saranda Lipovica, Neurons Plaisimond

1. Approval of minutes from Last meeting 10-5-16 (Goal #1)

-motion Reverend and Plaisimond

2. Reports:

Techonolgoy Ms. Plaisimond

- Talked about concerns for usage of the technology. Students aren't utilizing the google accounts. Students are using gmail which isn't protecting the children. We need to educate the kids to use the programs that are assigned. Students need to apply the skill on chromebooks but not for only using IREAD or other types of subscriptions. She will go and meet with the kids to show them what their account looks like and how to log in and protect themselves by logging out. Students accounts have been broken into which has resulted in some bullying and sharing of pictures from others accounts. We, as a staff, needs to get on the same page and encourage the usage of their accounts properly. Once a month, there is a schedule for a digital safety lesson and student activity. Grades will be propagated in genesis on a pass/fail basis.

3. Old Business

2. Micro Society/ Pantherville Update (goal 1)

Council elected, Class Representatives election and Manager interview in progress (Goal1)

3. Hispanic Heritage Month Presentation (Goals #1 and #2)

-Ms. Muses made presentation in front of students last week

4. New Business

4. Reading Rewards Program (Goal 2)

Training for parents this week and next

- There are 2 trainings schedule for this Friday and one for next week by Ms. Kenyon in the library or the lab. It's a parent orientation so the parents will know what to do on the system to enter their books at home on the website.

5. NWEA testing K-2 math screening (goal 1)

- This monitors where the students are in math and what skills they are deficient in and progressing in. We will do this screening 3 times a year and works like an SMI. This will generate a deep report about the student's academic progress. This can help teachers

with small groups to work on deficiencies that the kids need. By Friday we will finish first round of testing. We will test again in the next 10 weeks.

6. Forest Cares Collection, In progress 11/2 - 11/18 (Goal 2 and 3)

-Students are being asked to bring in cans of nonperishable foods. Grade level with the most collections wins a party.

7. FARC Boutique, Sat 11/5/16 (goal 2 and 3)

- Family Assistance resource center. Each family pays 5 dollars to come in to a clothing boutique to shop. They will get 5 tickets a person and go in and pick anything they want. Most of the things are new or lightly used. You must have a student in Forest to participate. The money goes for FARCS expenses. FARC has offered to restock Nurse Hyda's closet like clothing and other clothing items needed and used throughout the day by the kids. Forest will try to run a bake sale the same day. Parents and staff can volunteer to help or bring in a dessert. Staff will get comp time for setting this up. Uhaul truck is \$60 to transport the clothes.

8. Family Liaison update

Youtube channel Kappa League (Goals 2 and 3)

- The app is done for the school now they just need money to get up the app. It's \$700 a year to keep it up and active on an app store. To raise the money, we will try to fit it into the budget or the technology budget. We have to keep it running even after the liaison has left. Technology can take over to update the app after Mr. Lorenzo is gone. We need to get the app up and running and then we can change all the tabs and pictures and anything else we want.
- Forest has a gmail account to log into the youtube channel. Teachers can have own channel and post videos of class under the forest umbrella. Mr. Lorenzo can film it and load it up to the channel. We also want to make a home channel video where Ms. Cooke will go around and be the lead of the video. We can have the teachers in the videos and introduce themselves during the CPT meetings.
- Kappa League has a mentorship program for the 6th and 7th grade boy students. Still waiting on more word for the program.

9. Superintendent's Town Hall, Tonight at 6 pm (goals 1, 2, and 3)

5. Good of the Order

-PTO - We sent nomination form for a second time since we got no response. We will try to get parents to sign up this Friday on FARC day. If we have parents that are just interested then we don't need an election unless there are many people interested in the same position. Maybe we can try to change the name of PTO so the parents feel less threatened for the position. We can outline what their job exactly is and how much time involvement is required for those worried working parents. We will work on getting a school email so parents can email there instead of Ms. Cooke. It can be linked to the app Mr. Lorenzo is working on. We can have grade level parents to come out to the "PTO" meeting and be responsible for just their grade

levels. We can ask teachers to recommend 4 parents per grade level to participate in the “PTO.” We can send them a letter of congratulations to the chosen parents and they will be highlighted by the school.

- We are still actively looking for a new second grade teacher.
- There will be a change in our guidance department.
- Teachers did an awesome job with identifying students in the first marking period with students with deficiencies and keeping up with the documentation and keeping in contact with the parents and having regular meetings!!

5. Adjourn

-Motion to adjourn Reverend 2nd Canares