

Forest Street School
SMT Meeting
Wednesday, November 4, 2015
1:30pm-3:00pm

1. Meeting to Order

-Present: Yancisca Cooke, William Donnelly, Crystal Battle, Kimberly Donnerstag, Brian Canares, Francesca Romain, Jacob Warta, Amanda Spong, Steven Dourdis, and Saranda Murati

2. Old Business

-Title I Plan, refine responsibilities to update appropriate sections
*was a little confused because did not have all the data/information to complete
*will either use December or January meeting to complete the Title I Plan
-Black History Month, recommendations how to implement
*Ms. Plaisimond sent out a survey, some staff were able to complete others it wasn't working
-Collegial Walk-Through results
*spoken about at the staff meeting on Monday, November 2nd
*staff seemed excited about having building buddies to go to if they had any questions pertaining to certain areas

3. New Business

-PARCC scores from Spring 2015 released
*released just last week from the DOE
*District will tell how they will filter out this information to the parents and the staff
-PARCC test questions released - available to teachers and parents
*every teacher can see the equivalent of every PARCC test
*parents are unable to opt-out this year to PARCC
-Ms. Cooke reviewed her three goals for this year
*Academic Goals:Following grades K-4 reading levels with the use of running records and focusing on Read 180
*Professional Goal: Continuing with her doctoral studies
-Governor's Educator of the Year Program
*each school to select 1 teacher and 1 para
*works in conjunction with the Teacher of the Year Program
*will need to look at the criteria and then submit 1 teacher and 1 para for this
*went over what the criteria is for this program
*checklist as well
*teachers will nominate individuals and will need to make sure that the individuals meet the criteria, individual needs to accept, and then we will need to vote on it
*need to be registered online by January 8th
*teachers will nominate other teachers week of the 16th
*nominations collected back on 11.30

- *December 2nd SMT will review nominations
- *December 4th staff will vote on those that have been nominated
- Sub-Committee Update (Committees got started 11/2 at Faculty Meeting)
 - *worked out really well
 - *need to have sub-committee minutes into Ms. Romain by November 13th
- Micro Society
 - *Speeches and Elections: 11/20
 - *Job Fair 11/23: Grades 3-7
 - *Job Fair 11/30: Grades K-2
- Community Outreach
 - *Canned Food Drive - Starts the week of 11/9
 - *PTO Clothing Sale - Saturday, November 14
 - 9:00am to 1:00pm
 - selling gently used clothing
 - *Bulk Clothing Drive - Date TBD
 - after Thanksgiving
- PTO Meeting
 - *Tuesday, November 9 from 4:30 to 5:15, School Library
- Inquires about ELA, Guided Reading, and Math
 - *will do a Parent Literacy and Math Night
 - *will be done in Mid January
 - *parents can go to different stations and can learn skills and strategies
- College Week will most likely be pushed back to 1st week of December

4. Good of the Order