

**Forest Street School**  
**SMT Meeting Minutes**  
**Wednesday, March 27, 2017**  
**4:00pm-5:30 pm**

**Meeting to Order**

Present – Mr. Donnelly, Mr. Lorenzo, Mr. Canares, Ms. Murphy, Ms. Haddad, Ms. Plaisimond, Mr. Warta, Ms. Mathew, Ms. Daniels, Mr. Winter, Ms. Delgado, Ms. Cooke

**Technology:**

- Ordering Enough Chromebook for PARCC
  - Chromebooks
  - Headphones
  - Desktops
- Chromebook Carts will be collected Friday
- Borrowing Chromebooks from other buildings, and board to supplement for PARCC
- PARCC
  - 3-5 Starts with Math
  - 6&7 Starts with ELA
    - So all grades have headphones when needed
- Must use Firefox for desktop
- Every class has Headphone Labels

**Old Business**

Jungle Book Show:

- April 7
- April 8 (two shows)
- Decoration need to be adjusted
- We need to wash costumes
- Cast members will need to have lunch in school on Saturday

**New Business**

QSAC:

- Tuesday March 28 & March 29
- Each Department will get a visit
- Will come visit schools

Student Contact Information

- Parent Verification Form
  - To send home in order to update system.
- Life Touch

- To get identification card with picture
- Picture to be uploaded in Genesis

#### Saturday School Makeup

- Saturday June 3
- Multicultural Day
- Possible time 11am-3pm
- Ms. Mathew point person for Multicultural Day

#### PARCC Kick Off

- Skating Trip to Branch Brook Rink

#### Evacuation

- Everything was done really well
- Evacuation
  - Buildings where we evacuated (were right size)
  - Don Bosco gym was a good place for safety and warmth
  - Food and Water to be Stored at locations
  - Blankets
  - Teacher Room to have updated printed out roaster

#### Family Liaison

##### Ticket Sales

- Are Sold Out
- No More Seats Available
- Refund For Tickets

##### Sant Barnabas

- Free Mammograms
- Workshop
- Week of May 24th
- Nutrition and Zumba Class

#### Laundry Venture

- Washer machine and dryer
- Waiting for maintenance to determine location
- Hangers and Crates
- April
- Suzy Q's will give laundry for the kids

### Good of the Order

- Green Eggs and Ham
  - Moved to Wed. March
  - Events will be done in classroom
  - Classes will watch a movie or video in class
  - Students will still get hats, and pencils
- What Time is Lion King
  - 12:30pm
  - Students will meet the cast for Q&A
  - Time return
  - Money to purchase food
  - Students will eat Lunch before they leave
  - Bring Snack for Students

### Motion to Adjourn

- 1<sup>st</sup> Canares
- 2<sup>nd</sup> Warta