

ORANGE TOWNSHIP PUBLIC SCHOOLS

FOREST STREET SCHOOL

651 Forest Street Orange, New Jersey 07050

Tel: (973) 677-4120 Fax: (973) 676-5387

Website:<http://www.orange.k12.nj.us>

Ms. Yancisca Cooke

Principal

Mr. Ronald Lee

Superintendent

Forest Street School

2015-2016 SMT

Wednesday, January 6, 2016 4:00-5:30pm

Minutes

1. Meeting to Order

* Opening, Being present & Attendance:

- Present: Cooke, Murati, Romain, Donnelly, Warta, Canares, Battle

*Approval of minutes from last meeting 12-2-15 Motioned by Canares, 2nd Romain

2. Old Business

-Governor's Educator of the Year Program

*received 7 nominations who received more than 1 nomination (they need to accept the nomination)

*suggestions for staff to vote on staff member on google docs. It was suggested that we put 2 chromebooks in the staff lounge and people can sign off as they vote.

*the nomination has to provide evidence of the criteria and guidelines for the award

- Data Team Presentation on 12-7

*Ms. Cooke will request written feedback for our records in reference to the presentation

*We have made classroom changes based on the review of data

* It was suggested to reflect on the changes based on the data

3. New Business

-Black History Month Celebrations

*Apollo Theater will be the theme

*Date: Thursday, March 3rd 6-8 p.m. (2nd for rehearsal)

*Presentations: It was suggested that presentations are to be done within each grade level rather than by class due to time, have a poetry cafe feel

-Poet Circle: The seating will be set up in a U shape with chairs with the stage by the middle school stairs and performers to come back down that way. Have a snack stand with popcorn being sold. Pre-K starting and go up from there. Each grade level should have a performance and have one woman represented in between the sets. We don't want to charge admission but we would like to set up a donation to use towards something for the students. Each performance should be between 3-5 minutes for historical figure and performance. We need a 10 minute intermission to buy snacks.

*Decorations: Warta will make the tree stump, would like to make it look like an actual theater with curtains and drapes,

-need 12 ft curtains, we need a sound system, we need to rent/buy more chairs (~150 more)

-need a teacher in charge of logistics

-suggestions for Stephen to ask colleges, community theaters or stores to donate curtains or sound systems to the event

*Entertainment: We need a Kiki Sheppard, in between the scenes/presentations have a picture of women/bring the women to life by dressing up and have students read a quick bio on the women to incorporate women's history as well

-Microsociety update

* Inauguration Date- January 27th: We need an assembly for this. Mr. Donnelly will invite the police and the mayor to be there.

* Staff Micro Trip to JCGCS: will wait for date on their market day

-GEYP-Governor's Educator/Para of the Year

* see old business

-Family Liaison update

* Norcostco Theatrical Supply is coming 1-7-16 to evaluate our setup and provide us with a quota.

-Pantherville Master List

*Mr. Donnelly passed out a copy of the list and will email the document to make changes to the rest of the staff. He will share it with Google Sheets. Rosters are coming with everyone's venture emailed to the staff with different tabs.

-Fund raising

*Jersey Mike's program ended. Many didn't participate. We are waiting for the check of \$18.78

*Box Tops participations: Send out another flier to the parents to remind them. It was suggested that the student gets an award for the most box tops as an incentive.

-Next PTO Meeting January 11, 2016

*Blast will be sent out

* Microsociety will be brought up to the parents

* Conferences are mandatory

4. Good of the order

5. Adjourn

-motion to adjourn, Mr. Warta