

Forest Street School
SMT Meeting Minutes
Wednesday, December 2, 2016
4:00pm-5:30pm

1. Meeting to Order

-Present: Yancisca Cooke, William Donnelly, Kyle Winter, Shareen Haddad, Ms. T, Saranda Lipovica, Neurons Plaisimond, Mrs. Murphy, Reverend

1. Approval of minutes from Last meeting 11-2-16 (Goal #1)
-motion Winter and Haddad

2. Reports:

Chromebook damages: 1 has a manufacture issue and 2 have been students forcefully pulling headphones out of chromebook. Now teachers will remove the headphones instead of kids to prevent this damage since insurance won't cover some things. Will be discussed at CPT and emailed. We need 150 working chromebooks which is a concern. Plaisimond will be checking out chromebooks between now and PARCC. Common Sense digital lessons was a success. Teachers will teaching the lesson with Plaisimond's help.

Parcc website has been updated in mylearningplan by Mrs. Murphy. Everyone will have access that did last year. We will have a parent night about Parcc and how it will impact the kids schedule.

3. Old Business

1. Forest Cares Collection, In progress: 11/2 to 11/18 (Goals 2 and 3)
 - We collected 400 canned goods. An organization has be organized to come pick up the cans.
2. FARC Boutique, Sat 11/5/16 (Goals 2 and 3)
 - It wasn't as well attended as it should have been. In the future, we need to methodically start a few number of weeks before the event to get the word out more effectively. More reminders will be used next time. The people that did it wanted to do it again during the spring. We will aim for this in May. Maybe the kids can perform during this time so parents will be more motivated to come. We will try to have it on a weekday.

4. New Business

3. Jungle Book Cast Parent Meeting 12/6/16. (Goal 2 and 3)
 - We had 30 parents in the room and some of them will come and help with setting up and different things. Approximately 20 parents did not show up but will get in contact with those parents that didn't come.
 - Fundraising ideas - We can do a sponsor form and list all of those that sponsored will have their name on the page in the playbill and send a message. No longer than a sentence. Each child will have a minimum of \$50. Ask businesses to maybe place an ad in the playbill or business card and pay for the size of the

page they selected. Business cards 20 bucks and the pages will be split up by quarter, half or full.

4. Jungle Book Video (Lorenzo) (goal 2)

Forest & District's websites

- We will use this video at the Board Meeting next month. We are giving a little sneak preview of what we are doing and what's to come with the production. After the Board Meeting, we will place it on the website for all to see. We can ask Mrs. Perkis for the access of it being on the District Website.

5. Micro Updates (Bulletin Board in Lobby) (Goal 1 and 2)

- Ventures should be sending out acceptance and rejection letters. They should be working on their rosters. We have to see which students have nowhere to go. Teachers will update on Google Docs of all the kids and ventures so this will be easier. The class parents will form the core of the Forest Parent Group. We will call people in for different things as needed. We would like at least 40 class moms and dads to sign up.

6. Principal's Update (Goals 1, 2, and 3)

- We have a few date changes and Mrs. Murphy will update those days with an email. Some of the events run into PARCC testing. We will be moving some of these up. Mrs. Murphy will ask staff for college connections to come out and speak to the kids or for people who want to come in for career day.
- We have a new student Steven C. He is in first grade and has cerebral palsy. He has a wheelchair but likes to use the walker a lot more. Parents came in and talked about it. Student has facial seizures not too severe. Staff will receive a training on seizures. Nurse Hydah and Mrs. Murphy will give a brief training.
- Mrs. Tauge is out on leave for the remainder of the year. We will be bringing in an interim acting VP. Mrs. Delgado will be coming in and starting soon. She will be having full responsibilities as Mrs. Tauge was.
- The district is throwing the party in December and staff is encouraged to go. District asked the schools to make a basket to raffle off. We would like for next week for the staff to do a 3 day dress down day for 10 dollars to go towards the basket. Staff can choose what 3 days.
- There have been report reviews on data about the kids reading. The top 3 kids that move up will be invited to the pancake breakfast. Students are getting more homework on where the system says they are stuck.
- Community food bank has supplies to go and collect as much supplies as possible. They have pallets of supplies. Mrs. Murphy and Mr. Lorenzo will pick a day and go.
- If there are students who don't have coats, let Cooke know and get donations.

7. Family Liaison update, Mr. Lorenzo (Goal 2 and 3)

Kappa League, new video

- The 13th at 5 there is a meeting for the 6th and 7th graders to attend for the mentorship program.
- Montclair has a giving tree and they will donate to Forest. They have targeted what students need and they have gotten donations from the graduates. Any staff member can give a donation as well. The 22nd will be the day to have the presentation.

8. Forest Art Show, Board office, Tonight at 6 PM (Goal 1 and 2)

5. Good of the Order

Forest Christmas Party 12/15/16 Chandelier, Belleville

Comments/observations from team members without the need to make a motion

The 15 7th grade is going to OPA

6. Adjourn

-Motion to adjourn

Winter and Haddad 2nd