

Orange Public Schools
Orange, NJ 07050

NOTICE OF RESIGNATION/RETIREMENT FORM

Please forward the completed form to the Office of Human Resources and a copy to your immediate supervisor/building principal.

Date: _____

I, _____, hereby submit my resignation/retirement effective:
(please print)

_____ School Year _____
Month Day Year

Reason for Leaving
Please select one reason

<input type="checkbox"/>	Retirement
<input type="checkbox"/>	Resignation

(Signature)

(School)

(Position)

If you are a teacher, please indicate grade level/subject.

To ensure we have a way to contact you after your separation, please provide the following information:

Personal Email Address _____

Current Address _____
(or updated address if moving) _____

Phone: _____