



**Orange Township Public Schools**  
Scholars Academy  
**Karen Machuca**  
Principal



Gerald Fitzhugh, II, Ed.D.  
Superintendent of Schools

**OECC/Scholars**  
**Academy School Improvement Panel (ScIP)**  
**Agenda/Minutes**

**Date:** October 7, 2020 2:00 p.m.- 2:50 p.m. Google.meet

**In attendance:** Denise Davis (Teacher Coach), Maria Adame (Inclusion), Paola Gavilanez (Teacher), Wilvana Mesidor-Vincent (Teacher), Jacquelyn Blanton (Principal), Amy Burns (Teacher Coach), and Karen Machuca (Principal)

**1. Walkthrough Results:**

- a. Mrs. Machuca stated that the focus has been Instructional Materials and Technology. She shared that she has seen a great use of props to get students engaged and maintain their attention such as using puppets. Technology is age appropriate and interactive.
- b. Dr. Blanton routines are being established and staff are being reflective in their teaching practice as they are seeing that the props might not be showing on camera, too small, or that they aren't positioned correctly for optimal viewing for students.
- c. Mrs. Davis, the overall interactions have been very productive and positive. Teachers have been encouraged to continue with the props and use them more often and get larger ones.
- d. Mrs. Burns shared that she is seeing the routines being established as well.
- e. Mrs. Machuca shared that she is noticing that staff are using more classroom management strategies in the virtual classroom whereas before the behaviors weren't necessarily being addressed for various reasons.
- f. Dr. Blanton also shared that staff appear to be more comfortable with interaction and teaching online and in the use of the video.
- g. Mrs. Adame shared that she is noticing that students are engaging with one another even in the virtual space. They are building relationships when given the opportunity to talk to each other.
- h. Dr. Blanton shared that she will start to encourage staff to have students lead planning time as this will encourage students to communicate with each other.
- i. Ms. Gavilanez restated that the visuals and gestures are providing those prompts for all students including special needs. Students are showing fatigue with afternoon individual sessions so that needs to be monitored and perhaps adjusted for morning sessions.
- j. Mrs. Mesidor shared about the echoing in the computers and the internet connections within the district. Continuing to monitor and providing that feedback to administrators is important. Feedback from parents is that having masks on when teaching while in the district is difficult to hear the teachers.

## **2. Observation Schedule**

- a. We will begin observations in October when staff are in district. Announced observations for the first cycle. Administrators understand and expect some areas in the evaluation to be N/A due to current circumstances.
- b. SGO meetings with staff will also be happening in October.

## **3. PD Plan**

- a. Oct. 12 PD Day-- The day is planned with Language Arts: Read Alouds-creating new Read Alouds. Google Drive form will be shared so that the staff can select the what book they will be using for the Read Aloud. Speech teachers will be sharing teaching strategies as well. Coaches need to send the blurb for Frontline so the staff can be registered for the PD session in Frontline.

**Next meeting:  
December 9, 2020**

Submitted by Karen Machuca, Principal