



Orange Township Public Schools
 Lincoln Avenue School
 Mr. Frank Iannucci, Principal



Gerald Fitzhugh, II, Ed.D.
 Superintendent of Schools

Mr. Patrick Yearwood, Assistant Principal
 Ms. Isabel Colon, Assistant Principal
 Mr. Noel Cruz, Dean of Students

Pandemic Response Team - Meeting Agenda
October 13, 2020 - 2:00PM – 3:00PM

I. Welcome & Introductions	2:00PM
II. Reopening Plan Phases <ul style="list-style-type: none"> • Review/Feedback of Phase I • Phase II – Brief Overview • Phase III - Updates 	2:15PM
III. The Road Back Plan – NJ DOE <ul style="list-style-type: none"> • PRT Responsibilities • Additional Considerations • Items to review 	2:45PM
IV. Closing/Next Steps	2:55PM

Attendance

Name	Position	Signature
Frank Iannucci, Jr.	Principal	<i>Frank Iannucci, Jr.</i>
Isabel Colon	Assistant Principal	<i>Isabel Colon</i>
Patrick Yearwood	Assistant Principal	<i>Patrick Yearwood</i>
Noel Cruz	Dean of Students	
Donald Nicholson	School Social Worker	<i>Donald Nicholson</i>
Ronieka Thomas	School Counselor	<i>Ronieka Thomas</i>
Lisa Farrar	School Nurse	<i>Lisa Farrar</i>
Jerome Arnold	Security Guard	<i>Jerome Arnold</i>
Carline Petiotte	Child Study Team	<i>Carline Petiotte</i>
Stephanie Desanges	Community Liaison	<i>Stephanie Desanges</i>
Mary Stack	2 nd Grade	<i>Mary Stack</i>
Yolanda Moses	5 th Grade	<i>Yolanda Moses</i>
Natacha Betancourt	World Language Teacher	<i>Natacha Betancourt</i>
Michael Vignola	7 th Grade	<i>Michael Vignola</i>
Maria Zambrano	ESL	<i>Maria Zambrano</i>
Melissa Thorpe	ESL	<i>Melissa Thorpe</i>
Mary Gordon	Custodian	<i>Mary Gordon</i>
David Armstrong	PTO President/Parent	<i>David Armstrong</i>
Faiava Viltus	Parent	<i>Faiava Viltus</i>

Meeting Minutes:

- Reopening Plan Phases
 - Feedback of Phase I
 - Phase I was good, were able to tap into students' needs, communication was good. Great preparation for the start of the school year. Phase I went really well.
 - Big difference between Spring '20 vs. Fall '20. Enjoy the Synchronous instruction versus Asynchronous. More synchronous instruction the better.
 - Would have liked Phase II to be right from the beginning as opposed to staying home.
 - As a parent information was disseminated in a timely matter. Gave parents time to prepare their children at home. Virtual instruction is going well.
 - From a nurses point of view, being in the building is very important. Would like to ensure we are in the building right from the beginning.
 - Love the virtual help desk for parents. Very difficult for families that do not understand technology.
 - Phase II Overview & Preliminary Feedback
 - Observation requirements are the same, but the teaching is different.
 - Phase III – Updates
 - Need a cutoff date and this needs to be made clear to a parent.
- PRT Roles & Responsibilities
 - Overseeing each school's implementation of the district's reopening plan, particularly health and safety measures, and providing safety and crisis leadership.
 - Adjusting or amending school health and safety protocols as needed.
 - Providing staff with needed support and training.
 - Reviewing school level data regarding health and safety measures and the presence of COVID19 and reporting that data to the district as required.
 - Developing and implementing procedures to foster and maintain safe and supportive school climates as necessitated by the challenges posted by COVID-19.
 - Providing necessary communications to the school community and to the district.
 - Creating pathways for community, family, and student voices to continuously inform the Team's decision-making.
- Additional Considerations
 - The Pandemic Response Team should meet regularly and provide the community with timely updates and any changes to protocols.
 - As the needs of New Jersey communities evolve, Pandemic Response Teams will be well-versed in creating pathways for community, family, and student voices to continuously inform the Team's decision-making.
 - The team will serve as a critical role in building confidence and addressing concerns as they arise.
 - The team will ensure accurate, timely and transparent information is shared within the school community.

- Pandemic Response Team Should Review:
 - General Health and Safety Guidelines
 - Classrooms, Testing, and Therapy Rooms
 - Transportation
 - Student Flow, Entry, Exit, and Common Areas
 - Screening, PPE, and Response to Students and Staff Presenting Symptoms
 - Contact Tracing
 - Facilities Cleaning Practices
 - Meals
 - Recess/Physical Education
 - Field Trips, Extra-curricular Activities & Use of Facilities Outside of School Hours

- Closing/Next Steps
 - Next Meeting Date – November 9th, 2020
 - Future meetings will be the 2nd Monday of each month.