



ORANGE TOWNSHIP PUBLIC SCHOOLS
PARK AVENUE SCHOOL
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Mr. Ronald Lee,
Superintendent of Schools

Dr. Myron Hackett
Principal

Ms. April Stokes
Assistant Principal

School Leadership and Data Team (SLT)
Minutes
March 4, 2019

Minutes

Members in Attendance:

April Stokes
Jessica Curran
Shannon Keogh
Keisha Ashe
Ms. Hall
Denise Harlem
Sandra Layton
Maria Beaghen
Rashonda Cooper
Myron Hackett

1. ASPS Smart Goals - Review of Third Grade Benchmark ELA Data

Third Grade Post-Assessment Action Plan 2

Subject	ELA
Assessment	Benchmark 2
Standards Assessed	L 3.1, L 3.2, L 3.3, L 3.4, RI 3.1, RI 3.2, RI 3.4, RI 3.7, RI 3.9,

	W 3.2
Strengths	<p>RI 3.4 - Determine the meaning of general academic and domain-specific words and phrases in a text relevant to a <i>grade 3 topic or subject area</i>.</p> <p>L 3.4 - Determine or clarify the meaning of unknown and multiple-meaning word and phrases based on grade 3 reading and content, choosing flexibly from a range of strategies.</p>
Struggles	RI 3.9: Compare and contrast the most important points and key details presented in two texts on the same topic.
Trends	Students showed great growth in their use of context clues to determine the meaning of unknown academic vocabulary while reading. Their previous struggling standards (RI 3.4, L 3.4) have become their strengths.
Plan for Remediation	<p>Lessons to occur in small group format.</p> <p>RI 3.9: I can find the how the main idea of two texts are related.</p> <p>I can describe the details that I find in two different texts on the same topic.</p> <p>I can categorize details that I find in two different texts by identifying if they are similar or different.</p>

*How can we keep better track of our progress as we work towards our smart goals? Moving forward, each teacher will submit a monthly data analysis form to the SLT.

*How can we increase Reading Plus and IReady usage? Last year’s PARCC data reveals that students with the most Reading Plus time, had the highest achievement on the test. Develop incentives to increase usage.

Smart Goal 1: By June 2019, 75% of the students in Grades K-7 will meet or exceed projected Growth Goal as Measured by Iready.

Smart Goal 2: By June 2019, 75% of students in Grades K-7 will meet their Lexile Growth Goals as measured by SRI.

Smart Goal 3: By June 2019, improve parent participation by 55% in the 18-19 school year in order to provide parents with the means to support students academically.

ASPS Smart and Action Steps - Math

Action Steps

SMART Goal 1

Step Numbe	Strategy	Action Steps	Start Date	End Date	Assigned To
1	2	Administer NWEA to all subgroups/populations during required benchmark periods.	9/4/18	9/29/18	Classroom Teachers
2	2	Assess data to determine needs of student population from initial NWEA	9/28/18	10/12/18	Classroom Teachers, Administration
3	2	Teachers will target interventions for improving students performance by identifying mathematical clusters that require practice and attainment.	9/28/18	5/31/19	Classroom Teachers, Administration

Step Numbe	Strategy	Action Steps	Start Date	End Date	Assigned To
4	3	Provide professional development opportunities for Math teaching staff in the Math Major Content and priority MA Standards as evidenced in the PARCC Evidence Statements	10/2/18	5/31/19	Administration
5	3	Create a format with a set# of walkthroughs using Math Results.	9/1/18	5/31/19	Administration
6	2	Build a 45 minute period for Tier 2 and Tier 3 interventions that supports MTSS, in Grades K-4.	7/3/18	8/31/18	Administration
7	1	Provide math staff with monthly professional development sharing sessions at CPT.	9/4/18	6/1/19	Classroom Teachers, Administration
8	1	Administration to review lesson plans weekly to ensure data is being used to drive instruction. Administration to provide meaningful feedback on results and instruction.	9/4/18	6/21/19	Adminstration
9	3	Teacher data binders to be reviewed at CPT weekly and with administration monthly. Data binders to include class and individual student data with action plans.	9/4/18	6/21/19	Administration/Class room Teachers

ASPS Smart and Action Steps - ELA

Action Steps

SMART Goal 2

Step Numbe	Strategy	Action Steps	Start Date	End Date	Assigned To
1	1	Adminster SRI/Edulastic to all subgroups/populations	9/5/18	9/28/18	Classroom Teachers
2	2	Provide professional development in the priority NJSLs standards as evidenced in the PARCC Evidence Statements, SRI Reports, Edulastic Reports.	9/5/18	5/31/19	Administration
3	2	Teachers will target interventions for improving students performance by identifying ELA NJSLs that require practice and attainment.	10/2/18	12/1/18	Classroom Teachers, Administration
4	3	Assess data to determine needs of student population from initial benchmark assessments for ELA and set appropriate intervention pathways to be used in MTSS structures.	9/5/18	11/30/18	Classroom Teachers
6	1	Set up a concrete schedule for data driven walkthroughs with content supervisors and directors to ensure pacing is done with fidelity.	9/4/18	9/27/18	Administration

ASPS Smart and Action Steps - Parental Involvement - NEEDs Progress

Action Steps

SMART Goal 3

Step Numbe	Strategy	Action Steps	Start Date	End Date	Assigned To
1	1	School leadership will provide all communication in multiple languages and advertise events in a timely fashion using multiple means (school website, phone blasts, social media, monthly activity calendars, letters, flyers)	9/4/18	5/31/19	administration
2	1	Set up protocols for parent involvement/communication/suggestions within the school - establish and announce at Back To School Night. (For example, suggestion box, survey on school website, etc.)	9/4/18	9/28/18	administration, classroom teachers
3	2	Set up structures for Family Math, Family Literacy, and Latino Literacy, recruit staff, create activities and set dates. (three separate events)	9/4/18	9/28/18	administration, classroom teachers
4	3	Set up data spreadsheet for tracking parent involvement, set up survey structures to collect parent email and social media information.	9/4/18	9/28/18	administration
5	2	Work with Technology Coordinator to set up Remind App, School App, create guidelines for website updating, etc.	8/1/18	9/28/18	administration, technology coordinator
6	1	School leadership to present results of school assessments in the Fall of 2018 and Spring of 2019.	9/4/18	5/31/19	administration
7	1	Set up parent sessions that give strategies to support students academically in Math and ELA and recruit staff to participate.	9/4/18	5/31/19	administration

2. 3rd grade benchmark data (ELA) Tracking smart goal #2

The SLT reviewed data from the Third Grade ELA Benchmark Assessment. We need to add the “how” part. We will add a section on strategies and resources are available to aid in the learning target.

3. ASPS Needs Assessment - Parental Involvement - Discussion

Ms. Stokes and Dr. Hackett will create a survey to ask parents about how to increase their involvement.

4. Dates for Latino Literacy and Family Literacy-

Family Literacy Night is scheduled for May 1st. The rain date is May 2nd. Both nights will be combined.

5. Climate Survey Needed

How to get more participation of parents/families?

6. FRS: certification indicators

There are three gears: Leadership,

Each gear has a set number of indicators. Each indicator has its own rubric. Dr. Culture of Innovation, Collaboration and Empowerment. She is completing the rubric and compiling the evidence to support it. Other Technology Coordinators are working on a different indicator. It is a helpful tool to look at what is going on and what we need to improve on. We now a total of 160 points per school.

7. The MoMo Challenge

Momo is popping up into youtube videos instructing child to harm themselves. Is this something we need to address with the students? Ms. Keogh suggested addressing the issue by sending a letter home to parents explaining it.

8. Staff members need to brainstorm new ideas for fundraisers.

9. Increase parent and staff attendance during the monthly board minutes- Staff incentive ideas include a dress down day and a pack of paper. Family incentives include dress down day or homework pass.

10. Saturday School: Teachers are planning lessons to address student needs. For example, we would like to see an increase in Lexile growth. Teachers are focusing on inferencing and developing vocabulary in an effort to increase their Lexile.

11. School Wellness Program

After meeting with Mr. Dorsey, Dr. Hackett and Dr. Harlem has decided to no longer sell the current food items for fundraising.