



ORANGE TOWNSHIP PUBLIC SCHOOLS  
**PARK AVENUE SCHOOL**  
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**Mr. Ronald Lee,**  
**Superintendent of Schools**

**Dr. Myron Hackett**  
**Principal**

**Ms. April Stokes**  
**Assistant Principal**

**School Leadership and Data Team (SLT)**  
**Minutes**  
**February 4, 2019**

**Members in Attendance:**

April Stokes  
Jessica Curran  
Shannon Keogh  
Keisha Ashe  
Ms. Hall  
Denise Harlem  
Sandra Layton  
Maria Beaghen  
Rashonda Cooper  
Myron Hackett

- **ASPS Smart Goals - Review**
- **4rd grade benchmark data (ELA) Tracking smart goal #2**

**Fourth Grade Post-Assessment Action Plan 2**

<b>Subject</b>	<b>ELA</b>
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<b>Assessment</b>	Benchmark 2
<b>Standards Assessed</b>	RI 4.1, RI 4.2, RI 4.3, RI 4.4, L 4.1, L 4.2, L 4.3 W 4.3, W4.9
<b>Strengths</b>	<p><u>CCSS.ELA-LITERACY.RI.4.4</u> Determine the meaning of general academic and domain-specific words or phrases in a text relevant to a <i>grade 4 topic or subject area</i>.</p> <p><u>CCSS.ELA-LITERACY.RI.4.3</u> Explain events, procedures, ideas, or concepts in a historical, scientific, or technical text, including what happened and why, based on specific information in the text.</p>
<b>Struggles</b>	<p><u>CCSS.ELA-LITERACY.RI.4.1</u> Refer to details and examples in a text when explaining what the text says explicitly and when drawing inferences from the text.</p>
<b>Trends</b>	Students continue to work well with context clues. RI 4.4. Students identified main idea, but struggled with supporting details.
<b>Plan for Remediation</b>	<p>Lessons to occur in small group format.</p> <p><b>RI 4.1</b> I can use a variety of strategies to determine the main idea of a passage. I can use a variety of strategies to determine details that support the main idea of a passage.</p>

## ASPS Smart and Action Steps - Math

### Action Steps

#### SMART Goal 1

Step Numbe	Strategy	Action Steps	Start Date	End Date	Assigned To
1	2	Administer NWEA to all subgroups/populations during required benchmark periods.	9/4/18	9/29/18	Classroom Teachers
2	2	Assess data to determine needs of student population from initial NWEA	9/28/18	10/12/18	Classroom Teachers, Administration
3	2	Teachers will target interventions for improving students performance by identifying mathematical clusters that require practice and attainment.	9/28/18	5/31/19	Classroom Teachers, Administration

Step Numbe	Strategy	Action Steps	Start Date	End Date	Assigned To
4	3	Provide professional development opportunities for Math teaching staff in the Math Major Content and priority MA Standards as evidenced in the PARCC Evidence Statements	10/2/18	5/31/19	Administration
5	3	Create a format with a set# of walkthroughs using Math Results.	9/1/18	5/31/19	Administration
6	2	Build a 45 minute period for Tier 2 and Tier 3 interventions that supports MTSS, in Grades K-4.	7/3/18	8/31/18	Administration
7	1	Provide math staff with monthly professional development sharing sessions at CPT.	9/4/18	6/1/19	Classroom Teachers, Administration
8	1	Administration to review lesson plans weekly to ensure data is being used to drive instruction. Administration to provide meaningful feedback on results and instruction.	9/4/18	6/21/19	Administration
9	3	Teacher data binders to be reviewed at CPT weekly and with administration monthly. Data binders to include class and individual student data with action plans.	9/4/18	6/21/19	Administration/Class room Teachers

## ASPS Smart and Action Steps - ELA

### Action Steps

#### SMART Goal 2

Step Numbe	Strategy	Action Steps	Start Date	End Date	Assigned To
1	1	Adminster SRI/Edulastic to all subgroups/populations	9/5/18	9/28/18	Classroom Teachers
2	2	Provide professional development in the priority NJSL standards as evidenced in the PARCC Evidence Statements, SRI Reports, Edulastic Reports.	9/5/18	5/31/19	Administration
3	2	Teachers will target interventions for improving students performance by identifying ELA NJSLs that require practice and attainment.	10/2/18	12/1/18	Classroom Teachers, Administration
4	3	Assess data to determine needs of student population from initial benchmark assessments for ELA and set appropriate intervention pathways to be used in MTSS structures.	9/5/18	11/30/18	Classroom Teachers
6	1	Set up a concrete schedule for data driven walkthroughs with content supervisors and directors to ensure pacing is done with fidelity.	9/4/18	9/27/18	Administration

## ASPS Smart and Action Steps - Parental Involvement - NEEDs Progress

## Action Steps

### SMART Goal 3

Step Number	Strategy	Action Steps	Start Date	End Date	Assigned To
1	1	School leadership will provide all communication in multiple languages and advertise events in a timely fashion using multiple means (school website, phone blasts, social media, monthly activity calendars, letters, flyers)	9/4/18	5/31/19	administration
2	1	Set up protocols for parent involvement/communication/suggestions within the school - establish and announce at Back To School Night. (For example, suggestion box, survey on school website, etc.)	9/4/18	9/28/18	administration, classroom teachers
3	2	Set up structures for Family Math, Family Literacy, and Latino Literacy, recruit staff, create activities and set dates. (three separate events)	9/4/18	9/28/18	administration, classroom teachers
4	3	Set up data spreadsheet for tracking parent involvement, set up survey structures to collect parent email and social media information.	9/4/18	9/28/18	administration
5	2	Work with Technology Coordinator to set up Remind App, School App, create guidelines for website updating, etc.	8/1/18	9/28/18	administration, technology coordinator
6	1	School leadership to present results of school assessments in the Fall of 2018 and Spring of 2019.	9/4/18	5/31/19	administration
7	1	Set up parent sessions that give strategies to support students academically in Math and ELA and recruit staff to participate.	9/4/18	5/31/19	administration

## ASPS Needs Assessment - Parental Involvement - Discussion

- Newsela: The district is considering whether or not purchase a license for the 2019-2020 school year. Dr. Harlem ran a usage report to analyze if it is worth the investment. It seems to be underused. Teachers noted that we already have numerous programs to use in the classroom and at home. It is difficult to find time for all the programs.
- FRS: Teachers completed a survey that will be integrated in to the FRS plan.