



**Orange Township Public Schools**  
Park Avenue School  
**Dr. Myron Hackett, Principal**



Gerald Fitzhugh, II, Ed.D.  
Superintendent of Schools

Ms. April Stokes, Assistant Principal

## School Leadership Team Meeting Minutes January 20, 2021

### Members Present:

1. Dr. Myron Hackett, Principal
2. Haily Arbus, School Counselor
3. Tiffany Jervis, School Secretary
4. Roshawna Minault, SLT Chair, Third Grade Teacher
5. Sandra Layton, SLT Secretary, Fourth Grade Teacher
6. Cynthia Walker, First Grade
7. Meredith Werbler, Second Grade
8. Jessica Curran, Third Grade
9. Keisha Ashe, Special Education
10. Antoinette Hall, Special Education

### 1. Phase 4 safety and procedures (Stokes)

- Did we receive additional thermometers?
- Who are the staff members responsible for taking the temperatures?
- The points of entry have been identified by Dr. Hackett and Ms. Stokes.
- Teachers will move from classroom to classroom. Students will remain in their classrooms. We have to develop a plan for cleaning the classrooms.
- Overheating continues to be a concern for the safety and welfare of the students and the staff. Especially on the second floor by the music room.
- We will have two fire drills and lockdowns a month. We have to develop some social distancing guidelines during these drills.

### 2. Student data CPT (ASPS SMART GOAL 1 & 2)

- We have to strengthen our data collection and analysis during CPT meetings. Suggestions include having teachers take one standard at a time, identify the number of students who exceeded, met or approached the standard, instructional strategies for growth, and data tracking.

### 3.State test action plan (ASPS SMART GOAL 1& 2) - Review of Action Steps

- Start to introduce the core standards and state test type of questions during do-nows and morning meetings.

### 4. Retentions

- Consider making summer school *mandatory* for all students failing two or more classes.
- Consider making summer school *mandatory* for students with poor attendance.

### 4.Curriculum (ASPS SMART GOAL 1 & 2) - Review of Action Steps

- How will next year's curriculum and pacing be updated?

### 5.SEL/Second Step Update (ASPS SMART GOAL 3) - Review of Action Steps

- Mrs. Arbus was given the kits for Kindergarten and First grade. It is a good program, but it doesn't work for online learning.
- Mrs. Arbus has participated in webinars.
- Teachers can pick up the curriculum boxes.
- Mrs. Arbus will participate in CPTs to help teachers develop the program.
- Second Step is geared towards younger kids.
- Mrs. Arbus will continue to meet with students from all grade levels for SEL each month.

### 6.21-22 Budget Process

- We are in the process of putting the budget together for next year.

### 8. Math and Literacy Night

- Tentative Dates: Lit Night 5/25, Math Night May 6th
- "Rain Date" Lit Night 6/7, Math 6/17
- Both nights will be virtual
- Literacy Night is going to be a carnival game theme. We will ask Mrs. Martelli if she can reach out to her contacts for some books to give away.

Next Meeting: 1/27

Third and Fourth Grade Data Review