

Snap&Read Tools



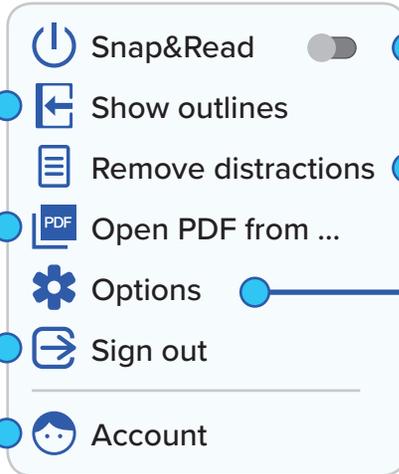
Snap&Read Tools Overview

Show outlines and other study tools

Get PDFs and text from a Drive or device

Sign out of your Snap&Read account

See who is logged into Snap&Read



Turn Snap&Read **ON** and **OFF**



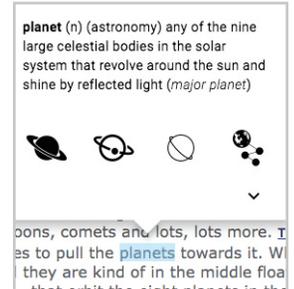
Change fonts, spacing, and number of characters per line

Change your settings in Snap&Read

How it Works

Picture Dictionary

By double clicking in the text on an unknown word, the definition appears along with icons representing the word.



To activate this feature, click on Options .



Text Reader 1

Reads PDFs and most text on websites

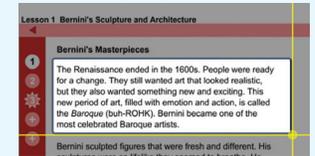
1. Click 
2. Click the word where you want to start reading.
3. Click anywhere on the screen to stop reading.



Text Reader 2

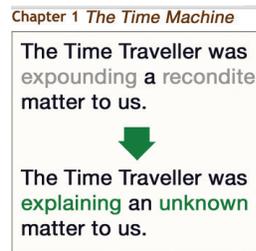
Reads text that Text Reader 1 will not read

1. Click 
2. Draw a box around the text you want to read.
3. If you want to stop reading, click anywhere in the box.



Text Leveler

Changes hard words to words that are easier to understand.



1. Highlight text you want to level.
2. Click 
3. Easier words are shown in *italics*.
4. Click on words in *italics* to see the original word(s).
5. Click  to turn text leveler **OFF**.



Snap&Read Tools

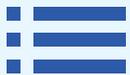
How it Works



Show Study Tools & Bibliographer
Hide Study Tools & Bibliographer

To add text to the outline and sources to the Bibliographer:

1. Click  to open the **Note** tab.
2. Click **NEW** and type the name of the **Note**.
3. Highlight text you want to place in the outline.
4. Click .
5. The text goes into outline with its citation **and** the source is entered in the **Bibliographer**.



Outline Templates

To add an outline template from the Study Tools:

1. Click  to open the **Note** tab.
2. Click  to add an **Outline**.
TIP: You can create an outline on your own or click  to get templates.
3. Choose an outline that matches your reading or writing assignment.



Annotate

Quickly add, edit, or highlight text

1. Click  to open the **Note** tab.
2. Click  to add an **Outline**. You can create an outline on your own — **OR** —
3. Click  to get to  **Open PDF from ...** Options are Google Drive, One Drive, or My Device — click your selection.
4. Click  to show the annotating tools.
5. Click  to add text
6. Click  to highlight text.
7. Click  to use the line tool.