



THE CITY OF ORANGE TOWNSHIP
OFFICE OF THE MAYOR

29 North Day Street, Orange, New Jersey 07050

P (973) 266-4005

F (973) 676-7458

Dear Residents and Employees of the City of Orange,

We find ourselves confronted with a new challenge to our health, safety and well-being. We must all work together in an effort to contain and limit the spread of COVID-19. Together we can undertake measures to keep our loved ones, our friends, our residents, our employees, our co-workers and our community safe. But this unprecedented public health emergency requires unprecedented actions, your help and measures to ensure our collective good health.

Effective immediately, all public buildings in Orange will be closed to the public. This includes City Hall, The Orange Police Station and Municipal Court, the Central Firehouse, the Public Library and the Brook Alley Public Works facility. All City Parks are closed.

All public meetings of the ABC Commission, Planning Board, Zoning Board of Adjustment, Rent Leveling Board, Library Board of Trustees and Historic Preservation Commission are cancelled until further notice. All senior events and programs are cancelled. All Recreation and Cultural Affairs programs are cancelled. The Office of Older Adults will continue to take seniors to medical appointments, HOWEVER, the medical appointment rides must be scheduled with our office no less than 72 hours in advance by calling (973) 266-4002. The new OPD Officer swearing-in, scheduled for March 16th at 6pm, is cancelled to the public.

The March 17th City Council Meeting will be converted to restrict public access to Channel 35 viewing with a call-in number and email address for questions and comments. Members of the public are directed to the front page of the City Website (www.ci.orange.nj.us) for the agenda, and call in information. City Council Standing Committee meetings are cancelled. In person meetings that have been scheduled or permitted in City Hall, the Police Station, the Municipal Court, the Fire House and the Orange Public Library are cancelled until further notice.

Police, Fire and EMS services will continue to be provided without change or interruption. As always, in an emergency dial 911.

If you need a police report or a report from fire prevention, you can call the general number at OPD at (973) 266-4111 then hit zero or OFD at (973) 266-4230 and provide the staff with your name, information and an email address that the report can be sent to. Fees will be waived.

All departments will be staffed and personnel will be available to answer your emails and phone calls. Below is an up to date phone listing by department and an alternative cell phone number for each department should the land line be busy.

Department/Division	Name	Office	Cell Phone
Mayor's Office	Cheryl Davis-Marshall	(973) 266-4005	(862) 236-0000
Administration	Chris Hartwyk (Business Administrator)	(973) 266-4010	(973) 280-2587 or (201) 744-5500
Administration	Sharon Watkins	(973) 266-4010	(973) 789-7748
Administration	TaQuisha Knight Payroll and Benefits	(973) 266-4021	(973) 789-1337
Public Works & Planning	Marty Mayes Director	(973) 266-4031	(973) 885-1921
Building/Planning	Laquana Best	(973) 266-4201	(973) 592-8506
Building/Planning	Haneefah Norman	(973) 266-4051	
Building	Khalfani Alleyne Code Enforcement	(973) 266-4092	(973) 296-8419
Building	Linda Drummond	(973) 266-4092	
Building	Paul Arthur	(973) 266-4104	(973) 979-9444
Building	Alexandra Reyes	(973) 266-4099	
Clerk's Office	Joyce Lanier City Clerk	(973) 266-4025	(973) 789-7668
Clerk's Office	Lisette Sanchez	(973) 266-402	
Municipal Court	James Moss Court Administrator	(973) 266-4111 X5420	(973) 419-3151
Municipal Court	Dolores Barnes Deputy Crt. Administrator	(973) 266-4111 X5405	(201) 349-3016
Municipal Court	Lallah Rosebure Deputy Crt. Administrator	(973) 266-4111 X5413	(973) 902-5644
Community Services	Wendy Sykes Director	(973) 266-4082	(973) 789-1673
Health	Vincent DeFilippo Health Officer	(973) 266-4073	(973) 789-4013
Health	Priscilla Webb Health Nurse	(973) 266-4077	(973) 789-5092
Animal Control	Rudy Giordano	(973) 266-4107	(973) 518-1773
Vital Statistics	Stephanie Cosey	(973) 266-4071	(862) 236-0946
Older Adults	Amanda Edwards	(973) 266-4089	(973) 592-8147
Recreation	Keith Pressey	(973) 266-4047	(973) 332-7496
Public Works	Ellie Serrano	(973) 266-4031	
Public Works	Carnell Townes	(973) 266-4031	(973) 280-7652
Public Works	Derrick Dhanwa	(973) 266-4031	(973) 832-3115
Public Works	Raymond Wingfield	(973) 266-4031	(973) 592-5703
Finance	Adrian Mapp Director	(973) 266-4011	(201) 618-5264

Finance	Nile Clements CFO	(973) 266-4245	(973) 885-2103
Communications	Keith Royster		(973) 885-1364
Information Technology	Kim Fisher		(973) 223-3669
Law Department	Gracia Montilus City Attorney	(973) 266-4158	(862) 240-2964
Law Department	Beatrice Hackett	(973) 266-4158	
Tax Assessor	Chris Murray Tax Assessor	(973) 266-4014	(973) 747-2923
Tax Assessor	Linda Askew	(973) 266-4014	
Tax Collector	Paula Ferreira Tax Collector	(973) 266-4018	(973) 280-3654
Tax Collector	David Butcher	(973) 266-4017	(973) 747-2906
Water & Sewer	Kathrina Nease		(862) 233-1964
Water & Sewer	Jason Cox		(973) 789-4020
Fire	Kenneth Douglas Director	(973) 266-4230	(973) 868-1401
Fire	Matt Kohaut Deputy Chief/Executive Officer	(973) 266-4230	(908) 403-3121
Fire	Anita Miller	(973) 266-4230	
Police	Todd Warren Director	(973) 266-4111 X5003	(973) 941-6221
Police	Vincent Vitiello Chief Commanding Officer	(973) 266-4111 X5003	(973) 727-0736
Police	Nicole Amos	(973) 266-4111 X5003	

City Hall staff, public works staff, and civilian employees in both police and fire – will be split into two teams and will work alternate days on site. In this way we can maintain the CDC recommended separation between employees in the work space and continue to serve residents by answering phone calls, emails, scheduling conference calls, responding to complaints from residents, and insuring that City business continues on a daily basis.

All fines for all tickets for parking and motor vehicle violations need to be paid as usual, however fine escalations and late payment penalties will be waived from March 13, 2020 until further notice. Taxes, water and sewer charges need to be paid as usual, but late payment penalties and interest on taxes, water and sewer will be waived from March 13, 2020 until further notice. Building code violations, and property maintenance code violations need to be paid as usual but late payment penalties and interest will be waived from March 13, 2020 until further notice. On line ACH and Credit Card payments are available to residents and residents are encouraged to use these methods of payment.

Similarly, Orange Municipal Court Judges have been requested to exercise their discretion to waive fines, late fees and penalties for any court matter that is rescheduled or missed in response to this public health emergency.

Our goal is to ensure that no one suffers a penalty during this unprecedented public health emergency.

Individually, we can all do our part by: (1) not shaking hands, bumping fists or bumping elbows – a simple, cordial, knowing “hello” is acceptable and safe; (2) maintaining an appropriate social distancing space of 6 to 8 feet between yourself and others; (3) washing our hands, completely and thoroughly and frequently; (4) washing clothing in hot water and soap -- after wearing them in contact with others; (5) not sharing cloths, utensils, drinks, cups or food; (6) covering up when we cough or sneeze; (7) avoid public gatherings; and (8) if business can be conducted by email or phone – do so in order to limit personal contacts.

These are suggestions but are not meant as an exhaustive list of containment measures.

Working together we can be safe, we can be healthy and we can continue to move Orange forward.

Yours in Service,

Mayor Dwayne D. Warren, Esq.
City of Orange Township