

Minutes of **Tuesday, September 11, 2012, Public Board Meeting** of the Orange Board Of Education held at 7:30 p.m., at Orange Preparatory Academy, 400 Central Avenue, Orange, New Jersey.

**Ms. Patricia Arthur presiding over tonight's meeting.**

Ms. Stephanie Brown  
Mrs. Marion Graves-Jackson  
Ms. Eunice Y. Mitchell  
Mrs. Daniela Small-Bailey  
Mr. David Wright  
Mr. Arthur Griffa, School Board Vice-President  
Mrs. Patricia Arthur, School Board President

**ROLL CALL: (7) PRESENT (0) ABSENT**

**ALSO PRESENT:**

- Mr. Ronald C. Lee, Superintendent of Schools
- Mrs. Belinda Scott-Smiley, Administrative Assistant to the Superintendent for Operations/Human Resource Services
- Dr. Paula E. Howard, Deputy Superintendent of Schools
- Mr. Adekunle O. James, School Business Administrator/  
Board Secretary **(absent)**
- Mr. Akindele Ayodele, Assistant School Business Administrator/Board Secretary
- Mr. Melvin Randall, School Board Attorney with the firm of Love & Randall

In conformance with the **Board of Education Policy 1120-1 and Open Public Meeting Act, Chapter 231**, this is to announce that this Public Board Meeting of the Orange Board of Education is being convened with adequate notice. Notice of this meeting has been posted at the Administrative Office, filed with the City Clerk's Office of the City of Orange Township and delivered to the Orange Transcript and the Star Ledger.

The City of Orange Township Board of Education encourages the participation and input from members of the public at its board meetings. However, in accordance with Board Policy, verbal attacks against individual staff members or members of the Board are not permitted. Persons are encouraged to address the Board regarding comments relating to agenda items or issues concerning the educational process. The Board of Education thanks you for your cooperation.

**FLAG SALUTE**

The following Orange High School Student will lead the Public in performing the Flag salute:

Mr. Uchenna Eze

**ORANGE HIGH SCHOOL'S ALMA MATER**

Presented by: Voices in Harmony

**VIDEO PRESENTATION**

"Orange High School – Then and Now"

**PRESENTATIONS**

Mr. Ronald C. Lee, Superintendent of Schools  
Superintendent Report

Closed Meeting – August 14, 2012

Public Meeting – August 14, 2012

**Moved by Arthur Griffa. Seconded by David Wright.**

**ROLL CALL: (5) YEA (0) NAY (1) ABSTAINED**

Special Closed Meeting – August 30, 2012

Special Public Meeting – August 30, 2012

**Moved by Arthur Griffa. Seconded by David Wright.**

**ROLL CALL: (5) YEA (0) NAY (1) ABSTAINED**

**BOARD COMMENTS**

- Roll call was performed by Mr. Akin Ayodele, Assistant Business Administrator/Board Secretary, after which the Pledge of Allegiance was rendered by Mr. Uchenna Eze, Student of Orange High School; a brief presentation about Orange High School from inception to present was presented by the faculty of Orange High School.

Mr. Ronald Lee, School Superintendent gave the Superintendent's report; briefly highlighting what will be embarked upon the 2012-2013 school year. Mr. Lee further reviewed his report with the Public.

**PUBLIC COMMENTS**

- Mrs. Gloria Stewart commended Mr. Lee and the Public for the Superintendent's forum. Mrs. Stewart expressed concerns about the food service (Sodexo) in the prior year. She stated that students being served in the classrooms, that the idea should be reconsidered.

Mrs. Stewart also raised questions about the purchase of property, stating that the property should be maintained, stating that the Oakwood property is overgrown with weeds. She further commented about the kindergarten classes, the furniture and seating arrangement should be improved upon.

Mr. Lee addressed some of her concerns.

**BOARD RESOLUTIONS**

**A12-029      RESOLUTION TO ENTER INTO A CONTRACT WITH NORJENES DAY CARE CENTER TO PROVIDE BEFORE AND AFTER CARE SERVICES FOR PRESCHOOL CHILDREN FOR THE 2012-2013 SCHOOL YEAR**

**WHEREAS**, all Abbott districts are mandated to provide a comprehensive educational program to preschool children and families in need of such services and whose parents or guardians reside in Orange; and

**WHEREAS**, the Board does not currently have the capacity to deliver the before and after-care services to the children placed in the in-district classrooms;

**WHEREAS**, Norjenes Day Care Center has the capacity to deliver the before and after-care services to eligible, and will provide the services at the all district preschool facilities and/or Norjenes Day Care Center, located at 95 South Essex Avenue, Orange, NJ and/or at the Orange Early Childhood Center (OECC) located at 392 Park Avenue, Orange, NJ; and

**WHEREAS**, the Board wishes to build on the existing collaboration between Norjenes Day Care Center and the Orange Board of Education; and

**WHEREAS**, the participants wish to confirm in writing the terms of mutual and individual responsibilities related to the provision of before and after-care services to the eligible children of Orange.

**NOW, THEREFORE, BE IT RESOLVED**, that the Orange Board of Education enter into a contract with Norjenes Day Care Center.

**Moved by Arthur Griffa. Seconded by David Wright.**

**ROLL CALL: (7) YEA      (0) NAY**

**A12-030      RESOLUTION TO CONTRACT WITH THE ESSEX REGIONAL EDUCATIONAL SERVICE COMMISSION TO PROVIDE TITLE – I SERVICES FOR ORANGE STUDENTS WHO ARE ELIGIBLE IN NON-PUBLIC SCHOOLS**

**WHEREAS**, the district is required to provide Title-I services to all eligible residents of Orange who are enrolled in non-public schools within the district and surrounding districts, in accordance with P.L. 107-110, Elementary and Secondary School Improvement Act (NCLB); and

**NOW, THEREFORE BE IT RESOLVED**, that the Orange Board of Education contracts with the Essex Regional Educational Service Commission to provide educational services for eligible Orange Title-I students who are attending non-public schools.

**Moved by Arthur Griffa. Seconded by David Wright.**

**ROLL CALL: (7) YEA      (0) NAY**

**A12-031 RESOLUTION TO RENEW THE CONTRACT FOR CUSTODIAL AND GROUNDS SERVICES WITH POWER CLEAN, INC. (P.C.I.) FOR THE 2012-2013 SCHOOL YEAR ON AN MONTH TO MONTH BASIS**

**WHEREAS**, the 2012-2013 school year contracted services in the amount of \$214,228.00/month to include additional two (2) custodial manpower at 397 Park Avenue, Orange Early Childhood Center (OECC) and two (2) additional custodial manpower at 123 Cleveland Street at \$61,299.76 each location per year due to the added square footages to the newly renovated/additions to the district facilities; and

**WHEREAS**, funds are available in the 2012-2013 budget for said purposes.

**NOW, THEREFORE, BE IT RESOLVED**, that the Orange Board of Education hereby approves the revised Contract for Custodial and Grounds Management Services with Power Clean, Inc. of Bellville, NJ on a month to month basis in the pro-rated annual amount as indicated above for school year 2012-2013.

**BE IT FURTHER RESOLVED**, that the Contract be evaluated every month for its effectiveness in providing the prescribed services.

**Moved by Arthur Griffa. Seconded by David Wright.**

**ROLL CALL: (7) YEA (0) NAY**

**C12-051 RESOLUTION TO APPROVE THE PAYMENT OF BILLS FOR AUGUST 2012**

**WHEREAS**, the Orange School District request the payment of the attached detailed bills for August 2012 whose totals are summarized, as follows:

<u>FUNDS</u>	<u>CHECKS</u>	<u>BILLS</u>	<u>TOTALS</u>
Fund 11 - General Current Expense	\$143,528.19	\$1,329,979.58	\$1,473,507.77
Fund 12 - Capital Outlay	137,286.36	241,951.80	379,238.16
Fund 15 - Whole School Reform	3,279.42	861,475.31	864,754.73
Fund 20 - Special Revenue Funds	<u>22,525.50</u>	<u>760,420.60</u>	<u>782,946.10</u>
<b>Grand Total</b>	<b>\$306,619.47</b>	<b>\$3,193,827.29</b>	<b>\$3,500,446.76</b>

**NOW, THEREFORE, BE IT RESOLVED**, that the Orange Board of Education hereby approves the total payment of district bills in the amount of **\$3,500,446.76**.

**Moved by Arthur Griffa. Seconded by Eunice Mitchell.**

**ROLL CALL: (7) YEA (0) NAY**

**C12-052 RESOLUTION TO ACCEPT THE BOARD SECRETARY'S REPORT FOR THE MONTH OF JULY 2012**

**WHEREAS**, the School Business Administrator/Board Secretary, hereby submits the Board Secretary's Financial Report for the month of July 2012.

**NOW, THEREFORE, BE IT RESOLVED**, that the Orange Board of Education, after review of such report, hereby accepts the July 2012 Board Secretary's Financial Report.

**BE IT FURTHER RESOLVED**, that a copy of this report be on file in the Business Office.

**Moved by Arthur Griffa. Seconded by Eunice Mitchell.**

**ROLL CALL: (7) YEA (0) NAY**

**C12-053 RESOLUTION TO ACCEPT THE TREASURER OF SCHOOL FUNDS REPORT FOR THE MONTH OF JULY 2012**

**WHEREAS**, under statute regulations the Treasurer of School Funds is required to reconcile bank accounts and the Board Secretary Report and said reports have been submitted.

**NOW, THEREFORE, BE IT RESOLVED**, that the Orange Board of Education hereby accepts the Treasurer of School Funds Report for the month of July 2012.

**Moved by Arthur Griffa. Seconded by Eunice Mitchell.**

**ROLL CALL: (7) YEA (0) NAY**

**C12-054 RESOLUTION TO APPROVE THE BOARD OF EDUCATION'S MONTHLY CERTIFICATION OF BUDGETARY MAJOR ACCOUNT/FUND STATUS FOR JULY 2012**

**WHEREAS**, pursuant to N.J.A.C. 6:20-2.3(3), we (the Board) certify that as of July 2012, after review of the Board Secretary's Financial Report (appropriate sections) and upon consultation with appropriate Official, to the best of our knowledge, no major account of funds has been over-expended in violation of N.J.A.C. 6:20-1.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**NOW, THEREFORE, BE IT RESOLVED**, that the Orange Board of Education, hereby approves its Monthly Certification of Budgetary Major Account/Fund Status, as indicated above.

**Moved by Arthur Griffa. Seconded by Eunice Mitchell.**

**ROLL CALL: (7) YEA (0) NAY**

**C12-055 RESOLUTION TO APPROVE THE TRANSFER OF FUNDS (FUND 11) FOR THE 2012-2013 SCHOOL YEAR**

**WHEREAS**, the Orange School District requires budgetary transfers to meet the encumbrances for the 2012-2013 school year, as per the attached.

**NOW, THEREFORE, BE IT RESOLVED**, that the Orange Board of Education hereby approves the Transfer of Funds.

**BE IT FURTHER RESOLVED**, that the 2012-2013 budget be adjusted accordingly.

**Moved by Arthur Griffa. Seconded by Eunice Mitchell.**

**ROLL CALL: (7) YEA (0) NAY**

**D12-009 RESOLUTION TO SUBMIT A CONSOLIDATED NO CHILD LEFT BEHIND GRANT APPLICATION FOR TITLES I-A, II-A AND III**

**WHEREAS**, the New Jersey Department of Education now requires districts to incorporate Titles I-A, II-A and III, into one consolidated plan under the No Child Left Behind Act (NCLB); and

**WHEREAS**, the state intends to use the NCLB Act of 2001 to promote program coordination and collaboration, shared decision-making and comprehensive planning; and

**WHEREAS**, the district, in appropriate collaboration with the non-public schools, has prepared a Local Education Subgrant Application according to the following preliminary allocations:

TITLE I-A	Improving Basic Programs Operated by the LEA	\$2,031,083
TITLE II-A	Teacher & Principal Training & Recruiting Fund	\$ 328,985
TITLE III	Grants & Subgrants for English Language Acquisition And Language Enhancement	\$ 131,637
TITLE III	Supplemental Immigrant Student Aid	\$ 100,221

**NOW, THEREFORE, BE IT RESOLVED**, that the Orange Board of Education submits a Consolidated Grant Application under NCLB for Titles I-A, II-A and III to the New Jersey Department of Education.

**Moved by Arthur Griffa. Seconded by Eunice Mitchell.**

**ROLL CALL: (7) YEA (0) NAY**

**E12-031 RESOLUTION TO APPROVE THE REQUEST OF THE NEW JERSEY SYMPHONY ORCHESTRA'S GREATER NEWARK YOUTH ORCHESTRA TO UTILIZE ORANGE PREPARATORY ACADEMY TO HOST THE NJSO SPRING CONCERT**

**WHEREAS**, the New Jersey Symphony Orchestra's Greater Newark Youth Orchestra is requesting to utilize the following:

**ORANGE PREPARATORY ACADEMY:**

AUDITORIUM & LOBBY, CAFETERIA, CLASSROOMS (6), ARMLESS CHAIRS

SCHOOL INSTRUMENTS & SCHOOL PARKING LOT

SPRING CONCERT & POST RECEPTION

SATURDAY – MAY 4, 2013

2:00 P.M. – 10:00 P.M.

**REHEARSAL – 3:30 P.M. – 6:30 P.M.**

**CONCERT – 7:00 P.M. – 10:00 P.M.**

**NOW, THEREFORE, BE IT RESOLVED**, that the Orange Board of Education, hereby approves the request of the New Jersey Symphony Orchestra, as indicated above, pending the necessary signing of the Hold Harmless Agreement, proof of insurance coverage, completion of the Request for Use of District Facilities/Auditorium forms and payments of service fees (facility usage, stage crew, security & custodial) in the amount of \$3,277.60.

**Moved by Arthur Griffa. Seconded by Eunice Mitchell.**

**ROLL CALL: (7) YEA (0) NAY**

**E12-032 RESOLUTION TO APPROVE THE REQUEST OF THE NORTH JERSEY POP WARNER ORANGE BENGALS TO UTILIZE BELL STADIUM TO HOST THE ORANGE BENGALS HOME FOOTBALL GAMES**

**WHEREAS**, the North Jersey Pop Warner Orange Bengals is requesting to utilize the following:

**BELL STADIUM**

HOME FOOTBALL GAMES

SATURDAY

SEPTEMBER 15 & 22, 2012

9:00 A.M. – 4:00 P.M.

**NOW, THEREFORE, BE IT RESOLVED**, that the Orange Board of Education, hereby approves the request of the North Jersey Pop Warner Orange Bengals, as indicated above, pending the necessary signing of the Hold Harmless Agreement, proof of insurance coverage, completion of the Request for Use of District Facilities form.

**Moved by Arthur Griffa. Seconded by Eunice Mitchell.**

**ROLL CALL: (7) YEA (0) NAY**

**F12-050 RESOLUTION TO APPROVE DAILY SUBSTITUTES**

**WHEREAS**, the Orange Board of Education believes that the regular presence of assigned personnel is vital to the success of the district's educational program; and

**WHEREAS**, staff members may be absent due to personal or family illness, maternity leave, jury duty, military leave, personal business, bereavement, sabbatical leave, workshops or conferences; and

**WHEREAS**, substitutes may be required to provide continuity of instruction and/or provide for the continuous safety of our students; and

**WHEREAS**, substitutes will be required to confirm to all certification requirements, health and criminal history review.

**NOW, THEREFORE BE IT RESOLVED**, that the attached list of substitute be approved and utilized in the absence of the regularly assigned staff and paid on a per diem rate established and approved by the Orange Board of Education.

**Moved by Arthur Griffa. Seconded by Eunice Mitchell.**

**ROLL CALL: (7) YEA (0) NAY**

**F12-051 RESOLUTION TO APPROVE WORKSHOP/CONFERENCE/CONVENTION ATTENDANCE AND TRAVEL REQUEST FORMS**

**WHEREAS**, the Orange Board of Education seeks to expand educational opportunities by providing alternative non-traditional experiences.

**NOW, THEREFORE, BE IT RESOLVED**, that the Orange Board of Education approves the workshop/conference/convention attendance and travel request as per the attached summary.

**Moved by Arthur Griffa. Seconded by Eunice Mitchell.**

**ROLL CALL: (7) YEA (0) NAY**

**F12-052 RESOLUTION TO APPROVE DISTRICT-WIDE FIELD TRIPS**

**WHEREAS**, the Orange Board of Education seeks to expand educational opportunities by providing alternative non-traditional experiences.

**NOW, THEREFORE, BE IT RESOLVED**, that the Orange Board of Education approves the field trips as per the attached summary.

**Moved by Arthur Griffa. Seconded by Eunice Mitchell.**

**ROLL CALL: (7) YEA (0) NAY**

**F12-053 RESOLUTION TO REVISE THE TITLE AND JOB DESCRIPTION FOR SUPERVISOR OF ESL/BILINGUAL**

**WHEREAS**, the District desires to revise the position of Supervisor of ESL/Bilingual to include World Languages; and

**WHEREAS**, a job description has been developed for this position, hereby attached, delineating the responsibilities in the Supervision of ESL, Bilingual and World Languages programs, as well as, the qualifications for this position.

**WHEREAS**, the Fellowship provides for dual mentorship between a university and a school district as fellows teach in the district; and

**NOW, THEREFORE, BE IT RESOLVED**, upon the recommendation of the Superintendent, the Board of Education of Orange Township; hereby approves the revision of the title and job description of the position of Supervisor of ESL/Bilingual to Supervisor of ESL/Bilingual and World Languages, as delineated in the job description for the position hereby attached.

**Moved by Arthur Griffa. Seconded by Eunice Mitchell.**

**ROLL CALL: (7) YEA (0) NAY**

**HUMAN RESOURCE AGENDA**

- Leaves of Absence
- Separations: Resignation/Declination of Positions
- Appointments
- Stipends
- Other Personnel Actions
- For the Record
- Motion to approve the following Human Resources Agenda:

**Moved by Arthur Griffa. Seconded by Eunice Mitchell.**

**ROLL CALL: (7) YEA (0) NAY**



**DISTRICT MEETINGS**

□ Next scheduled meetings are as follows:

**Public**

- Facilities Committee Meeting – Monday, October 1, 2012 at 2:30 p.m., 451 Lincoln Avenue.
- Next Public Board Meeting – Tuesday, October 9, 2012 at 7:30 p.m., Orange Preparatory Academy Auditorium, 400 Central Avenue.
- Curriculum Committee Meeting – Tuesday, October 23, 2012, at 5:00 p.m., 451 Lincoln Avenue.

**Closed**

- Human Resource Committee Meeting – Wednesday, TBD at 5:00 p.m.

**CORRESPONDENCES**

**COMMITTEE REPORTS**

**BOARD COMMENTS**

Pursuant to N.J.S.A. 10:4-12 and in conformance with the Board of Education Policy 1120-1 **and Open Public Meeting Act, Chapter 231**, this is to announce that the Orange Board Of Education will hold its next regularly scheduled **Meeting** on **October 9, 2012** Closed Session at 5:00 p.m. and Public Session at 7:30 p.m. It is expected that the discussion undertaken in the closed session board meeting can be made public at the time official action is taken or when its confidentiality is no longer required.

Motion to adjourn Public Session.

**Moved by Marion Graves-Jackson. Seconded by Stephanie Brown.**

**ROLL CALL: (7) YEA (0) NAY**

**APPROVAL DATE: October 9, 2012**

**ATTESTED TO BY:** \_\_\_\_\_

  
**School Business Administrator/  
Board Secretary**