

Minutes of **Tuesday, May 14, 2013, Public Board Meeting** of the Orange Board Of Education held at 7:30 p.m., at Orange Preparatory Academy, 400 Central Avenue, Orange, New Jersey.

Ms. Patricia Arthur presiding over tonight's meeting.

Ms. Stephanie Brown (**absent**)
Mrs. Marion Graves-Jackson
Ms. Eunice Y. Mitchell
Mrs. Daniela Small-Bailey
Mr. David Wright (**absent**)
Mr. Arthur Griffo, School Board Vice-President
Mrs. Patricia Arthur, School Board President

ROLL CALL: (5) PRESENT (2) ABSENT

ALSO PRESENT:

- Mr. Ronald C. Lee, Superintendent of Schools
- Mrs. Belinda Scott-Smiley, Administrative Assistant to the Superintendent for Operations/Human Resource Services
- Dr. Paula E. Howard, Deputy Superintendent of Schools
- Mr. Adekunle O. James, School Business Administrator/
Board Secretary
- Mr. Akindele Ayodele, Assistant School Business Administrator/Board Secretary
- Mr. Melvin Randall, School Board Attorney with the firm of
Love & Randall

In conformance with the **Board of Education Policy 1120-1 and Open Public Meeting Act, Chapter 231**, this is to announce that this Public Board Meeting of the Orange Board of Education is being convened with adequate notice. Notice of this meeting has been posted at the Administrative Office, filed with the City Clerk's Office of the City of Orange Township and delivered to the Orange Transcript and the Star Ledger.

The City of Orange Township Board of Education encourages the participation and input from members of the public at its board meetings. However, in accordance with Board Policy, verbal attacks against individual staff members or members of the Board are not permitted. Persons are encouraged to address the Board regarding comments relating to agenda items or issues concerning the educational process. The Board of Education thanks you for your cooperation.

FLAG SALUTE

The following Forest Street School Student will lead the Public in performing the Flag salute and the Forest Street School Creed:

Eduardo Fajardo, 7th Grade

"World Percussion at Forest Street School"
Mr. Jayson Martinez, Teacher

7th Grade Students:

Nalan Baskerville
Brittany Benjamin
Kenia Luna
Maya Suarez

Brandon Beasley
Eduardo Fajardo
Feven Negussie

PRESENTATION

Mr. Ronald C. Lee, Superintendent of Schools

Superintendent Report

Superintendent's Merit Goal Achievements

*Renewal of the Deputy Superintendent's & the School Business Administrator's
2013- 2014 Contract*

BOARD COMMENTS

- Roll call was performed by Mr. James, Business Administrator/Board Secretary, after which the students of Forest Street School did the Flag Salute followed by a short presentation. Awards and Recognitions were given to the Students of the month.
- Mr. Ronald C. Lee, Superintendent of Schools presented the Superintendent's Report for the month. The contracts of the Superintendent, Deputy Superintendent and the Business Administrator were voted on and approved.

PUBLIC COMMENTS

- Fatima Jefferson, (Chairperson of Orange Bengals) expressed appreciation to the board and the district in general for their support, specifically for providing buses for the kids' trips and also allowing them to use the bell stadium. She introduced the President and Financial Director of the Orange Bengals to the board.
- Mr. & Mrs. S.D Sharp (Parents), claimed that their son who is in 10th grade at OHS was assaulted and his rights violated in the school and would like an investigation conducted to ensure the person responsible is given the appropriate punishment. The administration promised to investigate the matter.
- Khalib (Student of OPA), claimed that all the equipment in the OPA auditorium is old and not functioning properly and that the district's administration should help address the problem. The Superintendent responded to his concerns and promised to look for funds and procure modern equipment.
- Gloria Stewart (Citizen of Orange) commended the administration for their good work, specifically thanking Mr. Lee, Superintendent of Schools, for moving the district forward. She commented on the essay contest that recently took place in the district, stating that it was a success. Ms. Stewart suggested that the district's Security Officers be trained, and would like to know the job description of Guidance Counselors in the district. Her concerns were addressed.

BOARD RESOLUTIONS

**A13-010 RESOLUTION TO PARTNER WITH AMERICAN INCOME LIFE (AIL) TO
PROVIDE THE CHILD SAFETY PROGRAM FOR FAMILIES
(GRADES K-9) ON A VOLUNTARY BASIS**

WHEREAS, AIL provides a service that provides Child Safety Kits free of cost to families and schools, and;

WHEREAS, the safety kits provide a fingerprint taken by a licensed agent, photo and identifying information vital to law enforcement in the case of a missing child. The information is kept by the family, and;

WHEREAS, Internet safety information will be distributed to families of students grade 8 and 9, and;

WHEREAS, AIL Child Safety Program is endorsed by the International Union of Police Associations, American Federation of Teachers and American Federation of School Administrators.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education approve the partner with American Income Life (AIL) to provide the Child Safety Program for families (grades K-9) on a voluntary basis.

Moved by Arthur Griffa. Seconded by Eunice Mitchell.

ROLL CALL: (5) YEA (0) NAY

**A13-011 RESOLUTION TO APPROVE A CONTRACTUAL AGREEMENT FOR
OCCUPATIONAL THERAPY SERVICES FOR THE 2013-2014 SCHOOL
YEAR**

WHEREAS, the Orange Board of Education provides occupational therapy services to students with educational disabilities in accordance with the specification code; and

WHEREAS, students with educational disabilities have been identified as in need of occupational therapy services in their I.E.P.s; and

WHEREAS, the Essex County Educational Commission has submitted a proposal with an hourly rate of \$97.00 per session.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education enters into a contractual agreement with the Essex County Educational Services Commission to provide occupational therapy services for the 2013- 2014 school year.

Moved by Arthur Griffa. Seconded by Eunice Mitchell.

ROLL CALL: (5) YEA (0) NAY

**A13-012 RESOLUTION TO APPROVE A CONTRACTUAL AGREEMENT FOR
PHYSICAL THERAPY SERVICES FOR THE 2013-2014 SCHOOL
YEAR**

WHEREAS, the Orange Board of Education provides physical therapy services to students with educational disabilities in accordance with the specification code; and

WHEREAS, students with educational disabilities have been identified as in need of physical therapy services in their I.E.P.s; and

WHEREAS, the Essex County Educational Commission has submitted a proposal with an hourly rate of \$97.00 per session.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education enters into a contractual agreement with the Essex County Educational Services Commission to provide physical therapy services for the 2013- 2014 school year.

Moved by Arthur Griffa. Seconded by Eunice Mitchell.

ROLL CALL: (5) YEA (0) NAY

A13-013 RESOLUTION TO APPROVE THREE (3) YEAR CONTRACT NEGOTIATION AGREEMENT/SALARY GUIDE BETWEEN THE ORANGE BOARD OF EDUCATION AND ORANGE EDUCATION ASSOCIATION – TEACHERS, SECRETARIES, SECURITY, PARA-PROFESSIONALS, BOOKKEEPERS, ATTENDANCE OFFICERS UNIT FOR 2012-2013, 2013-2014 AND 2014-2015

WHEREAS, that the Orange Board of Education hereby approves the contract settlement with the Orange Education Association Teachers, Secretaries, Security, Para-Professionals, Bookkeepers, Attendance Officers Unit, inclusive of the salary guides that is mutually developed by both parties for the contract year July 1, 2012 through June 30, 2015

WHEREAS, for **Certificated Staff**, Year 1, 2012-2013 salary guide percentage increase is **2.50%**, for Year 2, 2013-2014 is **2.50%** and year 3 2014-2015 is **2.30%**.

- **Secretaries:** - Year 1, 2012-2013 salary guide percentage increase is **2.50%**, for Year 2, 2013-2014 is **2.50%** and year 3 2014-2015 is **2.30%**.
- **Paraprofessionals:** - Year 1, 2012-2013 salary guide percentage increase is **2.75%**, for Year 2, 2013-2014 is **2.75%** and year 3 2014-2015 is **3.00%**.
- **Attendance Officers:** - Year 1, 2012-2013 salary guide percentage increase is **2.75%**, for Year 2, 2013-2014 is **2.75%** and year 3 2014-2015 is **3.00%**.
- **Security Guards:** - Year 1, 2012-2013 salary guide percentage increase is **2.75%**, for Year 2, 2013-2014 is **2.75%** and year 3 2014-2015 is **3.00%**.
- **The Coach's Schedule D guides shall be improved only as follows:** - Year 2 2013-2014, guide shall increase by **2%**, year 3 2014-2015, guide shall improve by **2%**.
- **Language Changes-** all language changes shall take effect **July 1, 2013**.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education hereby approves the Orange Education Association Teachers, Secretaries, Security, Para-Professionals, Bookkeepers, Attendance Officers Unit Contract and Salary Guide Agreement for the period July 1, 2012 to June 30, 2015, per attached Memorandum of Agreement as filed with the School Business Administrator/Board Secretary and transmitted to the Executive County Superintendent of Schools.

Moved by Arthur Griffa. Seconded by Eunice Mitchell.

ROLL CALL: (5) YEA (0) NAY

B13-010 RESOLUTION TO PARTNER WITH C.A.R.E. OF NJ TO PROVIDE A SUMMER ARTS AND DANCE ENRICHMENT CAMP FOR GRADES K-7

WHEREAS, C.A.R.E. of NJ is a not for profit organization based in Orange whose mission is to provide resources for cities, and;

WHEREAS, the organization is founded by Louis Copeland, organizer and director of the 2011-2012 Summer Enrichment Camp, and;

WHEREAS, the camp will provide organized and supervised activities from 12:30-5:30, Monday – Thursday and all day Friday in coordination with the district academic summer program, and;

WHEREAS, the camp will afford the families an opportunity for a low cost local full day summer program.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education approves the partner with C.A.R.E. of NJ to provide a Summer Arts and Dance Enrichment Camp for grades K-7.

Moved by Arthur Griffa. Seconded by Eunice Mitchell.

ROLL CALL: (5) YEA (0) NAY

B13-011 RESOLUTION TO APPROVE 2013-2014 PROFESSIONAL DEVELOPMENT PLAN

WHEREAS, the Orange Public Schools are required to obtain approval from the Board of Education for the submission of the 2013-2014 PROFESSIONAL DEVELOPMENT PLAN to the Essex County Office of the New Jersey Department of Education;

WHEREAS, the Orange Board of Education's Professional Development Committee has also reviewed and now recommends the acceptance of the 2013-2014 PROFESSIONAL DEVELOPMENT PLAN.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education approves the submission of the PROFESSIONAL DEVELOPMENT PLAN for the 2013-2014 school year.

Moved by Arthur Griffa. Seconded by Eunice Mitchell.

ROLL CALL: (5) YEA (0) NAY

C13-027 RESOLUTION TO APPROVE THE PAYMENT OF BILLS FOR APRIL 2013

WHEREAS, the Orange School District request the payment of the attached detailed bills for April, 2013 whose totals are summarized, as follows:

<u>FUNDS</u>	<u>CHECKS</u>	<u>BILLS</u>	<u>TOTALS</u>
Fund 11 - General Current Expense	\$195,038.04	\$2,203,370.52	\$2,398,408.56
Fund 12 - Capital Outlay	102,647.07	600.00	103,247.07
Fund 15 – Whole School Reform	62,214.63	911,425.94	973,640.57
Fund 20 – Special Revenue Funds	59,467.47	977,304.10	1,036,771.57
Fund 30 - Capital Projects Funds	7,105.00	0.00	7,105.00
Fund 50 – Enterprise Fund	<u>18,161.82</u>	<u>0.00</u>	<u>18,161.82</u>
Grand Total	\$444,634.03	\$4,092,700.56	\$4,537,334.59

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education hereby approves the total payment of district bills in the amount of **\$4,537,334.59**.

Moved by Arthur Griffa. Seconded by Marion Graves-Jackson.

ROLL CALL: (5) YEA (0) NAY

C13-028 RESOLUTION TO ACCEPT THE BOARD SECRETARY'S REPORT FOR THE MONTH OF MARCH 2013

WHEREAS, the School Business Administrator/Board Secretary, hereby submits the Board Secretary's Financial Report for the month of March 2013.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education, after review of such report, hereby accepts the March 2013 Board Secretary's Financial Report.

BE IT FURTHER RESOLVED, that a copy of this report be on file in the Business Office.

Moved by Arthur Griffa. Seconded by Marion Graves-Jackson.

ROLL CALL: (5) YEA (0) NAY

C13-029 RESOLUTION TO ACCEPT THE TREASURER OF SCHOOL FUNDS REPORT FOR THE MONTH OF MARCH 2013

WHEREAS, under statute regulations the Treasurer of School Funds is required to reconcile bank accounts and the Board Secretary Report and said reports have been submitted.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education hereby accepts the Treasurer of School Funds Report for the month of March 2013.

Moved by Arthur Griffa. Seconded by Marion Graves-Jackson.

ROLL CALL: (5) YEA (0) NAY

C13-030 RESOLUTION TO APPROVE THE BOARD OF EDUCATION'S MONTHLY CERTIFICATION OF BUDGETARY MAJOR ACCOUNT/FUND STATUS FOR MARCH 2013

WHEREAS, pursuant to N.J.A.C. 6:20-2.3(3), we (the Board) certify that as of March 2013, after review of the Board Secretary's Financial Report (appropriate sections) and upon consultation with appropriate Official, to the best of our knowledge, no major account of funds has been over-expended in violation of N.J.A.C. 6:20-1.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education, hereby approves its Monthly Certification of Budgetary Major Account/Fund Status, as indicated above.

Moved by Arthur Griffo. Seconded by Marion Graves-Jackson.

ROLL CALL: (5) YEA (0) NAY

C13-031 RESOLUTION TO APPROVE THE TRANSFER OF FUNDS (FUND 11) FOR THE 2012-2013 SCHOOL YEAR

WHEREAS, the Orange School District requires budgetary transfers to meet the encumbrances for the 2012-2013 school year, as per the attached.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education hereby approves the Transfer of Funds.

BE IT FURTHER RESOLVED, that the 2012-2013 budget be adjusted accordingly.

Moved by Arthur Griffo. Seconded by Marion Graves-Jackson.

ROLL CALL: (5) YEA (0) NAY

E13-011 RESOLUTION TO APPROVE THE REQUEST OF THE CITY OF ORANGE TOWNSHIP, OFFICE OF THE HONORABLE MAYOR DWAYNE D. WARREN, ESQ., TO UTILIZE BELL STADIUM FOR A COMMUNITY DAY

WHEREAS, the City of Orange Township, Office of the Honorable Mayor Dwayne D. Warren, Esq., is requesting to utilize the following:

BELL STADIUM

COMMUNITY DAY

Saturday, May 18, 2013

12:00 p.m. – 6:00 p.m.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education hereby approves the request of the City of Orange Township, Office of the Honorable Mayor Dwayne D. Warren, Esq., as indicated above.

Moved by Arthur Griffo. Seconded by Marion Graves-Jackson.

ROLL CALL: (5) YEA (0) NAY

E13-012 RESOLUTION TO APPROVE THE REQUEST OF THE CITY OF ORANGE TOWNSHIP, OFFICE OF THE CITY COUNCIL, TO UTILIZE LINCOLN AVENUE SCHOOL GYMNASIUM/AUDITORIUM TO HOST A CITY COUNCIL MEETING

WHEREAS, the City of Orange Township, Office of the City Council, is requesting to utilize the following:

LINCOLN AVENUE SCHOOL GYMNASIUM/AUDITORIUM

CITY COUNCIL MEETING

Tuesday, May 21, 2013

7:00 p.m. – 11:00 p.m.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education hereby approves the request of the City of Orange Township, Office of the City Council, as indicated above.

Moved by Arthur Griffo. Seconded by Marion Graves-Jackson.

ROLL CALL: (5) YEA (0) NAY

E13-013 RESOLUTION TO APPROVE THE REQUEST OF THE CITY OF ORANGE TOWNSHIP, DIVISION OF RECREATION TO UTILIZE BELL STADIUM TO HOST THEIR YOUTH FOOTBALL PROGRAM (GAMES AND TRYOUTS) AND A TRACK & FIELD ALL AMERICAN CAMP

WHEREAS, the City of Orange Township, Division of Recreation is requesting to utilize the following:

BELL STADIUM – (inclusive of the bathrooms & concession facilities)

Youth Football Programs

Monday – Friday

July 9, 2013 – November 24, 2013 as follows:

- **Youth Football Tryouts** (7/9/13 – 8/1/13, 4 days/week – Monday thru Thursday)
5:00 pm – 7:30 pm
- **Home Games** (Sundays starting 9/8/13 – 11/24/13)
9:00 am – 6:00 pm
- **Track & Field Camp** (7/29/13 – 8/9/13, 5 days/week – Monday thru Friday)
9:00 am – 3:00 pm

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education, hereby approves the request of the City of Orange Township, Division of Recreation, as indicated above and with the condition that all Board of Education events take precedence over the City of Orange Township, Division of Recreation's usage and pending the signing of the Request to Use Facilities forms.

Moved by Arthur Griffo. Seconded by Marion Graves-Jackson.

ROLL CALL: (5) YEA (0) NAY

E13-014 TABLED - RESOLUTION TO APPROVE THE REQUEST OF THE CITY OF ORANGE TOWNSHIP, DIVISION OF RECREATION TO UTILIZE ROSA PARKS CENTRAL COMMUNITY SCHOOL AND ORANGE PREPARATORY ACADEMY GYMNASIUMS FOR THEIR SUMMER BASKETBALL CAMP, SUMMER CHEERING CAMP AND BASKETBALL LEAGUE PROGRAMS

WHEREAS, the City of Orange Township, Division of Recreation is requesting to utilize the following:

ROSA PARKS CENTRAL COMMUNITY SCHOOL

(CENTRAL GYMNASIUM ONLY)

BASKETBALL CAMP PROGRAM

JULY 1, 2013 – AUGUST 2, 2013

MONDAYS – FRIDAYS

8:30 A.M. – 1:00 P.M.

ORANGE PREPARATORY ACADEMY

(GYMNASIUM ONLY)

CHEERING CAMP AND BASKETBALL LEAGUE PROGRAMS

JULY 8, 2013 – AUGUST 16, 2013 (during inclement weather only)

MONDAYS – FRIDAYS

8:30 A.M. – 1:00 P.M.

5:00 P.M. – 8:00 P.M.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education hereby approves the request of the City of Orange Township, Department of Recreation, as indicated above and pending the signing of the Request to Use Facilities forms.

Moved by Arthur Griffa. Seconded by Marion Graves-Jackson.

ROLL CALL: (5) YEA (0) NAY

E13-015 RESOLUTION TO APPROVE THE REQUEST OF THE CHRISTIAN BASKETBALL ORGANIZATION TO UTILIZE ROSA PARKS CENTRAL COMMUNITY SCHOOL GYMNASIUM FOR THEIR BASKETBALL GAMES

WHEREAS, the Christian Basketball Organization is requesting to utilize the following:

ROSA PARKS ELEMENTARY SCHOOL GYMNASIUM

BASKETBALL GAMES

FRIDAYS, JULY 12, 19, 2013, 7:00 P.M. – 9:00 P.M.

SATURDAYS, JULY 13 & 20, 2013, 10:00 A.M. – 12:00 P.M.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education hereby approves the request of the Christian Basketball Organization, as indicated above, pending the signing and return of the Hold Harmless Agreement, proof of insurance coverage, completion of the Request to Use Facilities form and payment of service fees (custodial & security) in the amount of \$1295.60.00.

Moved by Arthur Griffa. Seconded by Eunice Mitchell.

ROLL CALL: (5) YEA (0) NAY

F13-029 RESOLUTION TO APPROVE DISTRICT-WIDE FIELD TRIPS

WHEREAS, the Orange Board of Education seeks to expand educational opportunities by providing alternative non-traditional experiences.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education approves the field trips as per the attached summary.

Moved by Arthur Griffa. Seconded by Marion Graves-Jackson.

ROLL CALL: (5) YEA (0) NAY

**F13-030 RESOLUTION TO APPROVE DISTRICT-WIDE
WORKSHOPS/CONFERENCES**

WHEREAS, the Orange Board of Education seeks to expand educational opportunities by providing alternative non-traditional experiences.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education approves the Workshops/Conferences as per the attached summary.

Moved by Arthur Griffo. Seconded by Marion Graves-Jackson.

ROLL CALL: (5) YEA (0) NAY

**F13-031 RESOLUTION TO REQUIRE EMPLOYEE #2467 TO OBTAIN AN
INDEPENDENT MEDICAL EXAMINATION**

WHEREAS, the Orange Board of Education has reviewed the Superintendent's recommendation regarding employee #2467.

NOW, THEREFORE, BE IT RESOLVED, upon the recommendation of the Superintendent, Employee #2467 shall forthwith submit to a medical examination pursuant to N.J.A.C. 6a:32-6.3 (e-g) and Orange board of Education Policy 3161 "Examination for Cause". "Costs for examination(s) made by a physician or institution designated by the board of education shall be borne by district board of education. If, however, the examination is performed by a physician or institution designated by the employee, with the approval of the district board of education, the cost shall be borne by the employee" Title 6A:32 (g). The Superintendent shall provide prompt notice of this action, and the reason therefore to be submitted to the employee.

Moved by Arthur Griffo. Seconded by Marion Graves-Jackson.

ROLL CALL: (5) YEA (0) NAY

F13-032 RESOLUTION TO APPROVE DAILY SUBSTITUTES

WHEREAS, the Orange Board of Education believes that the regular presence of assigned personnel is vital to the success of the district's educational program; and

WHEREAS, staff members may be absent due to personal or family illness, maternity leave, jury duty, military leave, personal business, bereavement, sabbatical leave, workshops or conferences; and

WHEREAS, substitutes may be required to provide continuity of instruction and/or provide for the continuous safety of our students; and

WHEREAS, substitutes will be required to confirm to all certification requirements, health and criminal history review.

NOW, THEREFORE BE IT RESOLVED, that the attached list of substitute be approved and utilized in the absence of the regularly assigned staff and paid on a per diem rate established and approved by the Orange Board of Education.

Moved by Arthur Griffo. Seconded by Marion Graves-Jackson.

ROLL CALL: (5) YEA (0) NAY

**F13-033 TABLED- RESOLUTION TO REINSTATE THE POSITIONS OF
SUPERVISOR OF GUIDANCE, K-12 AND SUPERVISOR OF SPECIAL
SERVICES**

WHEREAS, the Orange School District desires to raise the quality of teaching and learning district wide; and

WHEREAS, the Orange Board of Education desires to reinstate the titles of Supervisor of Guidance, K-12 and Supervisor of Special Services in the Department of Special Services; and

WHEREAS, both titles were abolished on April 3, 2012; and

WHEREAS, job descriptions have been developed and revised, hereby attached, delineating the responsibilities, as well as, the qualifications for these positions; and

WHEREAS, employees hired in these positions will be represented by the Orange Administrators and Supervisors Association.

NOW, THEREFORE, BE IT RESOLVED, upon the recommendation of the Superintendent, the Board of Education of the City of Orange Township, hereby approves the reinstatement of the positions of Supervisor of Guidance, K-12 and Supervisor of Special Services, effective immediately.

Moved by Arthur Griffa. Seconded by Eunice Mitchell.

ROLL CALL: (5) YEA (0) NAY

**F13-034 RESOLUTION TO REINSTATE THE TITLE OF SUPERVISOR OF
LANGUAGE ARTS**

WHEREAS, the Orange School District desires to raise the quality of teaching and learning district wide; and

WHEREAS, the Orange Board of Education desires to reinstate the title of Supervisor of Language Arts; and

WHEREAS, the title was abolished on May 26, 2009; and

WHEREAS, a job description has been developed and revised, hereby attached, delineating the responsibilities, as well as, the qualifications for this position; and

WHEREAS, the Orange Board of Education desires to utilize the title of Supervisor of Language Arts; and

WHEREAS, employees hired in this position will be represented by the Orange Administrators and Supervisors Association.

NOW, THEREFORE, BE IT RESOLVED, upon the recommendation of the Superintendent, the Board of Education of the City of Orange Township, hereby approves the reinstatement of the title of Supervisor of Language Arts, effective immediately.

Moved by Arthur Griffo. Seconded by Marion Graves-Jackson.

ROLL CALL: (5) YEA (0) NAY

F13-035 RESOLUTION TO REINSTATE THE TITLE OF SUPERVISOR OF MATHEMATICS

WHEREAS, the Orange School District desires to raise the quality of teaching and learning district wide; and

WHEREAS, the Orange Board of Education desires to reinstate the title of Supervisor of Mathematics; and

WHEREAS, the title was abolished on May 26, 2009; and

WHEREAS, a job description has been developed and revised, hereby attached, delineating the responsibilities, as well as, the qualifications for this position; and

WHEREAS, the Orange Board of Education desires to utilize the title of Supervisor of Mathematics; and

WHEREAS, employees hired in this position will be represented by the Orange Administrators and Supervisors Association.

NOW, THEREFORE, BE IT RESOLVED, upon the recommendation of the Superintendent, the Board of Education of the City of Orange Township, hereby approves the reinstatement of the title of Supervisor of Mathematics, effective immediately.

Moved by Arthur Griffo. Seconded by Eunice Mitchell.

ROLL CALL: (5) YEA (0) NAY

F13-036 TABLED - RESOLUTION TO CREATE A POSITION AND APPROVE THE TITLE OF TEACHER COACH

WHEREAS, the Orange School District desires to raise the quality of teaching and learning district wide; and

WHEREAS, the District desires to create a position entitled Teacher Coach replacing the title of Master Teacher for Language Arts and Mathematics and adds this position to the organization under the Department of Curriculum and Testing; and

WHEREAS, the title of Teacher Coach is a recognized title by the New Jersey Department of Education; and

WHEREAS, the job description has been developed, hereby attached, delineating the responsibilities, as well as, the qualifications for this position; and

WHEREAS, the position will be classified as a ten month affiliated position, and has been budgeted for the 2013-2014 school year.

NOW, THEREFORE, BE IT RESOLVED, upon the recommendation of the Superintendent, the Board of Education of the City of Orange Township, hereby approves the title and Job Description for said position, effective July 1, 2013.

Moved by Arthur Griffa. Seconded by Eunice Mitchell.

ROLL CALL: (5) YEA (0) NAY

**F13-037 RESOLUTION TO CREATE A POSITION AND APPROVE THE
TITLE OF SUPERVISOR, K-2**

WHEREAS, the Orange School District desires to raise the quality of teaching and learning district wide; and

WHEREAS, the District desires to create a position entitled Supervisor, K-2 and adds this position to the organization under the Department of Curriculum and Testing; and

WHEREAS, this position will provide oversight of grades K-2 for Math and Language Arts; and

WHEREAS, the job description has been developed, hereby attached, delineating the responsibilities, as well as, the qualifications for this position; and

WHEREAS, the position will be classified as a twelve month affiliated position, and has been budgeted for the 2013-2014 school year.

NOW, THEREFORE, BE IT RESOLVED, upon the recommendation of the Superintendent, the Board of Education of the City of Orange Township, hereby approves the creation of the position of Supervisor, K-2 and approves the title and Job for said position, effective July 1, 2013.

Moved by Arthur Griffa. Seconded by Eunice Mitchell.

ROLL CALL: (5) YEA (0) NAY

**F13-038 RESOLUTION TO APPROVE THE 2013-14 EMPLOYMENT CONTRACT
FOR DR. PAULA HOWARD, DEPUTY SUPERINTENDENT**

WHEREAS, the District desires to utilize the position of Deputy Superintendent within the Orange Board of Education organization for the 2013-14 school year;

WHEREAS, this position is currently held by Dr. Paula Howard; and

WHEREAS, the Superintendent recommends the renewal of Dr. Paula Howard's employment contract with the terms and conditions set forth in the attached contract; and

WHEREAS, the employment contract for Dr. Paula Howard is herewith attached delineating the salary and benefits for said position; and

WHEREAS, the employment contract for Dr. Paula Howard was submitted, reviewed and approved by the Essex County Executive Superintendent of Schools.

NOW, THEREFORE, BE IT RESOLVED, the Superintendent recommends to the Board of Education of the City of Orange Township; the 2013-14 employment contract for Dr. Paula Howard, Deputy Superintendent pending approval as and stipulated by the Essex County Executive Superintendent of Schools.

Moved by Arthur Griffa. Seconded by Eunice Mitchell.

ROLL CALL: (5) YEA (0) NAY

F13-039 RESOLUTION TO APPROVE THE 2013-14 EMPLOYMENT CONTRACT FOR ADEKUNLE JAMES, BUSINESS ADMINISTRATOR/BOARD SECRETARY

WHEREAS, the District desires to utilize the position of Business Administrator/Board Secretary within the Orange Board of Education organization for the 2013-14 school year;

WHEREAS, this position is currently held by Mr. Adekunle James; and

WHEREAS, the Superintendent recommends the renewal of Mr. James' employment contract with the terms and conditions set forth in the attached contract; and

WHEREAS, the employment contract for Mr. Adekunle James is herewith attached delineating the salary and benefits for said position; and

WHEREAS, the employment contract for Mr. Adekunle James was submitted, reviewed and approved by the Essex County Executive Superintendent of Schools.

NOW, THEREFORE, BE IT RESOLVED, the Superintendent recommends to the Board of Education of the City of Orange Township; the 2013-14 employment contract for Mr. Adekunle James, Business Administrator/Board Secretary pending approval as stipulated by the Essex County Executive Superintendent of Schools.

Moved by Arthur Griffa. Seconded by Eunice Mitchell.

ROLL CALL: (5) YEA (0) NAY

F13-040 RESOLUTION TO APPROVE THE 2013-2014 MERIT GOALS AND COMPENSTATION OF EMPLOYMENT CONTRACT FOR MR. RONALD C. LEE, SUPERINTENDENT OF SCHOOLS

WHEREAS, the District desires to continue with the position of Superintendent of Schools within the Orange Board of Education organization from July 1, 2012 – June 30, 2017;

WHEREAS, this position is currently held by Mr. Ronald C. Lee; and

WHEREAS, the employment contract for Mr. Ronald C. Lee is indicates the compensation for achieving a set quantitative and qualitative merit goals, herewith attached delineating the required merit goals and compensations for said position; and

WHEREAS, the employment contract for Mr. Ronald C. Lee was submitted, reviewed and approved by the Essex County Executive Superintendent of Schools.

NOW, THEREFORE, BE IT RESOLVED, the Board of Education approves the 2013-2014 Merit Goals and Compensation of Employment Contract for Mr. Ronald C. Lee, Superintendent of Schools, pending approval as stipulated by the Essex County Executive Superintendent of Schools.
Moved by Arthur Griffa. Seconded by Eunice Mitchell.

ROLL CALL: (5) YEA (0) NAY

**G13-017 RESOLUTION TO CONTRACT WITH C4K RECYCLING TO DISPOSE OF
OUTDATED AND NONVIALE ELECTRONIC EQUIPMENT LOCATED
DISTRICTWIDE**

WHEREAS, the Board of Education of the City of Orange Township has approximately 270 outdated PC compatible computers, monitors and misc. devices; and

WHEREAS, the district has determined that the computers/devices are incompatible with the district's network as well as having inoperable, damaged systems; and

WHEREAS, C4K RECYCLING will properly dispose of nonviable and outdated equipment using their established Asset Recovery Service (ARS); and

NOW, THEREFORE, BE IT RESOLVED, that C4K RECYCLING will provide data security, and proper disposal.

Moved by Arthur Griffa. Seconded by Eunice Mitchell.

ROLL CALL: (5) YEA (0) NAY

H. Case Numbers

Home Instruction Cases

#s 406, 563, 586, 587, 588, 589, 590 & 591

Moved by Arthur Griffa. Seconded by Marion Graves-Jackson.

ROLL CALL: (5) YEA (0) NAY

Out-of-District Placement Cases

#s 104860 & 107806

Moved by Arthur Griffa. Seconded by Marion Graves-Jackson.

ROLL CALL: (5) YEA (0) NAY

HUMAN RESOURCE AGENDA

- ☐ Leaves of Absences
- ☐ Separations
- ☐ Appointments
- ☐ Stipends
- ☐ Non-Tenured Certified Administrators Being Offered Employment/Contract for the 2013-2014 School Year
- ☐ Non-Tenured Certified Teachers/Staff Being Offered Employment/Contract for the 2013-2014 School Year
- ☐ Non-Certified Staff Being Offered Employment/Contracts for the 2013-2014 School Year
- ☐ Non-Citizen/Staff Being Offered Employment/Contracts for the 2013-2014 School Year

- ☐ Denial of Increments
- ☐ Reassignment
- ☐ For the Record

Motion to approve the following Human Resources Agenda:

Moved by Arthur Griffa. Seconded by Eunice Mitchell.

ROLL CALL: (5) YEA (0) NAY

DISTRICT MEETINGS

- ☐ Next scheduled meetings are as follows:

Public

- Facilities Committee Meeting – Monday, June 3, 2013 at 2:30 p.m., 451 Lincoln Avenue.
- Next Public Board Meeting – TBD, 7:30 p.m., Orange Preparatory Academy
- Curriculum Committee Meeting – Tuesday, May 28, 2013 at 5:00 p.m., 451 Lincoln Avenue.

Closed

- Human Resource Committee Meeting – Wednesday, TBD at 5:00 p.m.

CORRESPONDENCES

COMMITTEE REPORTS

BOARD COMMENTS

Pursuant to N.J.S.A. 10:4-12 and in conformance with the Board of Education Policy 1120-1 **and Open Public Meeting Act, Chapter 231**, this is to announce that the Orange Board Of Education will hold its next regularly scheduled **Meeting on June 11, 2013** Closed Session at 5:30 p.m. and Public Session at 7:30 p.m. It is expected that the discussion undertaken in the closed session board meeting can be made public at the time official action is taken or when its confidentiality is no longer required.

Motion to adjourn Public Session.

Moved by Arthur Griffa. Seconded by Marion Graves-Jackson.

ROLL CALL: (5) YEA (0) NAY

APPROVAL DATE: June 11, 2013

ATTESTED TO BY:



**School Business Administrator/
Board Secretary**