

Minutes of **Tuesday, February 9, 2016, Public Board Meeting** of the Orange Board Of Education held at 7:30 p.m., Orange Preparatory Academy, 400 Central Avenue, Orange, New Jersey.

Cristina Mateo is presiding over tonight's meeting.

Mr. Abdul-Shabazz Ashanti (**absent**)
Mrs. Paula Desormes
Ms. Gloria Fisher
Mr. Jarreau Israel
Mr. Jeffrey Wingfield
Mr. E. Lydell Carter
Ms. Cristina Mateo

ROLL CALL: (6) PRESENT (1) ABSENT

ALSO PRESENT:

- Mr. Ronald C. Lee, Superintendent of Schools
- Mrs. Belinda Scott-Smiley, Administrative Assistant to the Superintendent for Operations/Human Resource Services
- Dr. Paula E. Howard, Deputy Superintendent of Schools
- Mr. Adekunle James, School Business Administrator/Board Secretary
- Mr. Akindele Ayodele, Assistant School Business Administrator/Board Secretary
- Mr. Ronald Hunt, School Board Attorney with the firm of Hunt, Hamlin & Ridley

In conformance with the **Board of Education Policy 1120-1 and Open Public Meeting Act, Chapter 231**, this is to announce that this Public Board Meeting of the Orange Board of Education is being convened with adequate notice. Notice of this meeting has been posted at the Administrative Office, filed with the City Clerk's Office of the City of Orange Township and delivered to the Orange Transcript and the Star Ledger.

The City of Orange Township Board of Education encourages the participation and input from members of the public at its board meetings. However, in accordance with Board Policy, verbal attacks against individual staff members or members of the Board are not permitted. Persons are encouraged to address the Board regarding comments relating to agenda items or issues concerning the educational process. The Board of Education thanks you for your cooperation.

FLAG SALUTE

All in attendance will participate in performing the Flag Salute:

PRESENTATIONS

A Day in the Life of Preschool
Orange Early Childhood Center

Electronic Violence, Vandalism & HIB Public Hearing Report
Mr. Vernon Pullins, Director of Guidance

Cleveland Street School Renovation/Addition Construction Project
Mr. Adekunle James, Business Administrator/Board Secretary

Superintendent Report

Mr. Ronald C. Lee, Superintendent of Schools

BOARD MINUTES

Special Closed Meeting – December 12, 2015

Public Meeting – January 12, 2016

Closed Meeting – January 12, 2016

Special Closed Meeting – January 16, 2016

BOARD COMMENTS

- Roll call was performed by Mr. James at 7:40pm followed by the Flag Salute by all present. Principals of the OECC rendered a presentation followed by the HIB presentation by Mr. Vernon Pullins (Supervisor of Guidance). Awards and recognition were bestowed on Students and Parent of the Month.
- Mr. James rendered a presentation on the Cleveland Elementary School Additions/Renovation Project by the NJSDA.

PUBLIC COMMENTS

- Gloria Stewart, Citizen of Orange, expressed her appreciation for the recognition and awards to students and parents. She suggested Staff also be recognized. She expressed appreciation for the Orange Education Association for grants coming in through them. She would also like to show appreciation to the students of Park Ave and Heywood Ave Schools. She also thanked Dr. Howard for all she is doing District-Wide in terms of the education of our students.
- Bill Nussbaum, President of Orange Education Association, expressed satisfaction at the recognition being bestowed on staff and students in the District, particularly during the Superintendent's Forum, achievements of Staff. He complained that the Teacher's Guide needs to be agreed upon because he feels salaries are going down.
- Staff of Orange complained about low pay, stating that staff are leaving because of the low salaries. He complained that he has been in the District for 9 years with only a \$2,000 dollar increase over the years, questioning how does the District intend to attract and retain good staff?
- An OHS English Teacher complained about the low pay in the Orange School District. She also said there is a need to support teachers.
- Mr. Lee addressed their concerns, stating that the State's funding is the reason for low pay in the District.

BOARD RESOLUTIONS

A16-004 RESOLUTION TO ENTER INTO AN AGREEMENT WITH THE MONTCLAIR CHILD DEVELOPMENT CENTER FOR THE USAGE OF MCDC GYM TO HOST BASKETBALL PRACTICE

WHEREAS, the Orange Board of Education seeks to provide an additional space for students to utilize for basketball practice, and;

WHEREAS, the Montclair Child Development Center (MCDC) has agreed to make the MCDC gym facility, located at 261 William St. Orange, NJ, available to the Orange Board of Education (OBOE) for basketball practice under the direction of OBOE employee coach/supervisor William Harris, and;

WHEREAS, the practices will take place Tuesdays, Wednesdays, and Thursdays from 4:00pm to 6:15pm and will commence on January 29, 2016 to April 30, 2016, and;

WHEREAS, the OBOE will be responsible for MCDC property, maintaining the integrity of the facility and leaving the facility in the same condition as when they arrived.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education hereby enters into an agreement with the Montclair Child Development Center for the usage of MCDC gym to host basketball practice

Moved by Jeffrey Wingfield. Seconded by Paula Desormes.

ROLL CALL: (6) YEA (0)NAY

A16-005 RESOLUTION TO ENTER INTO A PARTNERSHIP WITH THE COMMUNITY FOOD BANK OF NJ TOOLS 4 SCHOOLS PROGRAM.

WHEREAS, the Orange School District has implemented a successful instructional and recreational bowling program for students with educational disabilities in the past; and

WHEREAS, the program is designed to provide supplementary support and enhance academic and affective skills for students in self-contained classes in addition to promoting an instructional program that will enhance team competition; and:

WHEREAS, transportation services will be provided by the district and the appropriate permission slips will be maintained in the school for all eligible participants in accordance with a master schedule.

NOW, THEREFORE BE IT RESOLVED, that the Orange Board of Education implements a bowling program for students with educational disabilities at an annual cost of \$2,400.00 for the 2015-2016 school year.

Moved by Jeffrey Wingfield. Seconded by Paula Desormes.

ROLL CALL: (6) YEA (0)NAY

C16-006 RESOLUTION TO APPROVE THE PAYMENT OF BILLS FOR JANUARY 2016

WHEREAS, the Orange School District request the payment of the attached detailed bills for January 2016, whose totals are summarized as follows:

<u>FUNDS</u>	<u>CHECKS</u>	<u>BILLS</u>	<u>TOTALS</u>
Fund 11 - General Current Expense	\$288,671.22	\$2,150,272.49	\$2,438,943.71
Fund 12 – Capital Outlay	4,600.00	11,450.00	16,050.00
Fund 15 – Whole School Reform	7,232.70	1,040,382.39	1,047,615.09
Fund 20 – Special Revenue Funds	354,688.90	846,554.80	1,201,243.70
Grand Total	\$655,192.82	\$4,048,659.68	\$4,703,852.50

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education hereby approves the total payment of district bills in the amount of **\$4,703,852.50**

Moved by Jeffrey Wingfield. Seconded by Paula Desormes.

ROLL CALL: (6) YEA (0)NAY

C16-007 RESOLUTION TO ACCEPT THE BOARD SECRETARY'S REPORT FOR THE MONTH OF DECEMBER 2015

WHEREAS, the School Business Administrator/Board Secretary, hereby submits the Board Secretary's Financial Report for the month of December 2015.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education, after review of such report, hereby accepts the December 2015 Board Secretary's Financial Report.

BE IT FURTHER RESOLVED, that a copy of this report be on file in the Business Office

Moved by Jeffrey Wingfield. Seconded by Paula Desormes.

ROLL CALL: (6) YEA (0)NAY

C16-008 RESOLUTION TO ACCEPT THE TREASURER OF SCHOOL FUNDS REPORT FOR THE MONTH OF DECEMBER 2015

WHEREAS, under statute regulations the Treasurer of School Funds is required to reconcile bank accounts and the Board Secretary Report and said reports have been submitted.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education hereby accepts the Treasurer of School Funds Report for the month of December 2015.

Moved by Jeffrey Wingfield. Seconded by Paula Desormes.

ROLL CALL: (6) YEA (0)NAY

C16-009 RESOLUTION TO APPROVE THE BOARD OF EDUCATION'S MONTHLY CERTIFICATION OF BUDGETARY MAJOR ACCOUNT/FUND STATUS FOR DECEMBER 2015

WHEREAS, pursuant to N.J.A.C. 6:20-2.3(3), we (the Board) certify that as of December 2015, after review of the Board Secretary's Financial Report (appropriate sections) and upon consultation with appropriate Official, to the best of our knowledge, no major account of funds has been over-expended in violation of N.J.A.C. 6:20-1.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education, hereby approves its Monthly Certification of Budgetary Major Account/Fund Status, as indicated above.

Moved by Jeffrey Wingfield. Seconded by Paula Desormes.
ROLL CALL: (6) YEA (0)NAY

C16-010 RESOLUTION TO APPROVE THE TRANSFER OF FUNDS (FUND 11) FOR THE 2015-2016 SCHOOL YEAR

WHEREAS, the Orange School District requires budgetary transfers to meet the encumbrances for the 2015-2016 school year, as per the attached.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education hereby approves the Transfer of Funds.

BE IT FURTHER RESOLVED, that the 2015-2016 budget be adjusted accordingly.
Moved by Jeffrey Wingfield. Seconded by Paula Desormes.
ROLL CALL: (6) YEA (0)NAY

D16-002 RESOLUTION TO ACCEPT THE 2016 TARGET FIELD TRIP GRANT

WHEREAS, the Target Field Trip Grant is awarded nationally to educators throughout the United States who promote high quality, common core aligned field trip opportunities in priority areas; and

WHEREAS, Dr. Myron Hackett, Principal of Park Avenue School has applied for and been awarded a 2016 Target Field Trip Grant in the amount of \$700.00; and

WHEREAS, the grant will be used for a STEM field trip to the Museum of Mathematics in New York, NY on May 1, 2016.

NOW, THEREFORE, BE IT RESOLVED that the Orange Board of Education hereby accepts the 2016 Target Field Trip Grant.

Moved by Jeffrey Wingfield. Seconded by Paula Desormes.
ROLL CALL: (6) YEA (0)NAY

E16-003 RESOLUTION TO APPROVE THE REQUEST OF THE CITY OF ORANGE TOWNSHIP, OFFICE OF THE MUNICIPAL CLERK, TO UTILIZE ORANGE PREPARATORY ACADEMY AUDITORIUM FOR THEIR INAUGURATION CEREMONY AND REORGANIZATION MEETING

WHEREAS, the City of Orange Township, Office of the Municipal Clerk is requesting to utilize the following:

ORANGE PREPARATORY ACADEMY AUDITORIUM
Inauguration Ceremony and Reorganization Meeting
Friday, July 1, 2016
12:00 p.m. - 4:00 p.m.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education, hereby approves the request of the City of Orange Township, Office of the Municipal Clerk, as indicated above and with the condition that all Board of Education events take precedence over the City of Orange Township, Office of the Municipal Clerk's usage and pending the signing of the Request to Use Facilities form.

Moved by Jeffrey Wingfield. Seconded by Paula Desormes.

ROLL CALL: (6) YEA (0)NAY

F16-004 RESOLUTION TO APPROVE DISTRICT-WIDE WORKSHOPS/CONFERENCES

WHEREAS, the Orange Board of Education seeks to expand educational opportunities by providing alternative non-traditional experiences.

NOW, THEREFORE BE IT RESOLVED, that the Orange Board Of Education approves the Field Trips as per attached summary.

Moved by Jeffrey Wingfield. Seconded by Paula Desormes.

ROLL CALL: (6) YEA (0)NAY

F16-005 RESOLUTION TO APPROVE DISTRICT-WIDE FIELD TRIPS

WHEREAS, the Orange Board of Education seeks to expand educational opportunities by providing alternative non-traditional experiences.

NOW, THEREFORE BE IT RESOLVED, that the Orange Board Of Education approves the Workshops/Conferences as per attached summary.

Moved by Jeffrey Wingfield. Seconded by Paula Desormes.

ROLL CALL: (6) YEA (0)NAY

**F16-006 RESOLUTION TO ADOPT VARIOUS STATE MANDATED,
DISTRICT NEW AND REVISED POLICIES (FIRST
READING)**

WHEREAS, the Orange Board of Education is required by the State of New Jersey, Department of Education, to adopt and implement for all Public Schools within the district the following new and revised policies:

- P 3322 Staff Member's Use of Personal Cellular Telephones/Other Communication Devices **(Revised)**
- P 4322 Staff Member's Use of Personal Cellular Telephones/Other Communication Devices **(Revised)**
- P & R 5330 Administration of Medication (M) **(Revised)**
- P 5339 Screening for Dyslexia (M) **(New)**
- P 5615 Suspected Gang Activity **(Revised)**
- P 5756 Transgender Students **(Revised)**
- P 8540 School Nutrition Programs **(Revised)**
- P 8540 Free and Reduced Rate Meals **(Abolished)**
- P 8550 Outstanding Food Service Charges **(New)**
- P 8820 Opening Exercises/Ceremonies **(Revised)**
- P & R 1240 Evaluation of Superintendent (M) **(Revised)**
- P & R 3221 Evaluation of Teachers (M) **(Revised)**
- P & R 3222 Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M) **(Revised)**
- P & R 3223 Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M) **(Revised)**
- P & R 3224 Evaluation of Principals, Vice Principals, and Assistant Principals (M) **(Revised)**
- P 3431.1 Family Leave (M) **(Revised)**
- P 4431.1 Family Leave (M) **(Revised)**
- P 5337 Service Animals **(New)**
- P 5516 Use of Electronic Communication and Recording Devices (ECRD) (M) **(Revised)**

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education approves the above mentioned new and revised policies for the Orange Public School District (First Reading)

Moved by Jeffrey Wingfield. Seconded by Paula Desormes.

ROLL CALL: (6) YEA (0)NAY

**G16-007 RESOLUTION TO ACCEPT THE NEW JERSEY DEPARTMENT
OF EDUCATION DIVISION OF EARLY CHILDHOOD
EDUCATION FIVE-YEAR PRESCHOOL PROGRAM PLAN
ANNUAL UPDATE FOR 2016-2017**

WHEREAS, the New Jersey Department of Education requires the submission of a Five-Year Preschool Program Plan Annual Update for the 2016-2017 school year based upon the Self-Assessment validation System (SAVS) results, and

WHEREAS, the Five-Year Preschool Program Plan and Update describes how each component of the Preschool Program will be maintained and/or improved from 2014-2019, and

WHEREAS, the District was provided by the DOE, cost per pupil amounts for the One Year Programming Budget for 2016-2017. Those amounts are \$13,091 In-District, \$15,477 Private Providers and \$6,930 for Heat Start, for a District total of \$10,887,418, and

WHEREAS, the report and worksheet has been submitted to the Department of Education and includes a projected enrollment of 870 preschool children to be placed in Orange In-District Preschool Classrooms, in collaborating Head Start and other Private Provider classrooms.

NOW, THEREFORE BE IT RESOLVED, that the Orange Board of Education accept the Five-Year Preschool Program Plan Annual Update for the 2016-2017 school year.

Moved by Jeffrey Wingfield. Seconded by Paula Desormes.

ROLL CALL: (6) YEA (0)NAY

G16-008 RESOLUTION TO ACCEPT AND APPROVE THE BI-ANNUAL REPORT OF VANDALISM, VIOLENCE AND SUBSTANCE ABUSE AND THE DISTRICT HIB REPORT FROM SEPTEMBER 2015 TO DECEMBER 2015

WHEREAS, school districts are required to complete and submit the Bi-Annual Report of Vandalism, Violence and Substance Abuse and the HIB report to the County Office; and,

WHEREAS, the district has completed its Vandalism, Violence and Substance Abuse and the HIB report for the September 2015 to December 2015 reporting period.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the City of Orange Township accepts and approves the 2015-2016 Bi-Annual Report of Vandalism, Violence and Substance Abuse and the District HIB Report from September 2015 fo December 2015

BE IT FURTHER RESOLVED, that a copy of the report be submitted to the County Office and remain on file in the Department of Business Administration.

Moved by Jeffrey Wingfield. Seconded by Paula Desormes.

ROLL CALL: (6) YEA (0)NAY

G16-009 RESOLUTION TO ACCEPT THE SUPERINTENDENT'S PRESENTATION ON THE NEW JERSEY SCHOOLS DEVELOPMENT AUTHORITY, NEW JERSEY DEPARTMENT OF EDUCATION & ORANGE BOARD OF EDUCATION'S WORKING GROUP RECOMMENDATION OF THE CLEVELAND STREET ELEMENTARY SCHOOL FACILITIES SITE RENOVATION IMPROVEMENT SCOPE & PLANS

WHEREAS, as per District Long Range Facilities Plan (LRFP) mandates for a renovation and/or addition to the school facilities; and,

WHEREAS, the District, the New Jersey Schools Development Authority, and the New Jersey Department of Education has developed a working group to coordinate all required addition and renovation needs for Cleveland Elementary School; and,

WHEREAS, the group has developed the needs as listed below for:

a) **Cleveland Street Elementary School**

Addition

- Multipurpose room (4,800 sq.) with stage (1,200 sq.)
- Prep Kitchen w/ server (1,200 sq.)
- Main Entrance Lobby and Security Post
- Boys & Girls Rest Rooms – 3 floors

Program-Driven Renovations

- Provision of child study team office space.
- Provision of small group instruction space.
- Provision of a toilet room for the nurse's office.
- Provision of a staff toilet on each floor of the facility.
- Provision of an Art/Science Project Lab in lieu of separate Art and Science spaces.
- Replacement of one Grade 6 Classroom with a Science Lab (incl. support).
- Provision of self-contained special education classrooms from 2 to 1.
- Provision of custodial and building support space as feasible.

Renovations

Exterior

- EPDM flat roof
- Limited masonry repointing
- Lower level water infiltration and exterior grading
- Roof downspout discharge and site drainage
- Fencing
- Parking Lot Repair

Interior

- Remove & replace entire HVAC system and controls
- Fire sprinkler system
- Staircase handrails & guard rails
- New suspended ceiling grid w/ 2x2 tiles in 1st & 2nd floor corridors
- New VCT flooring (over existing) in 1st and 2nd floor corridors
- New recessed light fixtures in 1st & 2nd floor corridors
- Repair inoperable windows
- Replace door hardware

Facilities Conditions Requiring Further Investigation

- Electrical Service Upgrade
- Fire Alarm System
- Intercom System
- Security Camera System

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education, hereby approves the New Jersey School Development Authority, New Jersey Department of Education & Orange Board of Education's Working Group Recommendation of the Cleveland Street Elementary School Facilities Site Renovation Improvement Scope & Plans

Moved by Jeffrey Wingfield. Seconded by Paula Desormes.

ROLL CALL: (6) YEA (0)NAY

H. Case Numbers

Home Instruction Cases

#'s 725, 740, 741, 742, 743, 744

Moved by Jeffrey Wingfield. Seconded by Paula Desormes.

ROLL CALL: (6) YEA (0)NAY

Out-of-District Placement Cases

#'s 170368, 302300, 305780, 307611

Moved by Jeffrey Wingfield. Seconded by Paula Desormes.

ROLL CALL: (6) YEA (0)NAY

H.I.B Cases

Substantiated #s OMS121201611

Moved by Jeffrey Wingfield. Seconded by Paula Desormes.

ROLL CALL: (6) YEA (0)NAY

HUMAN RESOURCE AGENDA

- Leaves of Absences
- Separations: Retirement/Resignations/Termination
- Appointments
- Stipends
- Reassignments
- Other Personnel Actions
- For the Record

Moved by Jeffrey Wingfield. Seconded by Paula Desormes.

ROLL CALL: (6) YEA (0)NAY

DISTRICT MEETINGS

- Next scheduled meetings are as follows:

Public

- Facilities Committee Meeting – Monday, March 7, 2016 at 2:30 p.m., 451 Lincoln Avenue.
- Next Public Board Meeting – Tuesday, March 8, 2016 at 7:30 p.m., Orange Preparatory Academy, 400 Central Avenue.
- Curriculum Committee Meeting – Tuesday, February 23, 2016 at 5:00 p.m., 451 Lincoln Avenue

Closed

- Human Resource Committee Meeting – Monday, March 7, 2016 at 4:00 p.m.

CORRESPONDENCES

COMMITTEE REPORTS

Pg. 11
Public Minutes – February 9, 2016

Pursuant to N.J.S.A. 10:4-12 and in conformance with the Board of Education Policy 1120-1 **and Open Public Meeting Act, Chapter 231**, this is to announce that the Orange Board Of Education will hold its next regularly scheduled **Meeting on March 8, 2016** Closed Session at 5:30 p.m. and Public Session at 7:30 p.m. It is expected that the discussion undertaken in the closed session board meeting can be made public at the time official action is taken or when its confidentiality is no longer required.

Motion to adjourn Public Session.

Moved by Jeffrey Wingfield. Seconded by Paula Desormes.

ROLL CALL: (6) YEA (0)NAY

APPROVAL DATE: March 8, 2016

ATTESTED TO BY:



**School Business Administrator/
Board Secretary**

