

Minutes of **Tuesday, February 12, 2013, Public Board Meeting** of the Orange Board Of Education held at 7:30 p.m., at Orange Preparatory Academy, 400 Central Avenue, Orange, New Jersey.

Mr. Arthur Griffa presiding over tonight's meeting.

Ms. Stephanie Brown
Mrs. Marion Graves-Jackson
Ms. Eunice Y. Mitchell
Mrs. Daniela Small-Bailey
Mr. David Wright
Mr. Arthur Griffa, School Board Vice-President
Mrs. Patricia Arthur, School Board President (**absent**)

ROLL CALL: (6) PRESENT (1) ABSENT

ALSO PRESENT:

- Mr. Ronald C. Lee, Superintendent of Schools
- Mrs. Belinda Scott-Smiley, Administrative Assistant to the Superintendent for Operations/Human Resource Services
- Dr. Paula E. Howard, Deputy Superintendent of Schools
- Mr. Adekunle O. James, School Business Administrator/
Board Secretary
- Mr. Akindele Ayodele, Assistant School Business Administrator/Board Secretary
- Mr. Melvin Randall, School Board Attorney with the firm of
Love & Randall

In conformance with the **Board of Education Policy 1120-1 and Open Public Meeting Act, Chapter 231**, this is to announce that this Public Board Meeting of the Orange Board of Education is being convened with adequate notice. Notice of this meeting has been posted at the Administrative Office, filed with the City Clerk's Office of the City of Orange Township and delivered to the Orange Transcript and the Star Ledger.

The City of Orange Township Board of Education encourages the participation and input from members of the public at its board meetings. However, in accordance with Board Policy, verbal attacks against individual staff members or members of the Board are not permitted. Persons are encouraged to address the Board regarding comments relating to agenda items or issues concerning the educational process. The Board of Education thanks you for your cooperation.

FLAG SALUTE

The following Heywood Avenue Elementary School Student will lead the Public in performing the Flag salute:

Keiarrah Sablon

PREVIEW OF BLACK HISTORY MONTH ASSEMBLY

Journey Through Time
(Scheduled for February 28, 2013)

David Ascencio
Justin A. Barrett
Craig Belfield
Alexsandro Brasier
Christopher Carson

Zhaiden Dennis
Imani Dorcelly
Gabrielle Fisher
Fedwill Fontin
Rakyi Garner

Samantha Jacques
Symarra Jean
Jared Jean-Jerome
Leylla Joseph
Neylla Joseph

Katie Nunez Aguierre
Travis Resalsingh
David Ruiz Pena
Keiarras Sablon
Hamza Saleem

Board Agenda – February 12, 2013

David Champagne	Kala George	Kyle Lobban	Adera Sampson
Terrence Champagne	Karen Gilbert	Kylel McKenzie	Jayla Simmons
Dante Christie	Karine Gilbert	Khaliq Moore	Hayden Speegle
Ramel Clement	Isaiah Green	Sarah Parker	Laila Tate
Alees Cook	Jordan Harding	Maria Payano	Isaiah Tyson
Erin Dalce	Zada Hill	Sanye Phinn	Travuan Wauchope
Michael Daramola	Zelia A. Hyatt	Chloe Powell	Zahara Robinson-Wright
Kevin DelaRoca	Odelais Jean Louis	Nehemie Previlon	Hynasia Zeigler

PRESENTATIONS

Mr. Ronald C. Lee, Superintendent of Schools
Superintendent Report

BOARD MINUTES

Closed Meeting – January 8, 2013

Public Meeting – January 8, 2013

Moved by David Wright. Seconded by Eunice Mitchell.

ROLL CALL: (4) YEA (0) NAY (2) ABSTAINED

BOARD COMMENTS

- Roll call by Mr. James, Business Administrator/Board Secretary, after which the students of Heywood Avenue Elementary School gave the Pledge of Allegiance and presented a short rendition about Black History Month.
- Mr. Ronald Lee, Superintendent of Schools gave the Superintendent's Report for the month; elaborating on certain aspects of the report.
- Student and parents of the month were given recognitions and awards

PUBLIC COMMENTS

- Gloria Stewart thanks the Administration for their leadership in the District. Ms. Stewart requested that Sodexo be invited to the board meeting for clarifying certain issues with the Public. She invited members of the community to the Expo taking place at Livingston Mall; an event of which arts are to be displayed. Ms. Stewart also suggested that a rail be put in the middle of the Orange Preparatory Academy entrance.
- Pamela Davis, Teacher Cleveland Elementary School stated that Mr. Lee came to the school (Cleveland) for the Arts & Robotics show. Ms. Davis thanked Mr. Lee for attending the event.
- Faith Alcantara, Principal Orange High School thanks the Council Member, Hassan Abdul-Rasheed for changing the ordinance of parking on the street near Orange High School. Ms. Alcantara also would like the Administrator to consider incorporation of some Engineering courses in the Curriculum, e.g., Biomedical Engineering.

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Board Agenda – February 12, 2013

- Councilman Hassan Abdul-Rasheed suggested that basic information about the culinary program of students at CIAO be sent to the City of Orange, to let the City officials know what the students are doing so as to increase patronage.

BOARD RESOLUTIONS

**A13-005 RESOLUTION TO ENTER INTO A PARTNERSHIP THROUGH A GRANT
WITH MAIN STREET COUNSELING CENTER AND FOREST STREET
SCHOOL**

WHEREAS, this agreement shall be in effect beginning Monday, March 4, 2013 through Thursday, June 27, 2013 unless otherwise terminated as provided herein below; and

WHEREAS, Main Street Counseling Center agrees to:

1. Participate in group meetings with parents that attend regular forums and provide them with psycho education regarding effective parenting skills as well as educational newsletters and brochures concerning their current parental issues. Services will be provided in Spanish and English.
2. In collaboration with the school's current counseling staff and programming, deliver group and individual counseling services to the student population. The groups will focus on several of the key issues concerning children at Forest Street School. Main Street Counseling Center will supplement this assistance with brochures and professional literature that will validate direct interventions.
3. There is no cost involved to Forest St. School or the Orange Board of Education as services are covered by foundation grants. Main St. Counseling Center (MSC) was founded in 1980. For 33 years they have provided accessible and affordable counseling services to the greater Essex County community. They currently employ 23 staff members that deliver assistance to 250 clients weekly at MSC and in the community through a school-based counseling program.

WHEREAS, Forest Street Elementary School agrees to:

1. Obtain consent/complete referrals for families.
2. Serve as liaison between Main Street Counseling Center staff and students/families.
3. Provide support to the organization to successfully complete the program.
4. Ensure that the school building is accessible for program functions.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education enters into a partnership through a grant with Main Street Counseling Center beginning Monday, March 4, 2013 through Thursday, June 27, 2013 unless otherwise terminated.

Moved by David Wright. Seconded by Eunice Mitchell.

ROLL CALL: (6) YEA (0) NAY

**A13-006 RESOLUTION TO APPROVE THE 2012-2015 SALARY GUIDE
AGREEMENT FOR THE ORANGE ADMINISTRATORS & SUPERVISORS
ASSOCIATION (OASA)**

WHEREAS, the members of the Orange Administrators and Supervisors Association have ratified the terms and conditions as agreed upon with the Orange Board of Education; and

WHEREAS, the Orange Board of Education has agreed to the terms and conditions of the Association's contract for the three-year period of July 1, 2012 - June 30, 2015, which shall apply retroactively to July 1, 2012 as per the attached salary guide; and

WHEREAS, that the Orange Board of Education hereby approves the salary guide agreement which reflects the three-year salary proposal and collapsed steps as modified from a previous 15 steps to a 13 steps guide for the Orange Administrators and Supervisors Association at 2% for 2012-2015 school years.

BE IT FURTHER RESOLVED, that the Principals and Assistant Principals guide for the 2013 – 2014 year as attached is modified with an additional 5% to create and represent a 11 (eleven) month work and salary pay guide as per the settlement agreement, that the Principals and Assistant Principals will henceforth (starting 13-14 school year) work an eleven month school year; and

NOW, THEREFORE, BE IT RESOLVED, that a copy of this guide be on file with the Human Resource and Business Department at the Administrative Office of the Orange Board of Education.

Moved by David Wright. Seconded by Eunice Mitchell.

ROLL CALL: (6) YEA (0) NAY

**B13-002 RESOLUTION TO ADOPT THE ENDORSEMENT AND RECOGNITION OF
DANCE IS EDUCATION AND LIFE MONTH 2013**

WHEREAS, the study of dance contributes to the healthy life of young people through the development of their body strength, mind, self-expression, and creativity; and

WHEREAS, dance education in the Orange Public Schools includes a broad range of types of dance and dance experiences; and

WHEREAS, dance and the other arts in the Orange Public Schools significantly enhance the morale and quality of the school environment; and

WHEREAS, the Orange Public Schools has committed strong ties to dance education by the endorsement of programs in existing secondary schools; and

WHEREAS, the Orange Public Schools continues their commitment to dance education by the their intension of formulating programs in newly or yet to be built schools; and

WHEREAS, NDEO: The National Dance Education Organization has designated March 2013 as Dance is Education and Life.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education hereby endorses the observance of Dance is Education and Life Month 2013 as an opportunity to support the purposes and practices of dance education and encourages teachers, parents, students, and all citizens to participate.

Moved by David Wright. Seconded by Eunice Mitchell.

ROLL CALL: (6) YEA (0) NAY

B13-003 RESOLUTION TO ADOPT THE ENDORSEMENT AND RECOGNITION OF MUSIC IN OUR SCHOOLS MONTH 2013

WHEREAS, the study of music contributes to young people's development through heightened skills in listening, reading, self-expression, and creativity; and

WHEREAS, music education in the Orange Public Schools includes a broad range of types of music and active musical experiences; and

WHEREAS, music and the other arts in the Orange Public Schools significantly enhances the morale and quality of the school environment; and

WHEREAS, it is the stated objective of the public school to prepare children for a productive role in our society; and

WHEREAS, MENC: The National Association for Music Education has designated March 2013 as Music In Our Schools Month, focusing on the theme "Music Touches Lives".

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education hereby endorses the observance of Music In Our Schools Month 2013 as an opportunity to support the purposes and practices of music education and encourages teachers, parents, students, and all citizens to participate.

Moved by David Wright. Seconded by Eunice Mitchell.

ROLL CALL: (6) YEA (0) NAY

B13-004 RESOLUTION TO ADOPT THE ENDORSEMENT AND RECOGNITION OF THEATRE IN OUR SCHOOLS MONTH 2013

WHEREAS, theatre, as all art, is an important part of the human experience; and

WHEREAS, theatre and drama open the doors of creativity in the mind; and

WHEREAS, theatre builds self-confidence and leadership skills and encourages skills in interpersonal communication and problem solving; and

WHEREAS, teachers, museums, businesses, and arts organizations can offer educational variety through creative drama and role playing; and

WHEREAS, ninety percent of theatre patrons first saw plays as children; and

WHEREAS, theatre has the ability to demonstrate valuable lessons about universal concepts, such as prejudice, peace, and honor as well as transcend language barriers; and

WHEREAS, theatre is a vital part of the cultural life of any community; and

WHEREAS, EDTA: The Educational Theatre Association has designated March 2013 as Theatre in our Schools Month, focusing on the inclusion of theatre studies in public schools.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education hereby endorses the observance of Theatre in our Schools Month 2013 as an opportunity to support the purposes and practices of theatre education and encourages teachers, parents, students, and all citizens to participate.

Moved by David Wright. Seconded by Eunice Mitchell.

ROLL CALL: (6) YEA (0) NAY

B13-005 RESOLUTION TO ADOPT THE ENDORSEMENT AND RECOGNITION OF YOUTH ART MONTH 2013

WHEREAS, art education contributed powerful educational benefits to all elementary, middle, and secondary students including the following; and

- Art education develops students' creative problem-solving and critical thinking abilities;
- Art education teaches sensitivity to beauty, order, and other expressive qualities;
- Art education gives students a deeper understanding of multi-cultural values and beliefs;
- Art education reinforces and brings to life what students learn in other subjects;
- Art education interrelates students learning in art production, art history, art criticism, and aesthetics; and

WHEREAS, art education in the Orange Public Schools includes a broad range of types of 2-Dimensional and 3-Dimensional experiences; and

WHEREAS, visual arts and the other arts in the Orange Public Schools significantly enhances the moral and quality of the school environment; and

WHEREAS, it is the stated objective of the public school to prepare children for a productive role in our society; and

WHEREAS, NAEA: The National Art Education Association has designated March as Youth Art Month 2013.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education hereby endorses the observance of Youth Art Month 2013 as an opportunity to support the purposes and practices of visual arts education and encourages teachers, parents, students, and all citizens to participate.

Moved by David Wright. Seconded by Eunice Mitchell.

ROLL CALL: (6) YEA (0) NAY

**B13-006 RESOLUTION TO ADOPT READORIUM SMART SOFTWARE PROGRAM
DESIGNED TO INCREASE READING COMPREHENSION OF SCIENCE
TEXT**

WHEREAS, the Orange School District has been selected to participate in Readorium's scientifically-based research field test which will be conducted February 25, 2013 to April 5, 2013; and

WHEREAS, students in grades six through eight will engage in a smart web-based software program designed to help struggling middle school readers comprehend science text based on the National Science Standards; and

WHEREAS, Readorium's lessons incorporate informational science articles written at twelve different readability levels from grades three through nine along with instructional games, videos, music, etc. Readorium's program design focuses on improving reading proficiency and comprehension through explicit vocabulary instruction; direct and indirect comprehension strategy instruction; and intensive and individualized intervention.

NOW, THEREFORE BE IT RESOLVED, that the Orange Board of Education hereby approves the Readorium Field Test to improve student's reading comprehension.

Moved by David Wright. Seconded by Eunice Mitchell.

ROLL CALL: (6) YEA (0) NAY

**C13-008 RESOLUTION TO APPROVE THE PAYMENT OF BILLS FOR
JANUARY 2013**

WHEREAS, the Orange School District request the payment of the attached detailed bills for January 2013 whose totals are summarized, as follows:

<u>FUNDS</u>	<u>CHECKS</u>	<u>BILLS</u>	<u>TOTALS</u>
Fund 11 - General Current Expense	\$1,053,795.43	\$2,876,555.84	\$3,930,351.27
Fund 12 - Capital Outlay	173,082.49	28,799.00	201,881.49
Fund 15 - Whole School Reform	91,353.66	941,833.14	1,033,186.80
Fund 20 - Special Revenue Funds	62,875.87	768,841.57	831,717.44
Fund 30 - Capital Projects Funds	52,377.00	0.00	52,377.00
Fund 50 - Enterprise Fund	480,735.58	0.00	480,735.58
Grand Total	\$1,914,220.03	\$4,616,029.55	\$6,530,249.58

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education hereby approves the total payment of district bills in the amount of **\$6,530,249.58**.

Moved by David Wright. Seconded by Eunice Mitchell.

ROLL CALL: (6) YEA (0) NAY

C13-009 RESOLUTION TO ACCEPT THE BOARD SECRETARY'S REPORT FOR THE MONTH OF DECEMBER 2012

WHEREAS, the School Business Administrator/Board Secretary, hereby submits the Board Secretary's Financial Report for the month of December 2012.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education, after review of such report, hereby accepts the December 2012 Board Secretary's Financial Report.

BE IT FURTHER RESOLVED, that a copy of this report be on file in the Business Office.

Moved by David Wright. Seconded by Eunice Mitchell.

ROLL CALL: (6) YEA (0) NAY

C13-010 RESOLUTION TO ACCEPT THE TREASURER OF SCHOOL FUNDS REPORT FOR THE MONTH OF DECEMBER 2012

WHEREAS, under statute regulations the Treasurer of School Funds is required to reconcile bank accounts and the Board Secretary Report and said reports have been submitted.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education hereby accepts the Treasurer of School Funds Report for the month of December 2012.

Moved by David Wright. Seconded by Eunice Mitchell.

ROLL CALL: (6) YEA (0) NAY

C13-011 RESOLUTION TO APPROVE THE BOARD OF EDUCATION'S MONTHLY CERTIFICATION OF BUDGETARY MAJOR ACCOUNT/FUND STATUS FOR DECEMBER 2012

WHEREAS, pursuant to N.J.A.C. 6:20-2.3(3), we (the Board) certify that as of December 2012, after review of the Board Secretary's Financial Report (appropriate sections) and upon consultation with appropriate Official, to the best of our knowledge, no major account of funds has been over-expended in violation of N.J.A.C. 6:20-1.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education, hereby approves its Monthly Certification of Budgetary Major Account/Fund Status, as indicated above.

Moved by David Wright. Seconded by Eunice Mitchell.

ROLL CALL: (6) YEA (0) NAY

C13-012 RESOLUTION TO APPROVE THE TRANSFER OF FUNDS (FUND 11) FOR THE 2012-2013 SCHOOL YEAR

WHEREAS, the Orange School District requires budgetary transfers to meet the encumbrances for the 2012-2013 school year, as per the attached.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education hereby approves the Transfer of Funds.

BE IT FURTHER RESOLVED, that the 2012-2013 budget be adjusted accordingly.

Moved by David Wright. Seconded by Eunice Mitchell.

ROLL CALL: (6) YEA (0) NAY

C13-013 RESOLUTION TO APPROVE THE TRANSFER OF FUNDS (FUND 20) FOR THE 2013-2013 SCHOOL YEAR

WHEREAS, the Orange School District requires budgetary transfers to meet the encumbrances for the 2012-2013 school year, as per the attached.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education hereby approves the Transfer of Funds.

BE IT FURTHER RESOLVED, that the 2012-2013 budget be adjusted accordingly.

Moved by David Wright. Seconded by Eunice Mitchell.

ROLL CALL: (6) YEA (0) NAY

C13-014 RESOLUTION TO APPROVE THE WHOLE SCHOOL REFORM (FUND 15) TRANSFER REQUEST FOR ORANGE HIGH SCHOOL

WHEREAS, the Whole School Reform, Abbott Districts, are required to obtain the approval of transfers from the State of New Jersey Department of Education; and

WHEREAS, the following school listed below has submitted a transfer request as approved by the School Principal, SPMT Chairperson, Business Administrator and Superintendent of Schools, per the attached:

Orange High School

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education, hereby approves the Whole School Reform Transfer Request for the above school and submits such request to the State of New Jersey Department of Education for their approval.

Moved by David Wright. Seconded by Eunice Mitchell.

ROLL CALL: (6) YEA (0) NAY

E13-001 RESOLUTION TO APPROVE THE REQUEST OF THE ESSEX COUNTY OFFICE OF THE BOARD OF ELECTIONS TO UTILIZE VARIOUS DISTRICT FACILITIES AS ELECTION POLLING SITES

WHEREAS, the Essex County Office of the Board of Elections has requested to utilize district facilities/schools from 6:00 a.m. to 8:00 p.m. as polling sites on the following days:

Tuesday, June 4, 2013 – Primary Election

Tuesday, November 5, 2013 – General Election

WHEREAS, elections are to be held between the hours of 6:00 a.m. through 8:00 p.m. at the following locations:

Heywood Avenue Elementary School
Forest Street Elementary School
Oakwood Avenue Elementary School
Orange Preparatory Academy
Orange Board of Education Administration Building

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education, hereby approves the request of the Essex County Office of the Board of Elections as indicated above, pending the necessary signed and return copy of the Hold Harmless Agreement, Proof of Insurance Coverage and Request for Use of District Facilities forms.

Moved by David Wright. Seconded by Eunice Mitchell.

ROLL CALL: (6) YEA (0) NAY

E13-002 RESOLUTION TO APPROVE THE REQUEST OF THE CITY OF ORANGE TOWNSHIP, DIVISION OF RECREATION TO UTILIZE ORANGE HIGH SCHOOL GYMNASIUM TO HOST VARIOUS BASKETBALL EVENTS

WHEREAS, the City of Orange Township, Division of Recreation, is requesting to utilize the following:

ORANGE HIGH SCHOOL – GYMNASIUM

7TH & 8TH GRADE TRAVEL BOYS & GIRLS BASKETBALL TEAM CHAMPIONSHIP GAMES

SATURDAY

FEBRUARY 23, 2013

12:00 P.M. – 3:00 P.M.

ADULT BASKETBALL GAME

SATURDAY

MARCH 9, 2013

12:00 P.M. – 5:00 P.M.

ELEMENTARY SCHOOL AGE BASKETBALL PROGRAM CHAMPIONSHIP GAMES
& CHEERING COMPETITION

SATURDAY

MARCH 23, 2013

10:00 A.M. – 3:00 P.M.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education, hereby approves the request of the City of Orange Township, Division of Recreation, as indicated above and with the condition that all Board of Education events take precedence over the City of Orange Township, Division of Recreation usage, and pending the completion of the Request for Use of District Facilities forms.

Moved by David Wright. Seconded by Eunice Mitchell.

ROLL CALL: (6) YEA (0) NAY

E13-003 RESOLUTION TO APPROVE THE REQUEST OF THE CITY OF ORANGE TOWNSHIP, DIVISION OF RECREATION TO UTILIZE LINCOLN AVENUE ELEMENTARY SCHOOL GYMNASIUM (*YOUTH BASKETBALL CLINIC*) AND CAFETERIA (*CITY WIDE SPRING & SUMMER PROGRAM REGISTRATION*)

WHEREAS, the City of Orange Township, Division of Recreation, is requesting to utilize the following:

LINCOLN AVENUE ELEMENTARY SCHOOL - GYMNASIUM
YOUTH BASKETBALL CLINIC (GRADES 1ST THRU 3RD)
SATURDAYS ONLY
FEBRUARY 16, 2013 – MARCH 16, 2013
8:00 A.M. – 9:30 A.M.

LINCOLN AVENUE ELEMENTARY SCHOOL - CAFETERIA
CITY WIDE SPRING AND SUMMER PROGRAM REGISTRATION
SATURDAY
FEBRUARY 23, 2013 & MARCH 9, 2013
9:00 A.M. – 12:00 NOON

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education, hereby approves the request of the City of Orange Township, Division of Recreation, as indicated above and with the condition that all Board of Education events take precedence over the City of Orange Township, Division of Recreation usage, and pending the completion of the Request for Use of District Facilities forms.

Moved by David Wright. Seconded by Eunice Mitchell.

ROLL CALL: (6) YEA (0) NAY

E13-004 RESOLUTION TO APPROVE THE REQUEST OF THE CITY OF ORANGE TOWNSHIP, DIVISION OF RECREATION TO UTILIZE BELL STADIUM TO HOST TRACK/FIELD AND FLAG FOOTBALL PROGRAMS

WHEREAS, the City of Orange Township, Division of Recreation is requesting to utilize the following:

BELL STADIUM
Track/Field and Flag Football Programs
April 1, 2013 – June 16, 2013 as follows:

- **Flag Football** (Sundays starting 4/28/13 – 6/16/13)
9:00 am – 3:00 pm
- **Track and Field** (4/1/13 – 6/13/13, 4 days/week – Mondays thru Thursdays)
5:30 pm – 8:30 pm
- **Track and Field Championship** (6/8 & 6/15/2013 - Saturdays)
8:30 am – 5:30 pm

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education, hereby approves the request of the City of Orange Township, Division of Recreation, as indicated above and with the condition that all Board of Education events take precedence over the City of Orange Township, Division of Recreation's usage and pending the signing of the Request to Use Facilities forms.

Moved by David Wright. Seconded by Eunice Mitchell.

ROLL CALL: (6) YEA (0) NAY

E13-005 RESOLUTION TO APPROVE THE REQUEST OF THE CITY OF ORANGE TOWNSHIP, DIVISION OF RECREATION, EXTENDED SCHOOL DAY PROGRAM IN COLLABORATION WITH THE ORANGE MUNICIPAL ALLIANCE AND YOUTH STEP TO UTILIZE ORANGE PREPARATORY ACADEMY TO HOST A "STOMP THE VIOLENCE" REGIONAL STEP SHOW COMPETITION

WHEREAS, the City of Orange Township, Division of Recreation, Extended School Day Program is requesting to utilize the following:

ORANGE PREPARATORY ACADEMY

(AUDITORIUM, TWO (2) CLASSROOMS, STAGE CREW, ELECTRONICS & AUDIO EQUIPMENT)

"STOMP THE VIOLENCE" REGIONAL STEP SHOW COMPETITION

SATURDAY – FEBRUARY 16, 2013

3:00 P.M. – 8:00 P.M.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education, hereby approves the request of the City of Orange Township, Division of Recreation, Extended School Day Program as indicated above and with the condition that all Board of Education events take precedence over the City of Orange Township, Division of Recreation usage, and pending the completion of the Request for Use of Auditorium form.

Moved by David Wright. Seconded by Eunice Mitchell.

ROLL CALL: (6) YEA (0) NAY

E13-006 RESOLUTION TO APPROVE THE REQUEST OF THE CITY OF ORANGE TOWNSHIP, DEPARTMENT OF BUSINESS ADMINISTRATION, TO UTILIZE ORANGE PREPARATORY ACADEMY AUDITORIUM TO HOST A BLACK HISTORY MONTH MOVIE SERIES

WHEREAS, the City of Orange Township, Department of Business Administration, is requesting to utilize the following:

ORANGE PREPARATORY ACADEMY AUDITORIUM

BLACK HISTORY MONTH MOVIE SERIES

A Raisin in the Sun

WEDNESDAY - FEBRUARY 27, 2013

6:00 P.M. – 9:00 P.M.

Do the Right Thing

THURSDAY – FEBRUARY 28, 2013

6:00 P.M. – 9:00 P.M.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education, hereby approves the request of the City of Orange Township, Department of Business Administration, as indicated above and with the condition that all Board of Education events take precedence over the City of Orange Township, Division of Recreation usage, and pending the completion of the Request for Use of Auditorium form.

Moved by David Wright. Seconded by Eunice Mitchell.

ROLL CALL: (6) YEA (0) NAY

F13-007 RESOLUTION TO APPROVE DAILY SUBSTITUTES

WHEREAS, the Orange Board of Education believes that the regular presence of assigned personnel is vital to the success of the district's educational program; and

WHEREAS, staff members may be absent due to personal or family illness, maternity leave, jury duty, military leave, personal business, bereavement, sabbatical leave, workshops or conferences; and

WHEREAS, substitutes may be required to provide continuity of instruction and/or provide for the continuous safety of our students; and

WHEREAS, substitutes will be required to confirm to all certification requirements, health and criminal history review.

NOW, THEREFORE BE IT RESOLVED, that the attached list of substitute be approved and utilized in the absence of the regularly assigned staff and paid on a per diem rate established and approved by the Orange Board of Education.

Moved by David Wright. Seconded by Eunice Mitchell.

ROLL CALL: (6) YEA (0) NAY

F13-008 RESOLUTION TO APPROVE DISTRICT-WIDE FIELD TRIPS

WHEREAS, the Orange Board of Education seeks to expand educational opportunities by providing alternative non-traditional experiences.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education approves the field trips as per the attached summary.

Moved by David Wright. Seconded by Eunice Mitchell.

ROLL CALL: (6) YEA (0) NAY

**F13-009 RESOLUTION TO APPROVE WORKSHOP/CONFERENCE/CONVENTION
ATTENDANCE AND TRAVEL REQUEST FORMS**

WHEREAS, the Orange Board of Education seeks to expand educational opportunities by providing alternative non-traditional experiences.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education approves the workshop/conference/convention attendance and travel request as per the attached summary.

Moved by David Wright. Seconded by Eunice Mitchell.

ROLL CALL: (6) YEA (0) NAY

**F13-010 RESOLUTION TO APPROVE THE DISCIPLINARY RECOMMENDATION
OF STUDENT D.J. ID#303717**

WHEREAS, student D.J. #303717 was brought before the Orange Board of Education Disciplinary Hearing Committee charged with violating the Board's Policy regarding Vandalism in the act of arson; and

WHEREAS, based upon the credible testimony, it was determined that the evidence was adequate to sustain the charges; and

WHEREAS, the Orange Board of Education hereby declares that it does not condone the action(s) of D.J. Hence the Board adopted the follow recommendations:

- D.J. shall remain on home instruction for the balance of the 2012-2013 school year, until an out-o district placement can be facilitated.
- D.J. shall be required to complete all assigned schoolwork.
- D.J. shall not be permitted in any of the buildings or grounds of the school district without permission of the Superintendent of Schools or his designee.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the disciplinary agreement as it pertains to student of D.J. #303717 in accordance with the specifications and requirements above.

Moved by David Wright. Seconded by Eunice Mitchell.

ROLL CALL: (6) YEA (0) NAY

**F13-011 RESOLUTION TO ADOPT VARIOUS STATE MANDATED, DISTRICT
NEW AND REVISED POLICIES (FIRST READING)**

WHEREAS, the Orange Board of Education is required by the State of New Jersey, Department of Education, to adopt and implement for all Public Schools within the district the following new and revised policies:

- 2415 No Child Left Behind Programs **(Revised)**
- 2431 Athletic Competition **(Revised)**

- 2468 Independent Educational Evaluations **(New)**
- 3230 Outside Activities **(Revised)**
- 3281 Inappropriate Staff Conduct **(Revised)**
- 6113 E-Rate **(New)**
- 6163 Advertising on School Property **(New)**
- 6480 Purchase of Food Supplies **(Revised)**
- 8505 School Nutrition **(Revised)**

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education approves the above mentioned new and revised policies for the Orange Public School District (First Reading)

Moved by David Wright. Seconded by Eunice Mitchell.

ROLL CALL: (6) YEA (0) NAY

**F13-012 RESOLUTION TO APPROVE A JOB DESCRIPTION FOR
LIBRARY/MEDIA CENTER PARAPROFESSIONAL**

WHEREAS, the District currently has a position entitled Library/Media Center Paraprofessional; and

WHEREAS, the position of the Library/Media Center Paraprofessional requires a job description to be developed delineating the responsibilities and requirements under No Child Left Behind (NCLB); and

WHEREAS, the responsibilities and requirements are described on the job description herewith attached.

NOW BE IT RESOLVED, upon the recommendation of the Superintendent, the Board of Education of the City of Orange Township; hereby approves the Job Description for the position Library/Media Center Paraprofessional.

Moved by David Wright. Seconded by Eunice Mitchell.

ROLL CALL: (6) YEA (0) NAY

**F13-013 RESOLUTION TO REVISE JOB DESCRIPTION FOR SPECIAL
EDUCATION PARAPROFESSIONAL**

WHEREAS, the District currently has a position entitled Special Education Paraprofessional; and

WHEREAS, the position of Special Education Paraprofessional has been changed to include the requirements under No Child Left Behind (NCLB); and

WHEREAS, the responsibilities require a revision of the current job description as delineated on the job description herewith attached.

NOW, THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, the Board of Education of the City of Orange Township; hereby approves the revision of the Job Description for the position Special Education Paraprofessional.

Moved by David Wright. Seconded by Eunice Mitchell.

ROLL CALL: (6) YEA (0) NAY

F13-014

**RESOLUTION TO REVISE JOB DESCRIPTION FOR
KINDERGARTEN PARAPROFESSIONAL**

WHEREAS, the District currently has a position entitled Kindergarten Paraprofessional; and

WHEREAS, the position of Kindergarten Paraprofessional has been changed to include the requirements under No Child Left Behind (NCLB); and

WHEREAS, the responsibilities require a revision of the current job description as delineated on the job description herewith attached.

NOW, THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, the Board of Education of the City of Orange Township; hereby approves the revision of the Job Description for the position Kindergarten Paraprofessional.

Moved by David Wright. Seconded by Eunice Mitchell.

ROLL CALL: (6) YEA (0) NAY

F13-015

**RESOLUTION TO REVISE JOB DESCRIPTION FOR
AM/PM AIDE**

WHEREAS, the District currently has a position entitled AM/PM Aide; and

WHEREAS, the position of AM/PM Aide has been changed to include the requirements under No Child Left Behind (NCLB); and

WHEREAS, the responsibilities require a revision of the current job description as delineated on the job description herewith attached.

NOW, THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, the Board of Education of the City of Orange Township; hereby approves the revision of the Job Description for the position AM/PM Aide.

Moved by David Wright. Seconded by Eunice Mitchell.

ROLL CALL: (6) YEA (0) NAY

F13-016

**RESOLUTION TO REVISE JOB DESCRIPTION FOR
CAFETERIA/LUNCH ROOM AIDE**

WHEREAS, the District currently has a position entitled Cafeteria/Lunch Room Aide; and

WHEREAS, the position of Cafeteria/Lunch Room Aide has been changed to include the requirements under No Child Left Behind (NCLB); and

WHEREAS, the responsibilities require a revision of the current job description as delineated on the job description herewith attached.

NOW, THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, the Board of Education of the City of Orange Township; hereby approves the revision of the Job Description for the position Cafeteria/Lunch Room Aide.

Moved by David Wright. Seconded by Eunice Mitchell.

ROLL CALL: (6) YEA (0) NAY

**F13-017 RESOLUTION TO APPROVE THE DISCIPLINARY RECOMMENDATION
OF STUDENT S.C.**

WHEREAS, student S.C. was brought before the Orange Board of Education Disciplinary Hearing Committee charged with violating the Board's Policy by committing acts of HIB (Harassment, Intimidation & Bullying) and disrespecting school staff members; and

WHEREAS, based upon the credible testimony, it was determined that the evidence was adequate to sustain the charges; and

WHEREAS, the Orange Board of Education hereby declares that it does not condone the action(s) of S.C., hence the Board adopted the follow recommendation:

- S.C. is being referred to the Essex County Services Commission for a comprehensive educational program to be developed to address his educational needs.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education, upon the recommendation of the Superintendent of Schools, approves the disciplinary agreement as it pertains to student S.C. in accordance with the specifications and requirements above.

Moved by David Wright. Seconded by Eunice Mitchell.

ROLL CALL: (6) YEA (0) NAY

**G13-004 RESOLUTION TO ACCEPT THE DONATION OF USED MUSICAL
INSTRUMENTS AND ACCESSORIES**

One (1) Klaus Mueller Prelunde Violin AT OAKWOOD AVENUE SCHOOL
One (1) Mendino Violin AT OAKWOOD AVENUE SCHOOL
One (1) ER Pfretzscher Violin AT OAKWOOD AVENUE SCHOOL
One (1) Casio Keyboard with stand AT CLEVELAND STREET SCHOOL
Two (2) folding music stand at LINCOLN AVENUE SCHOOL
Assorted Expendable Lesson Books at LINCOLN AVENUE SCHOOL

By: Carol Michaels and the Instrument Donation Program

WHEREAS, Carol Michaels and the Instrument Donation Program has offered to donate one (1) Klaus Mueller Prelude Violin; one (1) Mendino Violin; one (1) Scherl&Roth Viola; one (1) ER Pfretzscher Violin; one (1) Casio Keyboard (with stand); two (2) folding music stands and an assortment of expendable lesson books; and

WHEREAS, Carol Michaels and the Instrument Donation Program has contributed a vast array of musical instruments, equipment, and accessories over the past decade by acting as a clearing house for other districts discarding used wares; and

WHEREAS, this donation will be designated for use at Oakwood Avenue School, Cleveland Street School and Lincoln Avenue School.

<u>Instrument</u>	<u>Serial Number</u>	<u>Estimate Value</u>
Klaus Muller Prelude Violin	10875	\$100
Mendino Violin	100044792	\$100
ER Pfretzschner Violin	1977	\$300
Casio Keyboard CR CTK720	7580391R	\$125
Folding Music Stands		\$32
Assorted Expendable Method Books		\$28.39

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education hereby approves and accepts the donation of three (3) violins, one (1) keyboard, 2 folding music stands and assortment of expendable lesson books and offers their sincere appreciation to Carol Michaels and the Instrument Donation Program for deeply appreciated generosity and support of the Arts in the Orange Public Schools

Moved by David Wright. Seconded by Eunice Mitchell.

ROLL CALL: (6) YEA (0) NAY

G13-005 RESOLUTION TO APPROVE THE 2012-2013 COMPREHENSIVE MAINTENANCE PLAN (CMP)

WHEREAS, a listing of the Maintenance Activities Plan for each school facility and estimated cost, as deemed necessary to reasonably maintain each school facility in the district is required by the State of New Jersey Department of Education, Division of School Facilities pursuant to N.J.A.C. 26-24; and

WHEREAS, the monitoring process examines selected elements determined to represent the district's success in providing a thorough and efficient educational environment for its students; and

WHEREAS, the submission of the Comprehensive Maintenance Plan (CMP) as accompanied with this resolution substantiates that the district's required maintenance activities are reasonable to keep a school facility open and safe for use in its original condition while maintaining the validity of their warranties.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education hereby approves the district's Comprehensive Maintenance Plan (CMP) for the 2012-2013 school year.

Moved by David Wright. Seconded by Eunice Mitchell.

ROLL CALL: (6) YEA (0) NAY

G13-006 RESOLUTION TO APPROVE ORANGE HIGH SCHOOL TO HOST ITS' 2013 COMMENCEMENT EXERCISE AT THE RICHARD CODEY ARENA AT SOUTH MOUNTAIN

WHEREAS, last year Orange High School held its' 2012 graduation ceremony at the Richard Cody Arena at South Mountain; and

WHEREAS, the Richard Codey Arena at South Mountain provides a suitable location and facility to host the 2013 Orange High School Commencement rain or shine; and

WHEREAS, the Orange High School Principal, the Orange High School Graduation Committee, Superintendent of Schools and his Committee visited and toured the arena last school year 2012 and deemed it suitable, dignifying and appropriate to host the 2013 Orange High School Commencement or future graduation ceremonies at this location.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education, hereby approves Orange High School to host its' 2013 Commencement Exercise at the Richard Codey Arena at South Mountain on Thursday, June 27, 2013.

Moved by David Wright. Seconded by Eunice Mitchell.

ROLL CALL: (6) YEA (0) NAY

G13-007

**RESOLUTION TO ACCEPT AND APPROVE A SETTLEMENT AGREEMENT
BETWEEN THE ORANGE BOARD OF EDUCATION AND A FORMER
EMPLOYEE**

WHEREAS, employee, Norberto D. Ocampo filed a lawsuit against the Orange Township Board of Education dated March 10, 2011; and

WHEREAS, this matter is being handled by the New Jersey Schools Boards Insurance Group (hereinafter referred to as, "NJSBIG"); and

WHEREAS, NJSBIG has determined that this matter should be amicably resolved; and

WHEREAS, NJSBIG has recommended a settlement subject to the approval of the Orange Township Board of Education; and

WHEREAS, said settlement does not impose any direct cost on the Orange Township Board of Education.

NOW THEREFORE BE IT RESOLVED THAT, the Orange Township Board of Education approve the settlement in the matter of Norberto D. Ocampo vs. Orange Township Board of Education, et.al; and

BE IT FURTHER RESOLVED THAT, the School Business Administrator/Board Secretary will forward a copy of this adopted Resolution to the attorney for the NJSBIG; and

BE IT FURTHER RESOLVED THAT, the School Business Administrator/Board Secretary shall attached a copy of the settlement agreement to this Resolution.

Moved by David Wright. Seconded by Eunice Mitchell.

ROLL CALL: (6) YEA (0) NAY

H. Case Numbers

Home Instruction Cases

#s 567, 568, 569, 570, 571 & 572

Moved by David Wright. Seconded by Eunice Mitchell.

ROLL CALL: (5) YEA (0) NAY (1) ABSTAINED

Out-of-District Placement Cases

#'s 105179, 211306, 300348, 301029, 302885 & 304137

Moved by David Wright. Seconded by Eunice Mitchell.

ROLL CALL: (6) YEA (0) NAY

HUMAN RESOURCE AGENDA

- ☐ Leaves of Absences
- ☐ Separations
- ☐ Appointments
- ☐ Stipends
- ☐ Transfers
- ☐ Reassignments
- ☐ Other Personnel Actions
- ☐ For the Record
- ☐ Motion to approve the following Human Resources Agenda:
Moved by David Wright. Seconded by Eunice Mitchell.
ROLL CALL: (6) YEA (0) NAY

DISTRICT MEETINGS

- ☐ Next scheduled meetings are as follows:

Public

- Facilities Committee Meeting – Monday, March 4, 2013 at 2:30 p.m., 451 Lincoln Avenue.
- Next Public Board Meeting – Tuesday, March 12, 2013 at 7:30 p.m., Orange Preparatory Academy Auditorium, 400 Central Avenue.
- Curriculum Committee Meeting – Tuesday, February 26, 2013 at 5:00 p.m., 451 Lincoln Avenue.

Closed

- Human Resource Committee Meeting – Wednesday, TBD at 5:00 p.m.

CORRESPONDENCES

COMMITTEE REPORTS

BOARD COMMENTS

Pursuant to N.J.S.A. 10:4-12 and in conformance with the Board of Education Policy 1120-1 **and Open Public Meeting Act, Chapter 231**, this is to announce that the Orange Board Of Education will hold its next regularly scheduled **Meeting on March 12, 2013** Closed Session at 5:30 p.m. and Public Session at 7:30 p.m. It is expected that the discussion undertaken in the closed session board meeting can be made public at the time official action is taken or when its confidentiality is no longer required.

Motion to adjourn Public Session.

Moved by David Wright. Seconded by Eunice Mitchell.

ROLL CALL: (6) YEA (0) NAY

APPROVAL DATE: March 12, 2013

ATTESTED TO BY:



**School Business Administrator/
Board Secretary**