

Minutes of **Tuesday, August 11, 2015, Public Board Meeting** of the Orange Board Of Education held at 6:00 p.m., at the Administrative Building 451 Lincoln Avenue, Orange, New Jersey.

Cristina Mateo is presiding over tonight's meeting.

Mr. Abdul-Shabazz Ashanti (**absent**)
Mrs. Paula Desormes (**absent**)
Ms. Gloria Fisher
Mr. Jarreau Israel
Mr. Jeffrey Wingfield
Mr. E. Lydell Carter
Ms. Cristina Mateo

ROLL CALL: (5) PRESENT (2) ABSENT

ALSO PRESENT:

- Mr. Ronald C. Lee, Superintendent of Schools
- Mrs. Belinda Scott-Smiley, Administrative Assistant to the Superintendent for Operations/Human Resource Services
- Dr. Paula E. Howard, Deputy Superintendent of Schools
- Mr. Ronald Hunt, School Board Attorney with the firm of Hunt, Hamlin & Ridley

In conformance with the **Board of Education Policy 1120-1 and Open Public Meeting Act, Chapter 231**, this is to announce that this Public Board Meeting of the Orange Board of Education is being convened with adequate notice. Notice of this meeting has been posted at the Administrative Office, filed with the City Clerk's Office of the City of Orange Township and delivered to the Orange Transcript and the Star Ledger.

The City of Orange Township Board of Education encourages the participation and input from members of the public at its board meetings. However, in accordance with Board Policy, verbal attacks against individual staff members or members of the Board are not permitted. Persons are encouraged to address the Board regarding comments relating to agenda items or issues concerning the educational process. The Board of Education thanks you for your cooperation.

FLAG SALUTE

All in attendance will participate in performing the Flag Salute

PRESENTATIONS

Title I NCLB Corrective Action Plan

Mr. Ronald Lee, Superintendent of Schools

Superintendent's Report

Mr. Ronald Lee, Superintendent of Schools

BOARD MINUTES

Closed Meeting – July 14, 2015
Public Meeting – July 14, 2015

BOARD COMMENTS

- Roll Call was performed by Mr. Ronald Hunt, Esq. (Board Attorney), followed by the Flag Salute.
- Mr. Lee rendered a presentation on the NCLB Title I Corrective Action Plan followed by the Superintendent's Report.

PUBLIC COMMENTS

- Ms. Gloria Stewart (resident of Orange) asked that the District does not let money go to waste. She also asked that to have parents more involved in the planning of new initiatives. Ms. Stewart also asked for clarification on resolution A15-027, explained her excitement that the District playground would be redone, and asked for the District to focus more on they libraries and adequate PE time for students. She also asked about a dedicated science teacher for kindergarten. Mr. Lee addressed her concerns.
- Alicia K. asked questions about who to speak to regarding starting a charm school and etiquette class for teenagers. Mr. Lee answered her questions.

BOARD RESOLUTIONS

**A15-024 RESOLUTION TO APPROVE A CONTRACTUAL AGREEMENT
FOR THE SUPPLEMENTARY PUBLIC SCHOOL CHILD
STUDY TEAM SERVICES FOR THE 2015-2016 SCHOOL
YEAR**

WHEREAS, the Orange Board of Education provides Independent Child Study Team (CST) Examination and Classification Services to eligible students in accordance with regulations; and

WHEREAS, the Essex Regional Educational Services Commission, an approved state agency, has fulfilled the specifications of this mandate in a satisfactory manner in the past.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education enters into a contractual agreement with the Essex Regional Educational Services Commission for the continuation of supplementary child study team evaluations from July 1, 2015 through June 30, 2016 at the billing rate identified in the contract for such services.

Moved by Jeffrey Wingfield. Seconded by E. Lydell Carter.
ROLL CALL: (5) YEA (0)NAY

**A15-025 RESOLUTION FOR THE PROVISION OF HOME
INSTRUCTION SERVICES BY THE ESSEX REGIONAL
EDUCATIONAL SERVICES COMMISSION FOR THE 2015-
2016 SCHOOL YEAR**

WHEREAS, the Orange board of Education mandated to provide home instruction services in accordance with regulations; and,

WHEREAS, the Orange Board of Education continues to have insufficient number of applicants at the secondary level to comply with specifications for providing home instruction services, and;

WHEREAS, the Essex Regional Education Services Commission has submitted a contractual agreement to provide home instruction services to all eligible pupils at a rate of \$42.45 per hour.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education enters into a contractual agreement with the Essex Regional Educational Services Commission to provide home instruction services for the District at a rate of \$42.45 per hour, from July 1, 2015- June 30, 2016.

Moved by Jeffrey Wingfield. Seconded by E. Lydell Carter.

ROLL CALL: (5) YEA (0)NAY

**A15-026 RESOLUTION TO EXTEND THE CONTRACT FOR
CUSTODIAL AND GROUNDS SERVICES WITH POWER
CLEAN, INCORPORATED (P.C.I.) FOR THE 2015-2016
SCHOOL YEAR ON A MONTH TO MONTH BASIS**

WHEREAS, there exist a continued need to provide custodial and ground services in the district; and

WHEREAS, the 2015-2016 school year contracted services in the amount of \$214,228.00/month to include additional two (2) custodial manpower at 397 Park Avenue, Orange Early Childhood Center (OECC) and two (2) additional custodial manpower at 123 Cleveland Street, (2) additional custodial manpower at 368 Capuchin Way (Scholars Academy) at \$61,299.76 each location per year, and an addition of (2) Maintenance staff at \$75,000 due to the added square footages to the newly renovated/additions to the district facilities and grounds; and

WHEREAS, funds are available in the 2015-2016 budget for said purposes.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education hereby approves the revised Contract for Custodial and Grounds Management Services with Power Clean, Incorporated of Bellville, New Jersey, on a month to month basis in the pro-rated annual amount, as indicated above, for school year 2015-2015.

BE IT FURTHER RESOLVED, that the Contract be evaluated every month by the Business Administrator for its effectiveness in providing the prescribed services.

Moved by Jeffrey Wingfield. Seconded by E. Lydell Carter.

ROLL CALL: (5) YEA (0)NAY

A15-027 RESOLUTION TO APPROVE AND AWARD THE BID PROPOSAL FOR PLAYGROUND RENOVATION AND/OR INSTALLATION AT MOUNT CARMEL SCHOOL, OAKWOOD AVENUE ELEMENTARY, CENTRAL ELEMENTARY, FOREST STREET ELEMENTARY, & HEYWOOD AVENUE ELEMENTARY SCHOOLS

WHEREAS, the Orange Board of Education, through its Business Office, sought bids for playgrounds at Mount Carmel School, Oakwood Avenue Elementary, Central Elementary, Forest Street Elementary, & Heywood Avenue Elementary Schools and received the following quotes:

Tec Con Contractors	\$728,554.00
Picerno Giordano Construction, LLC	\$475,000.00
The Shauger Group	\$567,150.00

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education, hereby awards the bid contract for playgrounds at Mount Carmel School, Oakwood Avenue Elementary, Central Elementary, Forest Street Elementary, & Heywood Avenue Elementary Schools to **Picerno Giordano Construction, LLC, of Kenilworth NJ** in the amount indicated above.

Moved by Jeffrey Wingfield. Seconded by E. Lydell Carter.

ROLL CALL: (5) YEA (0)NAY

B15-011 RESOLUTION TO APPROVE THE LIBRARY MEDIA K-12 CURRICULUM

WHEREAS, the Orange School District is committed to implementing the Common Core State Standards; and,

WHEREAS, the Orange School District is committed to implementing the New Jersey Core Curriculum State Standards; and,

WHEREAS, the Orange Public Schools are required to obtain approval from the Board of Education for the adoption of the Library Media Curriculum, grades Kindergarten-12; and,

WHEREAS, the Orange Board of Education's Curriculum Committee has also reviewed and now recommends the acceptance of the Library Media K-12 Curriculum;

NOW, THEREFORE, BE IT RESOLVED, the Orange Board of Education approves the implementation and application of the Library Media K-12 Curriculum for the 2015-2016 School Year.

Moved by Jeffrey Wingfield. Seconded by E. Lydell Carter.

ROLL CALL: (5) YEA (0)NAY

C15-050 RESOLUTION TO APPROVE THE PAYMENT OF BILLS FOR JULY 2015

WHEREAS, the Orange School District request the payment of the attached detailed bills for July 2015, whose totals are summarized as follows:

<u>FUNDS</u>	<u>CHECKS</u>	<u>BILLS</u>	<u>TOTALS</u>
Fund 11 - General Current Expense	\$595,111.96	\$1,572,845.33	\$2,167,957.29
Fund 12 – Capital Outlay	57,605.50	29,350.00	86,955.50
Fund 13 – Special Schools	13,635.00	0.00	13,635.00
Fund 15 – Whole School Reform	166,856.17	108,146.17	275,002.34
Fund 20 – Special Revenue Funds	92,456.40	667,251.93	759,708.33
Grand Total	\$925,665.03	\$2,377,593.43	\$3,303,258.46

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education hereby approves the total payment of district bills in the amount of **\$3,303,258.46**

Moved by Jeffrey Wingfield. Seconded by E. Lydell Carter.

ROLL CALL: (5) YEA (0)NAY

C15-051 RESOLUTION TO ACCEPT THE BOARD SECRETARY'S REPORT FOR THE MONTH OF JUNE 2015

WHEREAS, the School Business Administrator/Board Secretary, hereby submits the Board Secretary's Financial Report for the month of June 2015.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education, after review of such report, hereby accepts the June 2015 Board Secretary's Financial Report.

BE IT FURTHER RESOLVED, that a copy of this report be on file in the Business Office

Moved by Jeffrey Wingfield. Seconded by E. Lydell Carter.

ROLL CALL: (5) YEA (0)NAY

C15-052 RESOLUTION TO ACCEPT THE TREASURER OF SCHOOL FUNDS REPORT FOR THE MONTH OF JUNE 2015

WHEREAS, under statute regulations the Treasurer of School Funds is required to reconcile bank accounts and the Board Secretary Report and said reports have been submitted.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education hereby accepts the Treasurer of School Funds Report for the month of June 2015.

Moved by Jeffrey Wingfield. Seconded by E. Lydell Carter.

ROLL CALL: (5) YEA (0)NAY

**C15-053 RESOLUTION TO APPROVE THE BOARD OF EDUCATION'S
MONTHLY CERTIFICATION OF BUDGETARY MAJOR
ACCOUNT/FUND STATUS FOR JUNE 2015**

WHEREAS, pursuant to N.J.A.C. 6:20-2.3(3), we (the Board) certify that as of June 2015, after review of the Board Secretary's Financial Report (appropriate sections) and upon consultation with appropriate Official, to the best of our knowledge, no major account of funds has been over-expended in violation of N.J.A.C. 6:20-1.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education, hereby approves its Monthly Certification of Budgetary Major Account/Fund Status, as indicated above.

Moved by Jeffrey Wingfield. Seconded by E. Lydell Carter.
ROLL CALL: (5) YEA (0)NAY

**C15-054 RESOLUTION TO APPROVE THE WHOLE SCHOOL REFORM (FUND
15) TRANSFER REQUEST FOR ORANGE HIGH SCHOOL**

WHEREAS, the Whole School Reform, Abbott Districts, are required to obtain the approval of transfers from the State of New Jersey Department of Education; and

WHEREAS, the following school listed below has submitted a transfer request as approved by the School Principal, SPMT Chairperson, Business Administrator and Superintendent of Schools, per the attached:

ORANGE PREPARATORY ACADEMY

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education, hereby approves the Whole School Reform Transfer Request for the above school and submits such requests to the State of New Jersey Department of Education for their approval.

Moved by Jeffrey Wingfield. Seconded by E. Lydell Carter.
ROLL CALL: (5) YEA (0)NAY

**C15-055 RESOLUTION TO APPROVE THE AUDIT
RECOMMENDATIONS CORRECTIVE ACTION PLAN
PROGRESS REPORT FOR THE 2013-2014 SCHOOL YEAR
STATUS REPORT**

WHEREAS, the Orange School District received its financial audit for the school year ending June 30, 2014; and

WHEREAS, the financial audit for the school year 2013-2014 noted recommendations to improve the district's internal administrative and accounting procedures; and

WHEREAS, the Business Administrator/Board Secretary, the Superintendent and district administrative staff prepared specific board actions and disposition for each audit recommendation on the attached schedule which was approved by the Board in January 2015; and

WHEREAS, the Business Administrator/Board Secretary and the Superintendent of Schools, throughout the school year has worked collaboratively with all persons responsible for implementing the Corrective Actions Plan as approved by the Board, and is reporting the current status of the action plans as per attached schedule; and

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education, hereby approves the 2013-2014 Audit Recommendation Corrective Action Plan Status Report; and

BE IT FURTHER RESOLVED, that a copy of the Audit Recommendations Corrective Action Plan Status Report be placed on file in the Office of Business Administration and a copy forwarded to Essex County Superintendent of Schools office for record purposes.

Moved by Jeffrey Wingfield. Seconded by E. Lydell Carter.

ROLL CALL: (5) YEA (0)NAY

**C15-056 RESOLUTION TO ACCEPT THE NCLB TITLE I AUDIT
RECOMMENDATIONS CORRECTIVE ACTION PLAN FOR
THE 2013-2014 SCHOOL YEAR**

WHEREAS, the Orange School District has received its NCLB Title I financial audit for the school year ending June 30, 2014; and

WHEREAS, the financial Audit Management Report for the school year 2013 – 2014 noted recommendations to improve the district's internal administrative and accounting procedures; and

WHEREAS, the Board Secretary has prepared specific board action and disposition for each audit recommendation on the attached schedule; and

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education, hereby accepts the 2013-2014 NCLB Title I Audit Recommendation Corrective Action Plan and the deposition of each audit.

BE IT FURTHER RESOLVED, that a copy of the NCLB Title I Audit Recommendations Corrective Action Plan be on file in the Office of Business Administration and a copy forwarded to Essex County Superintendent of Schools office for record purposes.

Moved by Jeffrey Wingfield. Seconded by E. Lydell Carter.

ROLL CALL: (5) YEA (0)NAY

**E15-034 RESOLUTION TO APPROVE THE REQUEST OF THE
HISPANOS MANO A MANO & EL SALVADOR RESTAURANT
TO UTILIZE OUR LADY OF MOUNT CARMEL CHURCH
PARKING LOT TO HOST THE 7TH ANNUAL CENTRAL
AMERICAN AND MEXICO INDEPENDENCE FESTIVAL**

WHEREAS, Hispanos Mano a Mano & El Salvador Restaurant is requesting to utilize the following:

OUR LADY OF MOUNT CARMEL CHURCH – PARKING LOT
5TH ANNUAL CENTRAL AMERICAN & MEXICO INDEPENDENCE FESTIVAL
SUNDAY – SEPTEMBER 20, 2015
12:00 P.M. - 10:00 P.M.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education hereby approves the request of Hispanos Mano a Mano & El Salvador Restaurant, as indicated above, pending the necessary signing of the Hold Harmless Agreement, proof of insurance coverage, completion of the Request to Use Facilities form and payment of facility usage fees in the amount of \$400.00.

Moved by Jeffrey Wingfield. Seconded by E. Lydell Carter.
ROLL CALL: (5) YEA (0)NAY

**F15-032 RESOLUTION TO APPROVE DISTRICT-WIDE
WORKSHOPS/CONFERENCES**

WHEREAS, the Orange Board of Education seeks to expand educational opportunities by providing alternative non-traditional experiences.

NOW, THEREFORE BE IT RESOLVED, that the Orange Board Of Education approves the Workshops/Conferences as per attached summary.

Moved by Jeffrey Wingfield. Seconded by E. Lydell Carter.
ROLL CALL: (5) YEA (0)NAY

**F15-033 RESOLUTION TO CREATE THE POSITION, APPROVE THE
TITLE AND JOB DESCRIPTION OF S.T.E.M. TEACHER
(Science, Technology, Engineering and Mathematics)**

WHEREAS, the District desires to provide students attending the Orange Public School District exposure to careers in Science, technology, Engineering and Mathematics; whereby, adding this position to the Orange Public Schools Table of Organization; and,

WHEREAS, the title and job description have been developed for this position, hereby attached, delineating the responsibilities, as well as, the qualifications for this position; and,

WHEREAS, the job description describes minimally, the terms of employment and reporting function; and

WHEREAS, employees hired in this position are represented by the Orange Education Association.

NOW, THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, the Board of Education of the City of Orange Township; hereby creates and approves the title and job description of S.T.E.M Teacher.

Moved by Jeffrey Wingfield. Seconded by E. Lydell Carter.

ROLL CALL: (5) YEA (0)NAY

G15-027 RESOLUTION TO APPROVE AN EDUCATIONAL RESEARCH PROJECT WITH MONTCLAIR STATE UNIVERSITY

WHEREAS, the District desires and encourages opportunities to cooperate, whenever appropriate and feasible with organizations and individuals conducting bona fide educational research involving pupils enrolled in the schools in this district; and,

WHEREAS, Montclair University desires to submit a proposal for funding to conduct a research project in secondary high schools to evaluate the effectiveness of commonly used testing accommodations for students with emotional and behavioral disorders (EBD), identify additional accommodations that meet student needs, and produce a guide to assist teachers in selecting accommodations matched to individual student needs; and,

WHEREAS, the study plans to test the effectiveness of five commonly recommended accommodations for EBD students (i.e., extended time, breaks, small group, testing over multiple days/sessions, and preferred seating); and,

WHEREAS, the goal of the study is to produce evidence for what accommodations are appropriate for students with EBD and thus, produce a positive impact on student achievement for this subgroup of students; and,

WHEREAS, the Institutional Review Board (IRB) at Montclair State University has approved the Study which means they have certified that no individuals will be harmed in any way by the research, that appropriate approvals and consent will be given by the parties involved, and that anyone can withdraw from the research study at any time.

NOW, THEREFORE BE IT RESOLVED, upon the recommendation of the Superintendent, the Board of Education of the City of Orange Township; hereby approves an educational research project to be conducted by Montclair State university at Orange high School and will submit a letter of support for funding and participation in the study.

Moved by Jeffrey Wingfield. Seconded by E. Lydell Carter.

ROLL CALL: (5) YEA (0)NAY

G15-028 RESOLUTION TO APPROVE AND SUBMIT AN AMENDMENT TO THE FIVE-YEAR LONG RANGE FACILITY PLAN (LRFP) TO INCLUDE A REVISED DISTRICT ENROLLMENT PROJECTION, A SCHOOL ENROLLMENT CAPACITY, A DISTRICT-WIDE ROOM INVENTORY AND ADDITIONAL PROPOSED DISTRICT PROJECTS

WHEREAS, the approved Five-Year Long Range Facility Plan "LRFP" need to be amended to include the revised district-wide enrollment projections cohort to accommodate the projected growth in population; and

WHEREAS, the LRFP should be amended to include an updated additional proposed renovation and addition projects which include but not limited to health and safety district-wide facility needs as per attached list of projects to be in consistent with the updated enrollment projections; and

NOW, THEREFORE, BE IT RESOLVED, that the Orange Township Board of Education, upon the request of the Superintendent of Schools, directs that the LRFP be amended to include all recommendations listed above and on the attached list of projects, petitions the New Jersey Department of Education to obtain the assistance of the New Jersey Schools Development Authority to proceed expeditiously with the development of the site construction and or renovation plans, acquisition of properties and the provision of a swing spaces for the constructions and renovations as needed; and

BE IT FURTHER RESOLVED, that the Orange Board of Education approves that the Superintendent of Schools and or the Business Administrator to submit the amendment to the district LRFP to the State Department of Education.

Moved by Jeffrey Wingfield. Seconded by E. Lydell Carter.

ROLL CALL: (5) YEA (0)NAY

H. Case Numbers

Home Instruction Cases

#'s none

Out-of-District Placement Cases

#'s none

H.I.B Cases

Substantiated

#s none

HUMAN RESOURCE AGENDA

- Leaves Of Absences
- Separations: Resignations/ Declinations/Suspensions
- Appointments
- Stipends
- Reassignments
- Transfer
- Withholding of Increments
- Other Personnel Actions
- For The Record

Moved by Jeffrey Wingfield. Seconded by E. Lydell Carter.
ROLL CALL: (5) YEA (0)NAY

DISTRICT MEETINGS

- Next scheduled meetings are as follows:

Public

- Facilities Committee Meeting – Monday, TBD, 2015 at 2:30 p.m.,
Administrative Building 451 Lincoln Avenue.
- Next Public Board Meeting – Tuesday, September 8, 2015 at 7:30 p.m.,
Orange Preparatory Academy, 400 Central Avenue.
- Curriculum Committee Meeting – Tuesday, TBD, 2015 at 5:00 p.m.,
Administrative Building 451 Lincoln Avenue.

Closed

- Human Resource Committee Meeting – Monday, TBD, 2015 at 3:30 p.m.

CORRESPONDENCES

COMMITTEE REPORTS

Pg. 12
Public Minutes – August 11, 2015

Pursuant to N.J.S.A. 10:4-12 and in conformance with the Board of Education Policy 1120-1 **and Open Public Meeting Act, Chapter 231**, this is to announce that the Orange Board Of Education will hold its next regularly scheduled **Meeting on July 14, 2015** Closed Session at 5:30 p.m. and Public Session at 7:30 p.m. It is expected that the discussion undertaken in the closed session board meeting can be made public at the time official action is taken or when its confidentiality is no longer required.

Motion to adjourn Public Session.

Moved by Jeffrey Wingfield. Seconded by E. Lydell Carter.

ROLL CALL: (5) YEA (0)NAY

APPROVAL DATE: October 13, 2015

ATTESTED TO BY:



**School Business Administrator/
Board Secretary**