

Minutes of **Tuesday, April 10, 2018 Public Board Meeting** of the Orange Board Of Education held at 7:00 p.m., Orange Preparatory Academy, 400 Central Avenue, Orange, New Jersey.

E. Lydell Carter is presiding over tonight's meeting.

Mr. Jeffrey Wingfield
Dr. Courtne Thomas
Mr. Tyrone Tarver
Mr. Siaka Sherif
Ms. Cristina Mateo
Mr. Jarteau Israel
Ms. Rhoda Irodia
Ms. Kyleesha Hill (**absent**)
Mr. E. Lydell Carter

ROLL CALL: (8) PRESENT (1) ABSENT

ALSO PRESENT:

- Mr. Ronald C. Lee, Interim Superintendent of Schools
- Mrs. Shebra Dismuke HR Talent Officer
- Dr. Paula E. Howard, Deputy Superintendent of Schools
- Mr. Adekunle James, School Business Administrator/Board Secretary
- Mr. Akindele Ayodele, Assistant School Business Administrator/Board Secretary
- Mr. Ronald Hunt, School Board Attorney with the firm of Hunt, Hamlin & Ridley

In conformance with the **Board of Education Policy 1120-1 and Open Public Meeting Act, Chapter 231**, this is to announce that this Public Board Meeting of the Orange Board of Education is being convened with adequate notice. Notice of this meeting has been posted at the Administrative Office, filed with the City Clerk's Office of the City of Orange Township and delivered to the Orange Transcript and the Star Ledger.

The City of Orange Township Board of Education encourages the participation and input from members of the public at its board meetings. However, in accordance with Board Policy, verbal attacks against individual staff members or members of the Board are not permitted. Persons are encouraged to address the Board regarding comments relating to agenda items or issues concerning the educational process. Public comments are limited to one (1) per attendee for a maximum duration of three (3) minutes. The Board of Education thanks you for your cooperation.

FLAG SALUTE

The following Forest Street School Student will lead the public in the Flag Salute:
Arren Williams

PRESENTATIONS

Oath of Office for New Board Members

Mr. Adekunle James, Business Administrator/Board Secretary

Mixed Media Presentation: Deeply Rooted

Introduction

Aneya Epitime and Marjorie Menjivar

Drum Solo

Performed by Forest Street School Drummers

Video Presentation

Forest Street School Family

Lift Every Voice and Sing

Performed by Forest Street School Choir

Closing

Dr. Yancisca Loftin-Cooke and Mrs. Nyree Delgado

Superintendent's Report

Mr. Ronald Lee, Interim Superintendent of Schools

Recognition of 2018 District Spelling Bee winners

Ms. Karen Harris, Director of English Language Arts/Testing

2018 – 2019 District Budget Presentation

Mr. Adekunle James, Business Administrator/Board Secretary

Student Safety Data System Presentation

Mr. Frank Tafur, Supervisor of Guidance

24/7 Dad National Fatherhood Initiative

Mr. Barry Devone, Community Engagement Officer

BOARD MINUTES

March 14, 2018 - Closed Meeting

March 14, 2018 - Public Meeting

BOARD COMMENTS

- The meeting commenced with the swearing in of two new board members by Mr. James. Mr. Tyrone Tarver was sworn in first followed by Mr. Siaka Sherif. Rollcall was thereafter called by Mr. James at 7:25pm, followed by the Flag Salute by students of Forest Street Elementary School.
- The students of Forest Street School rendered a presentation followed by awards to Spelling Bee Winners. Awards and recognition were bestowed upon the Students of the Month.
- Mr. James rendered a presentation on the 2018-2019 District Budget to the public followed by a presentation on Student Safety by Mr. Franklin Tafur.
- Mr. Tarver commented on Billing pertaining to tuition reimbursement and would like to know the specific period covered in the bill. Ms. Dismuke tried to explain the period covered and promised to furnish more information relating to the bill.

PUBLIC COMMENTS

- Rev. Anthony Johnson, Orange resident, expressed satisfaction for Mr. Tarver and Mr. Sherif as newly elected board members. He also expressed satisfaction that the wishes of citizens have come to fruition.

- Ms. Patricia Arthur congratulated the two new board members and implored them to be good representatives and be positive in representing the Orange School District.
- Mr. Henry congratulated the two new board members.
- Ms. Gloria Stewart expressed happiness for having two elected board members on the Board. She also expressed satisfaction for the presentations made to the public. She suggested the winners of the Spelling Bee be rewarded.
- Walter (News reporter) said he went to the principal of Forest Street School and was impressed by the students' rendition.

BOARD RESOLUTIONS

**A18-008 RESOLUTION TO APPROVE THREE (3) YEAR
CONTRACT NEGOTIATION AGREEMENT/SALARY
GUIDE BETWEEN THE ORANGE BOARD OF
EDUCATION AND ORANGE ADMINISTRATORS &
SUPERVISORS ASSOCIATION (OASA) FOR 2018-
2019, 2019-2020 AND 2020-2021 SCHOOL YEARS**

WHEREAS, the members of the Orange Administrators and Supervisors Association have ratified the terms and conditions as agreed upon with the Orange Board of Education; and

WHEREAS, the Orange Board of Education has agreed to the terms and conditions of the Association's contract for the three-year period of July 1, 2018 - June 30, 2021, as per the attached memorandum; and

WHEREAS, that the Orange Board of Education hereby approves the agreement which reflects the three-year salary guide percentage increase is **2.85%**, for Year #1 2018-2019, **2.85%** for year #2 2019-2020 and year #3 2020-2021 is **2.85%** for the Orange Administrators and Supervisors Association.

BE IT FURTHER RESOLVED that the administrator's salary guide has been amicably developed between both parties with all sidebar and contract language changes.

NOW, THEREFORE, BE IT RESOLVED, that a copy of this approved agreement and the proposed guide as developed to be placed on file with the Human Resource and Business Department at the Administrative Office of the Orange Board of Education.

Moved by Jeffery Wingfield. Seconded by Cristina Mateo.

ROLL CALL: (5) YEA (0) NAY (2) ABSTAIN

**A18-009 RESOLUTION TO AWARD THE CONTRACT FOR SCHOOL BOND
COUNSEL**

WHEREAS, the Orange Board of Education, through its Business Office, sought proposals for School Bond Counsel and received quotes from:

Decotiis, FitzPatrick, Cole & Giblin, LLP
McManimon, Scotland & Bauman, LLC
Parker McCay P. A.
Waters, McPherson, McNeill Attorneys at Law
Wilentz Attorneys at Law

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education, hereby awards the contract for School Bond Counsel to **McManimon, Scotland & Bauman, LLC, located at 75 Livingston Avenue, Roseland, NJ.**

Moved by Jeffery Wingfield. Seconded by Cristina Mateo.

ROLL CALL: (5) YEA (0) NAY (2) ABSTAIN

**A18-010 RESOLUTION FOR THE ORANGE BOARD OF
EDUCATION TO PARTICIPATE IN THE VOLUNTARY
PROGRAM 24:7 DAD NATIONAL FATHERHOOD
INITIATIVE**

WHEREAS, the Orange Board of Education (or Board of Trustees) seeks to participate in **24:7 DAD NATIONAL FATHERHOOD INITIATIVE** to focus attention and efforts on matters of sustainability and pursue initiatives that will lead to Father Awareness for students.

WHEREAS—The Orange Board of Education and District Superintendent seek to support and work with school staff and administrators, students, and parents to increase the Dad's awareness, knowledge and capacity in showing and handling feelings and emotions.

WHEREAS—Dads learn about two of the emotions that men have the hardest time with, grief and loss and proper ways to show and handle them.

WHEREAS—The program will focus on self-awareness, caring for self, fathering skills and relationship skills.

WHEREAS—Term of agreement shall be April 2018-June 2018.

WHEREAS—The Orange Board of Education commits to an 8-week session to be held on Thursday evenings from 6:00pm to 8:00pm.

THEREFORE, IT IS RESOLVED that the Orange Board of Education agrees to participate in 24:7 DAD NATIONAL FATHERHOOD INITIATIVE and it is the board's intention to pursue the implementation for schools in the district community.

WE HEREBY APPOINT Barry Devone to be the district's liaison to **24:7 DAD NATIONAL FATHERHOOD INITIATIVE.**

WE DO HEREBY RECOGNIZE Orange Township Public School(s) (Orange High School, Orange Preparatory Academy, Rosa Parks Community School, Cleveland Street School, Forest Street Elementary School, Heywood Avenue School, Lincoln Avenue School, Oakwood Avenue Community School, Park Avenue School, Career and Innovation Academy Of Orange Scholars Academy and Orange Early Childhood Center) as the agent(s) to carry out our commitment to **24:7 DAD NATIONAL FATHERHOOD INITIATIVE administered by Family Support Organization of Essex County.**

WE AGREE TO complete district actions and to support the district's schools in completing their actions.

Moved by Jeffery Wingfield. Seconded by Courtne Thomas.
ROLL CALL: (7) YEA (0) NAY

A18-011 RESOLUTION TO APPROVE THE CONTRACT WITH EPIC HEALTH SERVICES, INC, AND THE ORANGE BOARD OF EDUCATION TO PROVIDE NURSING SERVICES FOR THE 2017-2018 SCHOOL YEAR

WHEREAS, the Orange Board of Education has agreed to contract Epic Health Services, Inc, to conduct nursing services at the rate of \$55.00 per hour for RN and \$45.00 per hour for LPN; and

WHEREAS, the contract specifies the type of service to be provided by Epic Health Services, Inc.; and

WHEREAS, a copy of the contract for this resolution is on file in the Department of Special Services.

NOW, THEREFORE BE IT RESOLVED, that the Orange Board of Education enters into a contract agreement with Epic Health Services, Inc. to provide nursing services for the 2017-2018 School Year.

Moved by Jeffery Wingfield. Seconded by Jarteau Israel.
ROLL CALL: (6) YEA (0) NAY (1) ABSTAIN

C18-017 RESOLUTION TO APPROVE THE PAYMENT OF BILLS FOR MARCH 2018

WHEREAS, the Orange School District request the payment of the attached detailed bills for March 2018, whose totals are summarized as follows:

<u>FUNDS</u>	<u>CHECKS</u>	<u>BILLS</u>	<u>TOTALS</u>
Fund 11 - General Current Expense	\$3,482,555.58	\$2,511,320.49	\$5,993,876.07
Fund 12 - Capital Outlay	21,736.49	51,104.69	72,841.18
Fund 15 - Whole School Reform	1,785,165.87	67,582.44	1,852,748.31
Fund 20 - Special Revenue Funds	888,353.32	509,417.77	1,397,771.09
Fund 50 - Enterprise Fund	832,908.54	0.00	832,908.54
Grand Total	\$7,010,719.80	\$3,139,425.39	\$10,150,145.19

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education hereby approves the total payment of district bills in the amount of **\$10,150,145.19**

Moved by Jeffery Wingfield. Seconded by Jarteau Israel.
ROLL CALL: (6) YEA (0) NAY (1) ABSTAIN

**C18-018 RESOLUTION TO ACCEPT THE BOARD SECRETARY'S
REPORT FOR THE MONTH OF FEBRUARY 2018**

WHEREAS, the School Business Administrator/Board Secretary, hereby submits the Board Secretary's Financial Report for the month of February 2018.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education, after review of such report, hereby accepts the February 2018 Board Secretary's Financial Report.

BE IT FURTHER RESOLVED, that a copy of this report be on file in the Business Office

Moved by Jeffery Wingfield. Seconded by Jarreau Israel.

ROLL CALL: (6) YEA (0) NAY (1) ABSTAIN

**C18-019 RESOLUTION TO ACCEPT THE TREASURER OF SCHOOL
FUNDS REPORT FOR THE MONTH OF FEBRUARY 2018**

WHEREAS, under statute regulations the Treasurer of School Funds is required to reconcile bank accounts and the Board Secretary Report and said reports have been submitted.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education hereby accepts the Treasurer of School Funds Report for the month of February 2018.

Moved by Jeffery Wingfield. Seconded by Jarreau Israel.

ROLL CALL: (6) YEA (0) NAY (1) ABSTAIN

**C18-020 RESOLUTION TO APPROVE THE BOARD OF EDUCATION'S
MONTHLY CERTIFICATION OF BUDGETARY MAJOR
ACCOUNT/FUND STATUS FOR
FEBRUARY 2018**

WHEREAS, pursuant to N.J.A.C. 6:20-2.3(3), we (the Board) certify that as of February 2018, after review of the Board Secretary's Financial Report (appropriate sections) and upon consultation with appropriate Official, to the best of our knowledge, no major account of funds has been over-expended in violation of N.J.A.C. 6:20-1.13(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education, hereby approves its Monthly Certification of Budgetary Major Account/Fund Status, as indicated above.

Moved by Jeffery Wingfield. Seconded by Jarreau Israel.

ROLL CALL: (6) YEA (0) NAY (1) ABSTAIN

**C18-021 RESOLUTION TO APPROVE THE TRANSFER OF FUNDS
(FUND 11) FOR THE 2017-2018 SCHOOL YEAR**

WHEREAS, the Orange School District requires budgetary transfers to meet the encumbrances for the 2017-2018 school year, as per the attached.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education hereby approves the Transfer of Funds.

BE IT FURTHER RESOLVED, that the 2017-2018 budget be adjusted accordingly.
Moved by Jeffery Wingfield. Seconded by Jarreau Israel.
ROLL CALL: (6) YEA (0) NAY (1) ABSTAIN

**C18-022 RESOLUTION TO APPROVE THE SUBMISSION OF ORANGE
PUBLIC SCHOOL DISTRICT'S PROPOSED BUDGET FOR
THE 2018-2019 SCHOOL YEAR**

WHEREAS, the Board of Education developed the Proposed 2018-2019 School Year Budget for the operations of the public school district, as follows:

General Current Expense Fund 11	\$38,596,901
Capital Outlay Fund 12	1,176,140
Special Schools Fund 13	280,000
Transfer of Funds to Charter Schools	3,424,792
General Fund (SBB) Whole School Reform Fund 15	<u>51,096,448</u>
Total General Funds	94,574,281
Special Revenue	<u>15,341,292</u>
	102,769,457
Debt Service (Interest on Bonds)	<u>116,644</u>
TOTAL Proposed 2018-2019 BUDGET	\$110,032,217

WHEREAS, the 2018-2019 Annual School Budget contains a request of local tax levy of \$12,164,664.00 operating expenditures, which represents a 0% increase over the 2017-2018 school year. .

WHEREAS, the budgeted appropriations include a \$116,644 Municipal Bond Interest maturing in November of 2018.

WHEREAS, the District has included in its budget the Maximum Travel Budget of \$1,500 as required by Statute Code 6A:23A-7.3, which is consistent with the district pre-budget year.

NOW, THEREFORE, BE IT RESOLVED, that the Orange Board of Education hereby approves the submission of the proposed budget for 2018-2019 school year in the above stated amounts and that the budget be transmitted to the Essex County Superintendent's Office and the State Department of Education.
Moved by Jeffery Wingfield. Seconded by Jarreau Israel.
ROLL CALL: (6) YEA (0) NAY (1) ABSTAIN

**F18-011 RESOLUTION TO APPROVE DISTRICT-WIDE
WORKSHOPS/CONFERENCES**

WHEREAS, the Orange Board of Education seeks to expand educational opportunities by providing alternative non-traditional experiences.

NOW, THEREFORE BE IT RESOLVED, that the Orange Board Of Education approves the Field Trips as per attached summary.
Moved by Jeffery Wingfield. Seconded by Cristina Mateo.
ROLL CALL: (7) YEA (0) NAY

F18-012 RESOLUTION TO APPROVE DISTRICT-WIDE FIELD TRIPS

WHEREAS, the Orange Board of Education seeks to expand educational opportunities by providing alternative non-traditional experiences.

NOW, THEREFORE BE IT RESOLVED, that the Orange Board of Education approves the field trips as per the attached summary.

Moved by Jeffery Wingfield. Seconded by Cristina Mateo.

ROLL CALL: (7) YEA (0) NAY

F18-013 RESOLUTION TO REVISE THE 2017-2018 DISTRICT CALENDAR

WHEREAS, the 2017-2018 Orange Public School District calendar had built in three additional days in the event of inclement weather or an emergency, and;

WHEREAS, the district used four days due to inclement weather and closing of district by the Governor.

WHEREAS, the Interim Superintendent of Schools revises the 2017-2018 district calendar to use Friday, March 30, 2018 which is Good Friday as a day of instruction with a 12:30pm dismissal.

THEREFORE BE IT RESOLVED, the Orange Public Schools revised the 2017-2018 calendar to reflect the 180 instruction days.

Moved by Jeffery Wingfield. Seconded by Cristina Mateo.

ROLL CALL: (7) YEA (0) NAY

H. Case Numbers

Home Instruction Cases

#'s 837, 838, 839, 840, 841, 842, 843, 844

Moved by Jeffery Wingfield. Seconded by Jarreau Israel.

ROLL CALL: (6) YEA (0) NAY (1) ABSTAIN

Out-of-District Placement Cases

#'s

H.I.B Cases

Substantiated #'s OMS031518001, OMS031518002

Moved by Jeffery Wingfield. Seconded by Rhoda Irodia.

ROLL CALL: (6) YEA (0) NAY (1) ABSTAIN

HUMAN RESOURCE AGENDA

- ☐ Leaves of Absence
- ☐ Separations: Retirements
- ☐ Appointments
- ☐ Stipends
- ☐ Other Personnel Actions
- ☐ Transfers
- ☐ For The Records

Moved by Jeffery Wingfield. Seconded by Courtney Thomas.

ROLL CALL: (6) YEA (0) NAY (1) ABSTAIN

DISTRICT MEETINGS

- ☐ Next scheduled meetings are as follows:

Public

- Facilities Committee Meeting – Monday, May 7, 2018 at 2:30 p.m., 451 Lincoln Avenue
- Public Board Meeting – Tuesday, May 8, 2018 at 7:00 p.m., Orange Preparatory Academy, 380 Central Avenue
- Curriculum Committee Meeting – April 24, 2018 at 5:00 p.m., 451 Lincoln Avenue
- 2018-2019 Proposed District Budget Hearing – April 27, 2018 at 6:00 p.m., Lincoln Avenue School, 216 Lincoln Avenue

Closed

- Human Resource Committee Meeting – Monday, May 7, 2018 at 4:00 p.m.

CORRESPONDENCES
COMMITTEE REPORTS
BOARD COMMENTS

Pursuant to N.J.S.A. 10:4-12 and in conformance with the Board of Education Policy 1120-1 **and Open Public Meeting Act, Chapter 231**, this is to announce that the Orange Board Of Education will hold its next regularly scheduled **Meeting on May 8, 2018** Closed Session at 5:30 p.m. and Public Session at 7:00 p.m. It is expected that the discussion undertaken in the closed session board meeting can be made public at the time official action is taken or when its confidentiality is no longer required.

Motion to adjourn Public Session.

Moved by E. Lydell Carter. Seconded by Jarteau Israel.

ROLL CALL: (7) YEA (0) NAY

APPROVAL DATE: May 9, 2018

ATTESTED TO BY:



**School Business Administrator/
Board Secretary**

