# Quick Start Guide for Students

Great news! Your teacher has signed up your class for Newsela. It will only take a moment to get set up. Here's what you need to do to get started:

1. Register
2. Join other classes (if you have more than one class that uses Newsela)
3. Read assigned articles and take quizzes
4. Write summaries
5. Annotate and highlight content

# Step 1. Register

The first step is to create your own account. You will need the Sign-Up Code for your class. (If you have more than one class that uses Newsela, just pick one. You can add more classes later.)

## To register for Newsela:

1. Visit www.newsela.com.
2. In the **Sign in bar (blue)**, click on **Sign Up**.
3. Click on **I'm a Student**
4. Sign up using 1 of 2 options:
   ○ Newsela login: Complete the form, accept the Terms of Use, and click on **Sign Up**.
      **Note:** Passwords must be at least six characters.
   ○ Google login: If you have a Google account with a valid school email address and want to register with Google, click **Sign in with Google**. You do not need to complete the Newsela registration form.
5. A Welcome message will appear. Click on **Get Started**.

# Step 2. Join other classes

In Step 1, you entered the sign-up code for one class. If you have more than one class that uses Newsela, you'll need to join those classes as well.

## To join another class:

1. In the top-right corner of the page, click on your name. The **Settings** page will appear.
2. Scroll to the **Classes** section.
3. Type the class code for the class you want to join. QuickStartStudent_JoinClass.jpg

4.  Click on **Add Class**. The new class will appear in your list of classes.

# Step 3. Read articles and take quizzes

Your binder shows your progress and lists articles that your teachers have assigned to you. You aren't restricted to reading assigned articles. You can browse around and read any article that interests you.

## To read assigned articles and take quizzes:

1.  In the **Sign in bar (blue)**, click on **Binder**. At the top of the page you will see a graph of your progress. Below the graph, you will see a list of all articles assigned for classes you have joined. QuickStartStudent_AssignedArticles.jpg



2.  Click on an article to read it. The reading level bar on the right shows the article reading level, in this case 990L. You can change the reading level by clicking the reading bar and for some articles you can change the language. (**Tip:** To easily find articles, try the search box in the upper right.) QuickStartStudent_Article.jpg

If the article has a quiz, you will see the Quiz icon (  ) in the reading level bar. If you have already taken the quiz, you will see your score.

## To take a quiz:

1. In the Reading Level Bar, click the Quiz icon (  ).
2. For each question, click on your answer and then click on **Next**.
3. After the last question, click on **Submit**.
4. Click on **Let's Review** to go over the answers.

## To find other articles:

Newsela has articles on many different topics, and you can always look for articles that interest you. Try this if your teacher hasn't assigned any articles yet. You can browse articles within the categories we've set up in Newsela, or you can search.

● Browse categories by clicking the Category bar. QuickStartStudent_CategoryBar.jpg
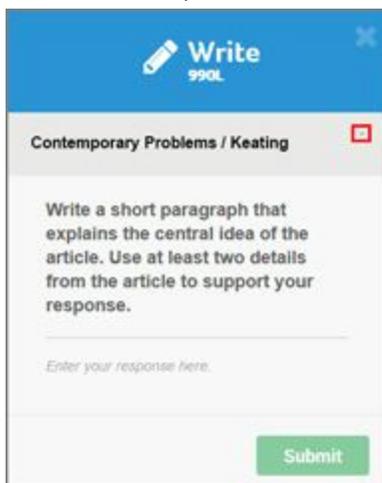
- Search for articles by clicking on the search icon (🔍) in the Category bar.

# Step 4. Use the Write feature

Your teacher may ask you answer a question about an article. You can do this within Newsela, using the Write feature.

**To use the Write feature:**

1. In the Reading Level Bar, click the Write icon ( ✏️ WRITE ). The Write dialog box will appear. You will see the class that has assigned the article, a prompt for what you should write, and a place to write your response. (**Note:** If more than one class has assigned the article to you, you will see an arrow, highlighted below. Click the arrow to change to another class.) QuickStartStudent_Write.jpg
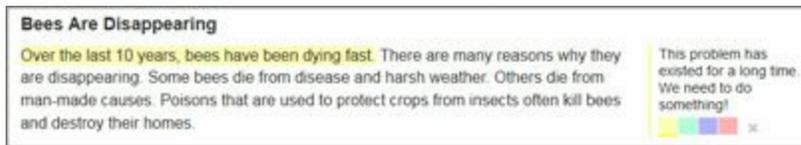


2. Write a short response to the prompt.
3. When you are done, click on **Submit**. You will no longer be able to update your response once you click on Submit**.**

# Step 5. Annotate and highlight content
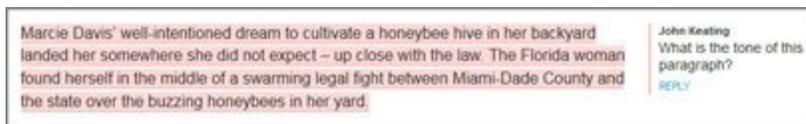
You can also highlight sections of an article and add annotations in the margin. When you add an annotation, only you and your teacher can see it.

**To add highlights and annotations:**

1.  Select the text. The annotator appears to the right of the text.
2.  Click a color to highlight the selected text.
3.  If you want to add an annotation, type the annotation where it says *write something*. Your annotation is saved automatically. QuickStartStudent_Annotation.jpg

> **Bees Are Disappearing**
>
> Over the last 10 years, bees have been dying fast. There are many reasons why they are disappearing. Some bees die from disease and harsh weather. Others die from man-made causes. Poisons that are used to protect crops from insects often kill bees and destroy their homes.
>
> This problem has existed for a long time. We need to do something!

4.  To delete an annotation, click the **x** to the right of the colors.
5.  Your teacher may also add annotations. To reply to your teacher's annotation, click **Reply** (beneath the annotation). QuickStartStudent_AnnotationReply.jpg

> Marcie Davis' well-intentioned dream to cultivate a honeybee hive in her backyard landed her somewhere she did not expect – up close with the law. The Florida woman found herself in the middle of a swarming legal fight between Miami-Dade County and the state over the buzzing honeybees in her yard.
>
> John Keating
> What is the tone of this paragraph?
> REPLY

Congratulations! You are now set up and ready to use all of the features Newsela has to offer.

Happy reading!